

Phillips County Commissions Meeting

January 9, 2018

The board met in a work session to discuss road issues prior to the regular meeting. Attending were Road Manager Mike Salyards, Assistant Manager Kevin Scott, the Commissioners and the County Administrator.

The meeting was called to order at 9:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, and County Administrator Randy Schafer, and the County Clerk Beth Zilla.

Lock made a motion, seconded by Stern, to rescind the motion in the minutes of the December 29, 2017 pertaining to the purchase of a 2019 freightliner. Motion carried.

Stern made a motion, seconded by Lock, to approve the December 29, 2017 meeting as amended. Motion carried.

Stern made a motion, seconded by Lock, to approve the minutes from the special meeting held on December 15, 2017 as presented. Motion carried.

Lock made a motion, seconded by Stern, to approve the minutes from the special meeting held on January 04, 2018 with changes made to the Pavilion Building. Motion carried.

The board approved a batch of accounts payable for the month of December 2017.

Stern made a motion, seconded by Lock, to approve the purchase of a 2019 Freightliner 122SD from Transwest Truck Trailer RV for a purchase price of \$127,766. The county will trade in a 2009 Mack Truck for \$27,000, leaving a net price of \$100,462. Motion carried.

The board met with Elizabeth Hutches, Executive Director of the Holyoke Chamber. The Holyoke Chamber is planning to bring in an artificial skating rink for a weekend, supported by a donation from the Heginbotham Trust. She will look at a site to place the rink. The board is open to using the fairgrounds for the event.

The board met with Jamie Brown with Centennial Mental Health. Ms. Brown gave an update on the changes to service happening in Phillips County for Centennial Mental Health.

The board met with Ellie Beal. She is working with the NE Colorado Caring Pregnancy Center to hold their fundraising banquet at the Event Center on January 27, 2018. The board agreed to a \$150 reduction in the rental fee for the fundraiser.

The board met with Penny Verhoeff, Director of Human Services. The minutes for this portion of the meeting are maintained by the Department of Human Services.

Stern made a motion, seconded by Lock, to approve the hiring of Polly Fetzer, Human Service Admin Assistant. She will be placed on HS Grade 55, Step 1 with an annual salary of \$23,074.79 (\$1,922.90/month) + additional pay of \$5,676.00, effected January 22, 2018. Motion carried.

The board met with Platinum Technology representatives Jim Edwards and Les Archuleta. The county had originally decided to retain their services on an as needed basis. They gave an update on the benefits of their proposed computer maintenance proposal.

The board met with Darlene Carpio, representative from Senator Cory Gardner's office.

The board reviewed and approved additional options for the pavilion. They are:

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|--------|--|-------------------------|
| #1 | Change roof insulation from 4" to 6" | Add \$18,165 |
| #5 | Change galvalume roof to white | Add \$39,219 |
| #8 | Supply 8', 26-gauge liner panel | Amount to be determined |
| #9 | Supply 700 feet of 4' translucent wall lights | Add \$12,402 |
| #11 | Change galvanized base angle and door jambs to standard gray primer | Deduct \$2,000 |
| #14-18 | Change all 3070 doors to 4070, add windows, And add additional doors | Amount to be determined |

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| #19 | Change the operable ridge vents to low profile ridge vents | Deduct \$3,500 |
| #20 | Deduct wall installation behind the translucent wall lights | Deduct \$612.00 |

Stern made a motion, seconded by Lock, to contract with Platinum Technology for IT services for 2018 at a cost of \$52,500. Stern and lock voted Aye. Kinnie voted Nay. Motion carried.

The board reviewed the current Landfill prices on plastic/grain bags. Lock made a motion, seconded by Stern, to move the price of the plastic/grain bags deposited at the landfill from \$10 per ton to \$20 per ton. Motion carried.

Stern made a motion, seconded by Lock, to pro-rate earned vacation when an employee reaches 10 years. The change will be as follows:

After 10 years of continuous employment an employee shall be entitled to 120 hours of paid vacation leave per year. The additional hours will be granted in the year the employee has worked 10 years. The number of hours earned will be determined by proration using the employees original hire date.

Motion carried.

Lock made a motion, seconded by Stern, to re-adopt the 2018 Budget Resolution with a correction. Motion carried. A copy is attached.

Lock made a motion, seconded by Stern, to approve the step increase for Veldy Danielson, Deputy Clerk. She will move to GN Grade 25 Step 7 effective January 1, 2018 with an annual salary of \$36,457.02 (\$3,038.08/month) plus additional pay of \$5,676. Motion carried.

Stern made a motion, seconded by Lock, to approve a step increase for Kevin Scott, Assistant Manager / Maintenance Supervisor. He will move to RB Grade 34 Step 5, effective January 1, 2018 with an annual salary of \$45,996.01 (\$3,833.00/month) plus additional pay of \$5,676. Motion carried.

Lock made a motion, seconded by Stern, to approve moving Deanna Webster to a full-time position as Admin Support. She will be move to GN Grade 16 Step 4, effective January 1, 2018, with an annual salary of \$26,714.97 (\$2,226.25/month) plus additional pay of \$5,676. Motion carried. Webster's salary will be shared by the administration/planning office, landfill and Road and Bridge.

Kinnie made a motion, seconded by Lock, to approve the following carry over vacation hours that must be used by March 31, 2018 or time will not be granted. An exception will be granted to Kevin Scott, extending the time to April 1, 2018. Stern opposed. Motion Carried.

| | |
|------------------|-------------|
| Randy Schaefer | 69.0 hours |
| Val Danielson | 14.75 hours |
| Mary Roberts | 1.5 |
| Sheila Gift | 30.25 |
| Kerri Doleshall | 16.75 |
| Lori Lundgren | 12.5 |
| Penny Verhoeff | 16.5 |
| Samantha Lightle | 38.0 |
| Dan Waln | 19.0 |
| Olga Baeza | 4.0 |
| Steve Seuss | 8.75 |
| Bill Andrews | 8. |
| Troy Brown | 11.50 |
| Randy Owens | 2.0 |
| Harlan Hightower | 1.0 |
| Kevin Scott | 72.0 |
| Jim Freemyer | 16.0 |
| Mike Salyards | 36.0 |
| David Mc Fadden | 41.50 |
| Dave Salyards | 11.0 |

The request was made for the Fair Queen program to have a separate checking account. The board directed that the program continues to be run through the fair checking account.

The board reviewed the recent Fire Department Inspections of county buildings. They directed all departments should deal with any identified issues by January 31, 2018.

The board set a site meeting with representatives of Jack's Bean for January 10, 2018 to discuss a 30' easement north of their property west of the fairgrounds.

Stern made a motion, seconded by Lock to ban any candles/open flame devices in any County owned property. Motion carried.

The board reviewed the year-end report for the Phillips County Event Center.

The board reviewed the following reports:

- December Treasurer's report
- November cash reconciliation
- January Mobile Food Pantry report
- CAPP loss summary
- 2017 Event Center update
- Event Center Rentals
 - Logan Zeiler
 - George Lenz
 - Darrell Lemmon
 - Frenchman GWMD
 - CHS
 - Andrea Kommer

The meeting was adjourned at 2:00 pm.

Submitted by Beth Zilla
Phillips County Clerk

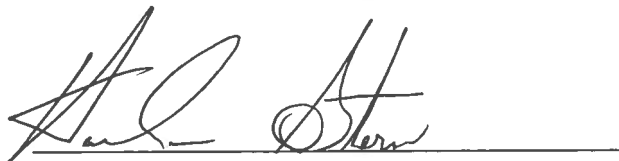
County Commissioners



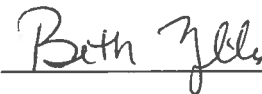
K Joe Kinne



Donald J Lock



Harlan Stern

Attest: 

Beth Zilla, County Clerk