

Phillips County Commissioner Meeting

August 31, 2016

The Commissioners held a work session with Road Manager Mike Salyards at 7:30 am.

The regular meeting was called to order at 9:00 am by Commissioner Don Lock, chair, and opened with the Pledge of Allegiance. Also present were Commissioners Harlan Stern and Joe Kinnie, and County Administrator Randy Schafer.

Kinnie made a motion, seconded by Stern, to approve the minutes of August 18, 2016 as presented. Motion carried.

The board approved an accounts payable and payroll for August.

The board meet with Ramiro Ramos regarding his conditional use application. Ramos indicated the he prefers to stay at the 10 head limit (any size) with no conditions attached. The commissioners agreed to allow him time to get back down to 10 head and they took no action on the revised recommendations from the Board of Adjustment, leaving it on the table for Ramos to consider.

The board met with Sheriff Rob Urbach. He gave an update on his plan to hire a new deputy on November 1<sup>st</sup>. He also gave an update on the jail inmate counts, recent happenings in Sedgwick County and progress on new locks.

The board met with Landfill Manager Bill Andrews. He reported the compactor is working well when used to crush processed wood. He estimates he will have 38 loads of this material to haul to the Sedgwick County landfill.

Stern made a motion, seconded by Kinnie, to approve the purchase of a wheel loader grapple from GrabTec at a price of \$5,825. Motion carried.

The board approved a change to the landfill sorting fees. The fees can now range from \$10 up to \$100, dependent on actual staff time need to complete the sort. Andrews requested approval to keep his part-time help year-round. The board took the request under advisement.

Elizabeth Hutches, newly hired Holyoke Chamber Executive Director, stopped in and introduced herself to the board.

The board met with Department of Human Services (DHS) Director Penny Verhoeff and DHS accounting clerk Sharon Michael for regular county business. The minutes for this portion of the meeting are maintained by the DHS.

Kinnie made a motion, seconded by Stern, to approve hiring Kay Schmidt as Victim's Assistance Coordinator. She will be placed on GN40 Grade 14 Step 5 at an annual salary of \$24,811.07 (\$2,067.59/month) effective August 15, 2016. Motion carried.

Stern made a motion, seconded by Kinnie, to approve hiring Mary Roberts as a clerk in the County Clerk's office. She will be placed on GN Grade 17 Step 1 at annual salary of \$24,811.07 (\$2,067.59/month) effective August 29, 2016. Motion carried. After completing her introductory period, she will be eligible for a step increase on February 29, 2017 with a satisfactory performance appraisal.

Stern made a motion, seconded by Kinnie, to approve a step increase for Olga Baeza, custodial worker. She will be moved to Grade 16 Step 4 at an annual salary of \$27,863.51 (\$2,321.96/month) effective September 1, 2016. Motion carried. She received a satisfactory performance appraisal.

County Assessor Doug Kamery certified the preliminary assessed value as \$88,432,689, a decrease of \$2,761,117.

Kinnie made a motion, seconded by Stern, to approve a Homeland Security grant in the amount of \$196 for capital items. Motion carried. The county will be required to match the funds if approved.

The board discussed dust control issues on County Road 38 west of Colorado 59. The old Bamford feedlot in Logan County is totally being rebuilt. There is a lot of construction traffic causing large amounts of dust for local residents. Logan County has also been contacted.

The board discussed setting an amount for a vendor to purchase naming rights for the new fairgrounds pavilion and education center. No final decision was made.

The board reviewed a variety of scenarios for county entities to finance the Communications Center console upgrade. After reviewing a number of alternatives, they selected one to distribute to the entities involved. While the 911 Authority Board and the county will pursue outside funds, the entities need to know what is needed in their 2017 budgets if outside funds are not available.

The board held a phone conference with Joe Bellm regarding a racing contract for 2017. There was tentative agreement on proposed dates, payments, and a working arrangement with the fair board. A draft will be prepared for final review.

The board heard updates on Amherst right-of-way issues and Region One TV Translator complaints.

The board signed a gravel purchase agreement with Evelyn Ward.

The agreement dated July 29, 2016 between Phillips County and Simon Construction Co was amended to Simon Contractors and dated on August 8, 2016. Copy is attached.

The board reviewed July financial reports:

- Treasurer
- Revenue and expenditure
- Cash transactions


The board reviewed the following Event Center Rentals:

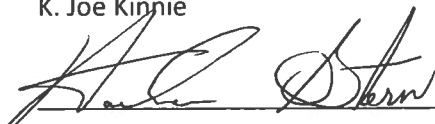
- Jack's Bean Co
- Highline Electric Assoc
- Riley Dubbert
- Dale Jones
- Advance Services, Inc

The meeting adjourned at 2:30 pm.

Submitted by Randy Schafer  
County Administrator

  
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Donald J. Lock

  
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K. Joe Kinnie

  
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Harlan Stern

Attest:

  
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Beth Zilla, County Clerk