

Phillips County Commissioner Meeting

January 29, 2016

The meeting was called to order by Commissioner Chairman Don Lock and opened with the Pledge of Allegiance. Also present were Commissioners Harlan Stern, and Joe Kinnie, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Stern made a motion, seconded by Kinnie, to approve the minutes from the January 19, 2016 meeting. Motion carried.

The board approved payroll for the month of January 2016.

The board approved an accounts payable batch for the month of January 2016.

Stern made a motion, seconded by Kinnie, to proceed with a three year lease for three (3) 2016 772G motor graders from 4Rivers Equipment LLC for the Road and Bridge department. Motion carried. The county will trade in a 1995 140H motor grader which will provide payment for the first year of the lease.

The board met with Lori Lundgren, Human Services Caseworker Supervisor. Kinnie made a motion, seconded by Stern, to become the board of Human Services at 9:17 a.m. Motion carried. Minutes for this portion of the meeting will be maintained by the Department of Human Services.

Kinnie made a motion, seconded by Stern, to approve a step increase for Samantha Lightle, Human Services caseworker. She will move to HS Grade 65 Step 2 at an annual salary of \$30,122.59 (\$2,510.22/month) effective February 14, 2016. Motion carried. She received a satisfactory performance appraisal.

Stern made a motion, seconded by Kinnie, to approve hiring Randy Owens as landfill operator. He will be placed on GN40 Grade 15 Step 1 at an annual salary of \$24,877.13 (\$2,073.09/month) plus additional pay, effective February 1, 2016. Motion carried. He will be eligible for a step increase on August 1, 2016 with a satisfactory performance appraisal.

County Clerk Zilla discussed needs for new voting equipment. The state is going to one (1) vendor for all entities. The board reviewed cost estimates from Dominion Voting.

The board reviewed two (2) recommendations from Engineer Lou Harmon for repairing the coal bin and vestibule roofs. Schafer was instructed to get cost estimates for the two (2) suggested alternatives.

The board reviewed a draft 2015 Supplemental Budget and agreed to proceed with publication.

Stern made a motion, seconded by Kinnie, to proceed with the purchase of new CPU's for the defined county offices from Computers' Etc. Motion carried.

The board agreed to move the scheduled May 9th commissioners' meeting to May 10th.

The board discussed a need for Coroner records to be maintained at county facilities. Schafer will work with Dr. Jelden to bring the existing records to the county facility by the end of February.

The board met with Jade Goldenstein to discuss the rental agreement for the Event Center for Partners in Education (PIE). She asked if the Commissioner would waive the rental fee and in return they would volunteer at fair time to run the kids rides. Board agreed to free rental if no one else requests those dates. In that case, PIE will be charged the non-profit rate.

The board met with the local newspapers for their monthly briefing.

Stern made a motion, seconded by Kinnie, to approve the contract with Dominion Voting for voting equipment, subject to the review of County Attorney Al Wall. Motion carried.

The board met with County Sheriff Rob Urbach to discuss the purchase of the new Sheriff's car. Urbach also mentioned some interior remodeling that needs to be done to his office. He said that the door needs replaced due to wind damage and would also like the interior window replaced.

Stern made a motion, seconded by Kinnie, instructing the Sheriff's department to study the security of the county buildings including the need, if any, for new doors locks and report to the board. Motion carried.

Stern made a motion, seconded by Kinnie, to approve the purchase of a 2016 Ford Explorer in the amount of \$30,710. The county will trade-in the 2010 Ford Explorer for \$6,000 leaving a net price of \$24,710. Motion carried.

The county received notice from the Colorado Department of Health regarding approval of the City of Holyoke's Bio-solid Application to the SE¼ of Section 28, T7N, R44W.

The board reviewed the December 2015 revenue and expense reports.

The board reviewed the Mobile Food Pantry January 6th report:

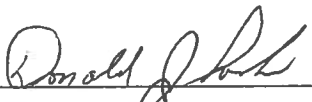
Total product:	11,446 including TEFAP product, in 13 pallets
Households served:	161
Children (1-18) served:	94
Adults (19-59) served:	No count given
Seniors (60+) served:	With new forms, seniors are counted with adults

The board approved the following Event Center Rentals:

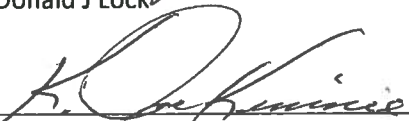
- Miranda Sims
- Brandon Sparks

The meeting was adjourned at 11:47.


Submitted by Beth Zilla
Phillips County Clerk



Donald J Lock



K. Joe Kinnie



Harlan Stern

Attest:



Beth Zilla, County Clerk