

**Phillips County Commissioner
Meeting Minutes¹
February 10, 2025**

Call to order

Chairman Tom Timm called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on February 10, 2025, at the County Courthouse in the Commissioner Meeting room.

Attendees

Chairman Tom Timm, Commissioners Terry Hofmeister and Garold Roberts, Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, and Administrative Support Patrick Mitchell

Additional Attendees

Janelle Krueger, Judge Carl S. McGuire III, Kathy Browning, and Jessie Salyards

Additions or Corrections to the Agenda

Additions:

- 8) SB20-217
- 9) Amherst well
- 10) Generator grant for Event Center
- 11) Sheriff's Deputy discussion

Approval of Agenda

Roberts moved to approve the agenda as amended. Hofmeister seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 01.31.2025 meeting
- b) Approval of invoice lists
- c) Approval of Veterans Service Officer monthly report
- d) Acknowledge receipt of Building Permits Log
- e) Acknowledge receipt of Event Center/BOC Pavilion/Facilities rentals, surveys

Hofmeister moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Public Comments

Administrative Support Patrick Mitchell updated the board on a phone call the administration office had received during the meeting from the Department of Human Services and let them know that DHS would be losing an employee. Advertising for the position will occur closer to when the vacancy occurs.

Appointments

The board met with CSU Extension Agent Jessie Salyards for updates from her office.

The board met with Clerk of the Court Kathy Browning and Chief Judge of the 13th Judicial District Carl S. McGuire III. McGuire introduced himself to the board. He noted that he has a great working relationship with the Phillips County Sheriff's Office and looks forward to working with the county.

Unfinished Business

The board discussed the water supply portion of the Phillips County Land Use Code with respect to subdivision exemption regulations.

Motions/New Business

The board discussed SB20-217. Roberts reported that he attended a meeting with Sheriff's Office personnel regarding the bill. The bill requires law enforcement agencies to issue body-worn cameras to their officers and determines personal liability for officers in cases in which an officer does not act upon a good faith and reasonable belief that an action was lawful.

Roberts discussed the Amherst well that is used by some residents for their water supply. The county is considering putting the Road and Bridge storage building that used to be the Amherst Fire Hall out for

¹ Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

bid. Roberts has met with some of the residents regarding potential backup plans if the sale moves forward.

Roberts informed the board that the county will not receive the Department of Homeland Security Grant for a generator at the Phillips County Event Center. He has spoken with Emergency Manager Broc Pelle and Greg Etl with the Department of Local Affairs about other possible grants for the purchase of the generator. The Phillips County Event Center is a designated Red Cross center, so a DOLA grant could be a possibility.

Roberts discussed the fact that Christian Avalos, who received a contingent offer of employment from the county upon his completion and passing of the pre-employment psychological screening, his enrollment and completion of a POST certified academy with a passing grade, and his completion of the POST examination with a passing grade, has ended his enrollment at the POST academy and will not be moving forward. Sheriff Michael Beard will continue to explore options since Undersheriff Jack Wieland is planning to retire in 2025.

Roberts moved to propose amending the Phillips County Land Use Code section 10-105.B.5. as follows: "Approval of a subdivision exemption plat does not constitute any finding by the County regarding whether a well permit will be issued by the State Engineer or whether water is available on the parcels." Hofmeister seconded the motion, which carried unanimously. The proposed amendment will go before the Planning Commission for a public hearing and then before the Board of County Commissioners for a public hearing.

Hofmeister moved to approve the contribution of \$200 each for Haxtun and Holyoke High School After Prom events. Roberts seconded the motion, which carried unanimously.

Roberts moved to accept the bid submitted by Heath Weiss Electric LLC to provide electrical services at the Pleasant Valley Road and Bridge storage building for the estimated amount of \$20,150. Hofmeister seconded the motion, which carried unanimously.

Hofmeister moved to accept the bid submitted by Phillips Drilling and Pump to provide well work at the Pleasant Valley Road and Bridge storage building for the estimated amount of \$51,224.50. Roberts seconded the motion, which carried unanimously.

Roberts moved to accept the bid submitted by VAP Construction to provide building, concrete, and door work at the Pleasant Valley Road and Bridge storage building for the estimated amount of \$92,500. This amount includes \$50,000 for the building, \$26,500 for concrete, and \$16,000 for the doors. Hofmeister seconded the motion, which carried unanimously.

Adjournment


Chairman Timm adjourned the meeting at 10:00 a.m.

Minutes submitted by County Clerk Beth Zilla.

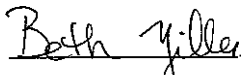
Next meeting is scheduled for February 18, 2025.

Phillips County Commissioners:

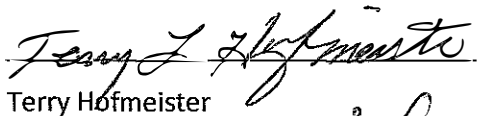
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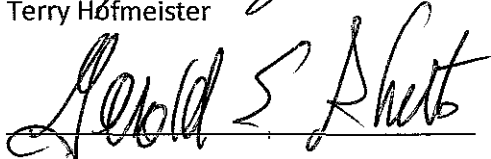
Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts