



STATE OF COLORADO )  
 ) ss  
COUNTY OF PHILLIPS )

RESOLUTION No. 2023-01-09-01

RESOLUTION ORGANIZING COUNTY OPERATIONS, ESTABLISHING OFFICIAL HOLIDAYS, AND  
ESTABLISHING REGIONAL BOARD APPOINTMENTS FOR 2023

WHEREAS, the Board of County Commissioners of Phillips County, State of Colorado, has convened a duly and lawfully called regular meeting on the 9<sup>th</sup> day of January 2023; and,

WHEREAS, the Board desires to establish official holidays, designate representatives to regional boards, and set administrative duties to ensure adequate operations for Phillips County throughout the 2023 calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado: That the Board hereby reorganizes Phillips County operations by approving the following: Board of County Commissioners 2023 meeting schedule (Attachment "A"), appointments, holidays, board representatives, and administrative actions:

The Chairman of the Board of Phillips County Commissioners for 2023 is Commissioner Garold Roberts. In the absence of the Chair of the Board of County Commissioners, any Commissioner may act in the capacity as Chairman of the Board of County Commissioners per C.R.S. 30-10-307. The Chairman of the Board is allowed to make a motion or to second a motion.

The Board hereby approves the following list as the official designated holidays for Phillips County Government in 2023:

Holidays for 2023

|                         |  |          |
|-------------------------|--|----------|
| New Year’s Day Observed | January 2 <sup>nd</sup>  | Monday   |
| Presidents’ Day         | February 20 <sup>th</sup>                                      | Monday   |
| Memorial Day            | May 29 <sup>th</sup>   | Monday   |
| Juneteenth              | June 19 <sup>th</sup>  | Monday   |
| Independence Day        | July 4 <sup>th</sup>   | Tuesday  |
| Fair Parade Day         | July 29 <sup>th</sup> (2 Landfill personnel only)              | Saturday |
| Labor Day               | September 4 <sup>th</sup>                                      | Monday   |
| Columbus Day            | October 9 <sup>th</sup> (July 29 <sup>th</sup> for 2 Landfill) | Monday   |
| Veterans Day            | November 10 <sup>th</sup>                                      | Friday   |
| Thanksgiving Day        | November 23 <sup>rd</sup>                                      | Thursday |
| Day after Thanksgiving  | November 24 <sup>th</sup>                                      | Friday   |
| Christmas Eve           | December 24 <sup>th</sup>                                      | Sunday   |
|                         | (Comm Ctr & In-Service Dep Only)                               |          |
| Christmas               | December 25 <sup>th</sup>                                      | Monday   |

The Board approves the below appointments to represent the Board of County Commissioners on regional boards:

Representatives to Regional Boards

|                                    |                                   |                             |
|------------------------------------|-----------------------------------|-----------------------------|
| <u>Terry Hofmeister-District 1</u> | <u>Garold Roberts -District 2</u> | <u>Tom Timm -District 3</u> |
| CCI Legislative Committee          | Com Board                         | NECALG/NECTA                |
| Centennial Mental Health           | Northeast Colorado Housing        | ECSDD                       |
| NE CO Health Department            | EMS Board                         | Seizure Committee           |
| PC Fair Board                      | PC Fair Board                     | PC Fair Board*              |
| ETPR                               | ETPR*                             | ETPR                        |
| Pro-15                             | Worker’s Comp. Ins. Pool          | Rec. District (Alternate)   |
| CHP                                | CAPP                              | CCI Legislative Proxy       |
|                                    | Region 1 Translator Assoc.        |                             |

\* Denotes the primary representative.



### Official Bonds

Pursuant to Colorado Revised Statutes, Section 24-13-105 the Phillips County Board of County Commissioners is satisfied that purchased crime insurance coverage meets the sufficiency of the official bond requirements of the County Commissioners C.R.S. 30-10-311, 312 and 313, Clerk and Recorder C.R.S. 30-10-401(2), Registrar of Titles C.R.S. 38-36-109, and 110, Sheriff C.R.S. 30-10-501(2), Coroner C.R.S. 30-10-601(b)(1.5), Treasurer 30-10-701(2), Public Trustee 38-37-102(4) and County Assessor 30-10-801(2), and approves and authorizes the purchase of insurance coverage in lieu of bonds of the respective County Officials.

### Administration Organization

The County Administrator and/or Assistant Administrator may use the Chairman of the Board's signature stamp for emergency checks with authorization of the Chairman. Use of stamp must be documented.

The Phillips County Administrator is designated as the Budget Officer to prepare and present the 2024 budget draft to the board of County Commissioners on or before October 15, 2023, and the 2024 final budget on or before December 15, 2023, per C.R.S. 29-1-204.

The official posting location for the meeting dates, agendas, public notices, and information relating to Commissioner activities as well as changes made to the annual meeting schedule shall be posted on the bulletin board located outside the Commissioner's chambers in the Phillips County Courthouse.

The Holyoke Enterprise is designated as THE official newspaper for Phillips County for 2023 and the Haxtun Fleming Herald is designated as an official newspaper for Phillips County for 2023. The Haxtun-Fleming Herald is designated as THE official newspaper and the Holyoke Enterprise is designated as an official newspaper for Phillips County delinquent property tax advertising per C.R.S. 39-11-105.

\$.50 is established as the mileage reimbursement rate for 2023 for Phillips County. Let it be known that this may be changed by the Board at any time during the year.

The effective date hereof shall be the date of the adoption of this Resolution.

The above and foregoing Resolution was, on a motion duly made and seconded, adopted this 9th day of January 2023 by unanimous vote of the Board of Phillips County Commissioners.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF PHILLIPS, COLORADO

Beth Zilla  
Clerk & Recorder, Beth Zilla

Garold E. Roberts  
Commissioner Garold Roberts, Chairman

Terry L. Hofmeister  
Commissioner Terry Hofmeister

Tom Timm  
Commissioner Tom Timm

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BOCC - Resolution BETH ZILLA PHILLIPS COUNTY  
RECFEE: 0.00 DOCFEE: TOTALFEE: 0.00  
