

Phillips County Commissioner Meeting
September 30, 2016

The meeting was called to order at 9:00 am by Commissioner Don Lock, chair, and opened with the Pledge of Allegiance. Also present were Commissioners Harlan Stern and Joe Kinnie, and County Administrator Randy Schafer.

Kinnie made a motion, seconded by Stern, to approve the minutes of September 19, 2016 as presented. Motion carried.

The board approved payroll and an accounts payable batch for September.

Kinnie made a motion, seconded by Stern, to approve a step increase for Heather Meakins, data entry clerk for the Assessor's office, effective October 9, 2016. She will move to GN Grade 17 Step 4 at an annual salary of \$26,322.06 (\$2,193.51/month). Motion carried. She received a satisfactory performance appraisal.

Stern made a motion, seconded by Kinnie, to hire Ed Glennemeier as a full-time road worker, effective October 1, 2016. He will be placed on RB Grade 16 Step 2 at an annual salary of \$26,721.30 (\$2,226.75/month) plus will receive \$408 additional pay each month. Motion carried.

The board met with John Draxler, chief probation officer for NE Colorado. They discussed the need for an office for the probation service. The board agreed to pursue use of the current jury room which lies behind the courtroom.

The board had a phone conversation with Joe Bellm regarding the 2017 Raceway contract. With agreement on changes, Kinnie made a motion, seconded by Stern, to approve the contract with B & B Investments, dba PCR Phillips County Raceway. Motion carried. Copy attached.

The board met with Ruth Seedorf, Jennifer Dean, and Pam Gibbs from the Baby Bear Hugs (BBH) program. They presented their 2017 budget request for \$9,025. Seedorf explained the county might be able to use Program Area 3 funds to support the BBH program. Yuma and Elbert counties currently support their BBH program that way. BBH will contact Phillips County Human Services Director Penny Verhoeff to discuss the possibility.

The board met with Phillips County Economic Development (PCED) director Julia Bieseemeier. She gave an update on what PCED has been doing the last year. She also presented a copy of their proposed 2017 budget and requested continuation of current county funding of \$25,500.

The board met with Department of Human Services (DHS) Caseworker Supervisor Lori Lundgren, for regular monthly business. The minutes from this portion of the meeting are maintained by DHS.

4-H Extension Program Associate Kindra Plumb and 4-H participants Rebecca Owens, Lauren Bergner, Janessa Lutze, Baylor Struckmeyer, and Lucinda Mares met with the board to ask the them to declare October 2 – 8 as 4-H week in Phillips County.

Stern made a motion, seconded by Kinnie, to proclaim October 2-8 as 4-H Week in Phillips County. Motion carried.

Laura Schroetlin from the Administration office asked if the commissioners would like to host an open house during the Christmas season. They approved the idea and set a date of December 9th.

Kinnie made a motion, seconded by Stern, to approve a permanent, part-time position (32 hours per week) for a landfill worker. Motion carried.

Stern made a motion, seconded by Kinnie, to sign a memorandum of understanding between the Colorado Department of Revenue and Phillips County to reappoint Randy Schafer as the county designee for sales tax information. Motion carried.

Kinnie made a motion, seconded by Stern, to approve the sale of alcohol at the Phillips County Pavilion and Education Center fundraising committee's December 10th gala from 5:30 – 11:30 pm at the Event Center. The approval is subject to the following:

- Each ticket holder aged 21 and over will receive two complimentary alcohol tickets
- Additional drinks will need to be purchased
- The committee will seek a sponsor for the alcohol.

- A special events permit will be obtained from the City of Holyoke

Motion carried.

Stern made a motion, seconded by Kinnie to table the request to vacate Short Street between Block O and P and Seneca Street between Block O and 12 in Amherst to allow for additional research. Motion carried.

Stern made a motion, seconded by Kinnie, to approve submitting an application to the Underfunded Courthouse Facility Commission for 50% of the cost to carpet the courtroom and the 3rd floor meeting room. Motion carried. The grant application was for \$4,875.

Stern made a motion, seconded by Kinnie, to approve an application to the Colorado Historical Fund for 50% of the cost to repair the coal bin/vestibule roofs and mortar repair on the parapet cap on the roof. Motion carried. Grant application was for \$30,174.

The board received notice of awards from Heginbotham Trust. They have committed \$30,000 toward the 911 console upgrade and \$100,000 toward the Pavilion and Education Center project.

The board reviewed August financial reports:

- Expenditures
- R&B expenditures
- Cash transactions

The board reviewed the following Event Center Rentals:

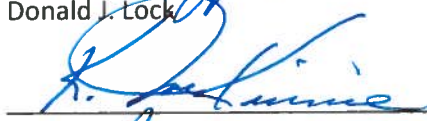
- Cecilia Marquez
- HHS Prom

The meeting adjourned at 1:30 pm.

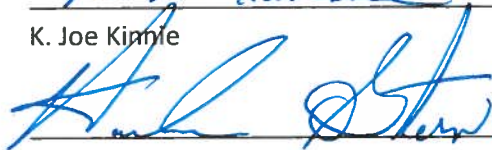
Submitted by Randy Schafer
County Administrator



Donald J. Lock



K. Joe Kinnie



Harlan Stern

Attest:



Beth Zilla, County Clerk