

Commissioners Minutes

September 21, 2015

Present were Commissioners Harlan Stern, Joe Kinnie, Don Lock and County Administrator Randy Schafer.

The meeting opened with the Pledge of Allegiance at 9:00 a.m.

A motion was made by Lock, seconded by Kinnie, to approve the minutes of September 9, 2015 as presented. Motion carried.

The board approved an accounts payable batch.

The board met with Human Services Director, Jackie Reynolds and Case Worker Supervisor Lori Lundgren for regular business. The minutes of this portion of the meeting are maintained by the Department of Human Services.

A motion was made by Lock, seconded by Kinnie, to approve hiring Monica Ramirez as Administrative Assistant/Interpreter/Translator for the Department of Human Services. She will be placed on HS Grade 60 Step 1 at an annual salary of \$25,592.60 (\$2,132.72/month) effective September 23, 2015. Motion carried.

A motion was made by Lock, seconded by Kinnie, to approve moving Cecilia Marquez from half-time to full-time Case Manager for the Department of Human Services. She will remain on HS Grade 61 Step 1 at an annual salary of \$30,421.55 (\$2,535.13/month) effective October 1, 2015. Motion carried.

The board met with Nancy Dee with the Phillips County Arts Council. After discussion, a motion was made by Lock, seconded by Kinnie, to continue to support the Arts Council Concert Series with a sustaining membership of \$200. Motion carried.

The board met with Sheriff Rob Urbach to review his budget requests for 2016.

A motion was made by Stern, seconded by Lock, to approve a step increase for Gib Becker, Landfill Operator, having received a satisfactory performance appraisal, to GN40 Grade 15, Step 5 effective October 1, 2015. The new salary will be \$27,722.21/year, \$2,310.18/month. Motion carried.

A motion was made by Lock, seconded by Kinnie, to appoint Sharon Greenman as Holyoke Ambulance representative to the newly created Emergency Management Board. Motion carried.

The board reviewed the September 2<sup>nd</sup> Mobile Food Pantry report:

|                           |  |
|---------------------------|--|
| Total product:            | 4,299# plus bread and produce, including a pallet of carrots |
| Households served:        | 205  |
| Children (1-18) served:   | 173  |
| Adults (19-59) served:    | 223  |
| Seniors (60+) served:     | 118  |
| Total individuals served: | 514  |
| Volunteers:               | 56   |

The board reviewed the 2015 Property Assessment Study which found all classes to be appropriate.

The board reviewed the August revenue and expenditure reports.

The board received a copy of the 2015 EMPG Special Project grant for a video projector which would require a \$1,100 match if successful.


The board reviewed Event Center rentals to:

- Reck Realty (2)
- Carper
- Holyoke Wrestling Club

The meeting adjourned at 1:16 p.m.

  
Harlan Stern

  
Donald J. Lock

  
K. Joe Kinnie

Attest:

  
Beth Zilla, County Clerk