

PHILLIPS COUNTY MEETING MINUTES

Meeting/Project Name:	Phillips County Board of County Commissioners		
Date of Meeting:	July 31, 2019	Time:	9:00
Minutes Prepared By:	Beth Zilla	Location:	Commissioners' meeting room
1. Meeting Objective:			
Payroll			
2. Attendees:			
<div>Commissioners: Harlan Stern, Chair Don Lock Terry Hofmeister</div> <div>County officials/personnel: Pamela Jensen - Administrator Beth Zilla – County Clerk Kerri Doleshall-County Weed and Pest Bob Heldenbrand-Officer of Emergency Management Doug Kamery-County Assessor Penny Veroeff-Human Services Director Monica Ramirez-Human Services Accountant Sharon Michael-County Treasurer Mike Salyards-County Road Supervisor Laura Schroetlin-County Administrator Deputy Thomas Elliott-County Sheriff Alvin Wall-County Attorney</div> <div>Public: Joe Bellm raceway via phone Candie Fix-Haxtun-Fleming Herald Jes-C French -Holyoke Enterprise Martha Olivas Monica Perez-United States Census Bureau Elisabeth Cypers-United States Census Bureau Ronnie Farmer-rfarmer Deanna Webster-Pavilion Coordinator</div>			
3. Revisions to Agenda:			
Kerri Doleshall – Vehicle repairs			
4. Consent Agenda Items:			
<div><ul style="list-style-type: none">July 19, 2019 meeting minutesEvent Center RentalPavilion RentalsInvoice approval list</div> <div>Lock moved to accept the Consent Agenda as presented. Hofmeister seconded, and the motion carried.</div>			
5. Minutes / Action Items:			
<div><ul style="list-style-type: none">Kerri Doleshall discussed repairs to the Weed and Pest County vehicle. Hofmeister moved to approve the repairs on the transfer case in the 2010 Ford pickup for the County Weed and Pest department; cost not to exceed \$2,500. Lock seconded, and the motion carried.Reviewed and answered questions regarding the monthly press release with Candie Fix and Jes-C French from the Haxtun and Holyoke newspapers. Pam Jensen to send the press release to the Holyoke radio station.Candie Fix discussed her concerns about the RV park during Fair and signs reserving spaces. Jensen to take issue to the Fair Board meeting in August.Bob Heldenbrand presented OEM monthly report. Discussed two grant applications for desk chairs and video equipment. Lock made a motion to approve a 2018 EMPG Special Project Grant Application to purchase eight (8) padded office desk chairs in the amount of \$1775.00. With a 50/50 grant match, the County's share would be \$887.50. Hofmeister seconded, and the motion carried.Joe Bellm discussed Fairground races for 2020; targeting eight (8) events.Bellm and Commissioners discussed recent excessive mileage on County's tractor and equipment that was used and returned muddy. Bellm to address issue with his team.Bellm and Commissioners discussed roof or building to house the Beer Garden. Commissioners to disuss ideas and cost, then present results to the Fair Board.Commissioners, Administrator and Deputy Administrator discussed controls, accounting, and obtaining department head's consent prior to using department head's budgeted funds.The board approved an Event Center Rental for Martha Olivas if she provides insurance to serve alcohol.Monica Perez and Elizabeth Cypers shared information on the upcoming 2020 Census.Ronnie Farmer presented the 2018 Audit and Cost Allocation Plan. Hofmeister moved to accept the 2018 audited financial statements and to certify the Cost Allocation Plan as presented. Lock seconded, and the motion carried.Deanna Webster discussed a possible Bible Rodeo camp event and facility costs in June 2020.The Commissioners consulted Al Wall on the next steps regarding the Amherst Weed & Junk complaint.Commissioners followed up with Wall regarding the Red Flag Bill.Wall stated he will follow up and discuss next steps with Sheriff Elliott regarding the Model Traffic Code by Friday, August 9th.Wall verified that his firm's legal contract with Phillips County is on a contingency basis.Hofmeister moved to approve the request from the Sheriff's Department to purchase two LED light bars for the department vehicles at a cost of approximately \$6,200.00. Lock seconded, and the motion carried.Lock moved to approve the request from the Sheriff's Department to create a pool of contract employees for jail transports. Hofmeister seconded, and the motion carried.The board tabled the discussion for a replacement alarm system at the CSU extension office until they meet with Dennis Kaan, CSU Area Director, Agriculture & Business Management.</div>			

- Lock made a motion to sign the agreement with Sedgwick County for Mutual Aide Channel (MAC) Agreement. Hofmeister seconded, and the motion carried.
- Lock made a motion to approve the Retail Tavern Liquor license for Blisties. Hofmeister seconded, and the motion carried.
- Discussed and approved changing September 9th Commissioners' meeting to September 10th.

Meeting adjourned at 3:37 p.m.


Next meeting August 09, 2019

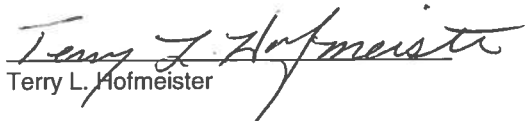
County Commissioners:


Harlan Stern

Attest:


Beth Zilla – County Clerk


Donald J. Lock


Terry L. Hofmeister