

PHILLIPS COUNTY MEETING MINUTES

Meeting/Project Name:	Phillips County Board of County Commissioners		
Date of Meeting:	July 09, 2019	Time:	9:00 am
Minutes Prepared By:	Beth Zilla	Location:	Commissioners' meeting room
1. Meeting Objective			
Accounts Payable			
2. Attendees			
<p>Commissioners:</p> <p>Harlan Stern, Chair</p> <p>Don Lock</p> <p>Terry Hofmeister</p> <p>County officials/personnel:</p> <p>Pamela Jensen - Administrator</p> <p>Beth Zilla – County Clerk</p> <p>Doug Kamery-County Assessor</p> <p>Dan Waln-Fairgrounds Maintenance Supervisor</p> <p>Penny Verhoeff-Department of Human Services Director</p> <p>Bill Andrews-Landfill Supervisor</p> <p>Public:</p> <p>Tim Becker – Phillips County Livestock Committee Chairman</p> <p>Shannon Schlachter -Phillip's County 4H club</p> <p>Erin LeBlanc-Senior Coordinator for the Phillips County Aging Agency</p>			
3. Revisions to agenda:			
CDOT Survey			
Shannon Schlachter			
4. Consent Agenda Items			
<ul style="list-style-type: none">June 30, 2019 meeting minutesJune accounts payable batchEvent Center RentalTrash Issue-AmherstMuseum contents updateCSU Extension office vacancy updateFood BankVeterans ReportRegion 1 TV LogWorkers' Comp <p>Lock moved to accept the Consent Agenda as presented. Hofmeister seconded, and the motion carried.</p>			
5. Minutes / Action Items			
<ul style="list-style-type: none">Tim Becker requested to have the Livestock Committee BBQ be stored and served at the Pavilion's concession area, and to use the conference room for business issues. Commissioners approved.Dan Waln asked the Board if he can hire on a part time employee immediately. Lock made a motion to hire Johnathan Hicks at an hourly rate of \$12.00/hour as a seasonal maintenance employee at the fairgrounds effective July 10, 2019. Hofmeister seconded, and the motion carried.Pam Jensen presented Fair custodial schedule and request to hire Anabell Juarez as second custodian. Hofmeister made a motion to hire Anabell Juarez as a Fair custodian at a rate of \$15.00/hour. Lock seconded, and the motion carried.Assessor Doug Kamery presented his 2019 Annual Report.Shannon Schlachter discussed her July 13th reservation at the Pavilion for a 4H horse clinic and asked for a waive in the fees. Lock made a motion to charge the Phillips County Horse project a discounted rate of \$100.00 for their clinic being held on July 13th. Hofmeister seconded, and the motion carried. <p>Phillips County Ombudsman Erin LeBlanc asked the board to whom she should surrender her Human Services office key when she has retired. Once key has been received, Jensen to coordinate changing the lock, and new key will be in the County Courthouse Administration office until the new Phillips County Ombudsman, Megan Pennington, starts.</p>			
5. Minutes / Action Items (continued)			
<ul style="list-style-type: none">Landfill Manager Bill Andrews discussed two items. First a landfill hole that has been closed but not state inspected. Closure will cost the County approximately \$26,000.00. Andrews to contact and discuss this issue with State. Secondly discussed Financial Assurance documentation. Andrews will meet with Mark McMullen initially to review document, then 90-minute working session meeting will be scheduled with the Commissioners.Jensen reported that there is no response back from Al Wall regarding Museum contents. Jensen to follow up.Discussed trash issue in Amherst. Jensen to contact Wall regarding whom can file the complaint. Sheriff Thom Elliott to obtain cost of roll-off dumpster for the Amherst community.Commissioners approved new contract for Denise Smith regarding future brands at the Pavilion Brand Wall. Jensen to contact Smith regarding creating and installing a "Brand Donor Wall" sign.Discussed CSU Extension office vacancy. Jensen to obtain cost to the County for this position. Jensen to schedule Dennis Kaan and candidate to attend an upcoming Commissioners' meeting.County received grant for the Electronic Recording Technology Board.Reviewed draft mock up of BOC Pavilion donor wall. Jensen to make updates and draft will be reviewed at Commissioners' next meeting.Reviewed draft mock up of Heginbotham Trust Annex sign. Jensen to contact IWS Sterling Colorado with new measurements and requests.Discussed BLM's draft Eastern Colorado Resource Management Plan and Environmental Impact Statement letter, Management Plan and interactive maps that effect Phillips County, as well as the four Preliminary Alternatives.			

- Discussed CDOT's public survey to be presented at the Fair, Saturday July 27th in the afternoon after the Parade. Discussion tabled until next meeting.
- **Next meeting July 19, 2019**


County Commissioners:


Harlan Stern

Attest:


Beth Zilla County Clerk


Donald J. Look


Terry L. Hofmeister