

Phillips County Commissioner Meeting

December 11, 2015

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

The Board with Steve Firme to discuss the Veteran's Service Officer Position.

Lock made a motion, seconded by Kinnie, to hire Firme as the Veteran's Service Officer at \$450/month. Motion carried.

Kinnie made a motion, seconded by Lock, to approve the minutes from the November 25, 2015 meeting. Motion carried.

The board approved accounts payable for the month of November.

Lock made a motion, seconded by Kinnie to appoint Brian Santistevan and Briana Lebsack to the fair board. Motion carried. Santistevan will complete Ryan Travis's term which ends in August 2016 and Lebsack will complete Ben Kafka's term which also ends in August 2016. At that time, they will be eligible to be reappointed to a three-year term.

Kinnie made a motion, seconded by Lock to approve the 2016 Appropriation Resolution. Motion carried.

Lock made a motion, seconded by Kinnie, to adopt the 2016 Budget. Motion carried.

Kinnie made a motion, seconded by Lock, to set the 2016 Mill Levy. Motion carried.

Lock made a motion, seconded by Kinnie, to approve the 3% Tabor Reserve. Motion carried. Copies of all budget related resolutions are attached.

The Board met with County Sheriff Rob Urbach to discuss the purchase of a new car.

Lock made a motion, seconded by Kinnie to approve the purchase of a 2016 Ford Explorer patrol car from Bonanza Ford in the amount of \$30,710.74 with a trade of \$6,000 for the 2010 Ford Explorer for a net price of \$24,710.74. Motion carried. Payment will be made out of the 2016 budget.

Kinnie made a motion, seconded by Lock, to buy four AR 15 rifles for the Sheriff's office in the amount of \$1,500.00 each. Motion carried.

Kinnie made a motion, seconded by Lock, to approve the appointment of Lorraine Speicher to the RETAC board. This appointment would be effective December 11, 2015 and will fill the term of Susan Deslaurier until June 30, 2018. Motion carried.

Kinnie made a motion, seconded by Lock, to approve the hiring of Jeffrey Thomas as a Road Worker. Thomas will be placed at RB Grade 16, Step 2 at \$26,456.72/year, \$2,204.73/month and will be assigned to the Amherst shop. Motion carried.

Lock made a motion, seconded by Kinnie to approve the Memorandum of Understanding with Matt Muesborn, CDL administrator and the Memorandum of Understanding with Mackade Skinner CDL tester. Motion carried.

Kinnie made a motion, seconded by Lock, to approve the Roadway Occupancy Agreement with PC Telcom to place a communication line in County Rd 03 and County Rd 32. The Road District Manager must sign off on the work when project is complete. Motion carried.

The board reviewed the following reports:

- City of Holyoke Bio Solids Application
- Livestock Committee 2015 P&L
- CCI Press Release
- Appointments for 2015
- Financial Report
 - Monthly Treasurers Report
 - Cash reconciliation reports

The board reviewed the following Event Center Rental Agreements:

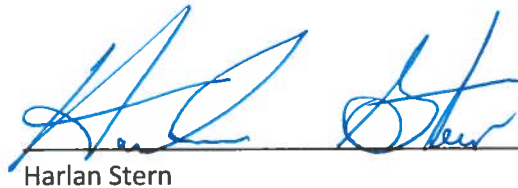
- Aaron Sprague
- Aaron Worley
- CAPA/Bethleen McCall
- Crop Production Services
- Eureka Club
- Kim Kramer
- Logan Krueger
- Tammy Timm/Vanessa Tharp
- CHS Inc.
- Centennial Ag

A request was presented to consider health insurance for permanent part-time employees who work a minimum of 20 hours per week (per CHP's guideline). The county's current policy is 30 hours per week.

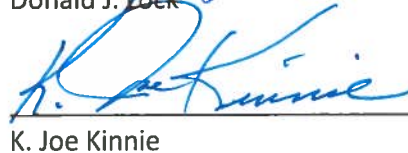
After much discussion, a motion was made by Lock, seconded by Kinnie, to change the county policy to: Employees must work 20 hours per week to enroll in insurance. Employees working less than full-time (37.5 or 40 hours per week) must be permanent part-time employees. Any employee who is classified as such and works at least 20 hours per week will receive a pro-rated benefit when enrolling. Motion carried.

Meeting adjourned at 11:46 a.m.

Submitted by Beth Zilla
Phillips County Clerk



Harlan Stern

Donald J. Lock

K. Joe Kinnie

Attest:



Beth Zilla, County Clerk