

Phillips County Commissioner Meeting  
April 10, 2018

The board held a work session with Road and Bridge Supervisor Mike Salyards and Assistant Supervisor Kevin Scott prior to the regular meeting.

The regular meeting was called to order at 9:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, and County Administrator Randy Schafer and County Clerk Beth Zilla.

The board met with Keith Sagehorn. Sagehorn comments were regarding a recent conditional use hearing for Helena Chemical.

The board approved a batch of accounts payable for the month of April.

The board met with Justin Clevenger to discuss his upcoming event at the Event Center. Clevenger plans to serve alcohol at his event. The board approved the request as long as he provides the required alcohol deposit and the certificate of liability insurance. No special permit is required.

The board met with Sheriff Thomas Elliott and Undersheriff JR Myers to discuss obtaining a vehicle that operates as a rescue unit in a blizzard. Elliott found an Army surplus vehicle in Oklahoma. There is no cost, but we would have to go to Oklahoma to pick it up. Troy Killin offered to pick up the truck and pay for half of the cost for travel expenses. Truck will need oil change, filter and hoses. The truck is approximately 3 years old and has 10,000 miles. Truck has a \$495,000 value as a military unit.

Stern made a motion, seconded by Lock, to approve the request from Sheriff Elliott to obtain the Military Truck. Motion carried.

The board met with Charlie Triplette, representing the Phillips County Museum, to discuss the transfer of land adjacent to the museum to Phillips County. The commissioners will ask Al Wall to prepare a deed.

The board met with Human Services Director Penny Verhoeff. The minutes for this portion of the meeting will be maintained by the Department of Human Services.

The board met with City of Holyoke electrician Jeff Deselms and Pavilion Building Project Manager Matt Brasby to discuss the electrical installation of the pavilion.

Stern made a motion, seconded by Lock, to approve a proposal from the City of Holyoke to build an overhead line 624' to the North and 390' of underground line to a transformer with pad for the price of \$20,191.77 to the east, motion also includes the approval of a 500 transformer if the project engineer will not accept the 300. Motion carried.

Brasby discussed a list of items that needed to be addressed for the pavilion project. Upcoming we will be taking bids for items such as for plumbing, electrical, concrete, carpentry, sound, and internet.

The board received three proposals for interim construction financing and a lease – purchase agreement for the pavilion project. They reviewed the proposals from Points West Bank of Haxtun, First Pioneer National Bank of Holyoke, and Bank of Colorado of Holyoke.

The board met with Brian Gales, President of the Bank of Colorado to discuss the proposal for the line of credit offered by the bank.

After review and discussion, Lock made a motion, seconded by Stern, to work with the Bank of Colorado to secure interim construction financing and a lease – purchase agreement for the pavilion project. The chairman will be authorized to sign the interim constructing financing for \$500,000 once paperwork is completed. Motion carried.

Lock made a motion, seconded by Stern, to reclassify Ed Glennemeier as the Gravel Pit Operations Supervisor. Glennemeier will move to RB Grade 19 Step an annual salary of \$34,739.67, \$2,894.97 monthly, effective April 01, 2018. Motion carried.

Stern made a motion, seconded by Lock, to hire Kirk Sittner as a seasonal employee for the Weed and Pest District. Sittner will be paid at an hourly rate of \$12.00 (maximum of 960 hours), effective April 9, 2018. Motion carried.

Lock made a motion, seconded by Stern, to hire Diane Rahe as part-time employment for the County Clerk and Records office. Rahe will be paid \$12.00 per hour, effective April 10, 2018. Motion carried.

Lock made a motion, seconded by Stern, to approve the "Keep Our Roads Safe" ad in the local papers for two editions, one now and the other mid-summer. Motion carried.

Stern made a motion, seconded by Lock, to approve the change order #2 - Labor with Maverick Steel in the amount of \$1,300. Motion carried.

Kinnie made the motion, seconded by Lock, to approve the annual membership fee to Progressive 15 in the amount of \$466.00. Motion carried.

Stern made a motion, seconded by Lock, to approve the lease agreement with the Colorado State Board of Land Commissioners for the Jensen Pit. The term of lease is for five years and will expire on March 28, 2023. Annual rental at

\$3.00 per acre for a total of \$60.00 per annum and it is further understood the royalty rate will increase to \$0.60 per ton. Motion carried.

Lock made a motion, seconded by Stern, to approve the Roadway Occupancy Agreement with PCTelcom for underground construction of a Fiber Optic Line that will cross County Road 14 approximately 5400' east of County Road 41. Motion carried.

The board held a conference call with Jake Adler to discuss the Helena Chemical Co conditional use permit application.

The board discussed the Board of Adjustments recommendation regarding Helena Chemical's conditional use application. They placed a call to Jake Adler, Manager, to ask if there are immediate plans to build the proposed eight, thirty-thousand-gallon liquid storage tanks. Mr. Adler indicated there are no immediate plans. The board suggested their final decision may leave the board of adjustments' recommendation in tact except for approval of the tanks. Should Helena decide to proceed with those at a future date, they will need to apply for a new conditional use.

Following the call, Stern made a motion, seconded by Lock, to accept the Board of Adjustment's recommendation, except deleting the approval of the eight, thirty-thousand-gallon storage tanks. The final approval is:

- 1) Helena Chemical Company must comply with the Colorado Department of Agriculture rules and regulations for Commercial Fertilizers (8 CCR 1206-1)
- 2) all fertilizer storage must be placed in accordance with recommendations from Ramsey McDermid, P.E. with Consulting Civil and Water Resources Engineering, LLC
- 3) storage of crop production products in the existing building will be allowed but all products must be on pallets to maximize flood protection
- 4) annual testing of existing domestic wells will be required for five (5) years as permitted by property owners which includes 21<sup>st</sup> Century, Helena Chemical Co, Joe Schram and Rusty Triplette and
- 5) cone bottom or tendering units shall not be used for storage
- 6) the following uses will be prohibited under this conditional use:
  - a. anhydrous ammonia
  - b. dry bulk fertilizer

Motion carried.

Lock made a motion, seconded by Stern, to approve the agreement to give access to the Landfill grounds to the Colorado Department of Public Health and Environment for the purpose of locating and siting monitoring wells. Motion carried.

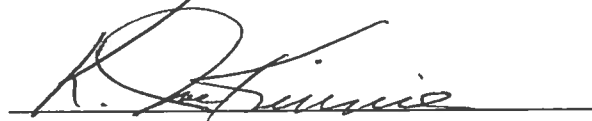
The board reviewed the following:

- IRS code regarding capital gains
- Amherst meeting notes
- Camper at fairgrounds using preschools outlets
- Chemical disposal
- Reports
  - Treasurer
  - CCI Legislative reports
- Event Center rentals

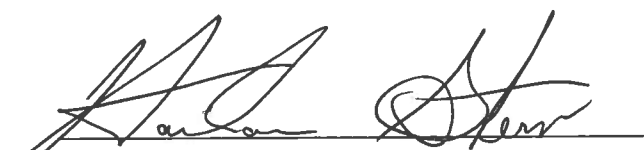
Meeting adjourned at 2:24 pm.

Submitted by Beth Zilla  
Phillips County Clerk

County Commissioners

  
K Joe Kinnie

  
Donald J Lock

  
Harlan Stern

Attest:   
Beth Zilla, County Clerk