

**Phillips County Commissioner
Meeting Minutes¹
January 19, 2026**

Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on January 19, 2026, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Tom Timm and Terry Hofmeister, Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Road and Bridge Manager Kevin Scott, and District 3 Road and Bridge Supervisor Dave Salyards

Additional Attendees

Kelley Sullivan, Trevor Redden, Dylon Bauer, Journey Goode, Greg Etl, and Ryan Brackhan (via phone)

Additions or Corrections to the Agenda

None presented.

Additions or Corrections to the Consent Agenda

None presented.

Approval of Consent Agenda

Timm moved to approve the consent agenda as presented. Hofmeister seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 01.09.2026 regular meeting
- b) Approval of the minutes of the BOCC 01.09.2026 reorganization meeting
- c) Approval of invoice lists
- d) Approval of annual dues for Colorado Counties Inc. and Colorado Public Lands
- e) Acknowledge receipt of Treasurer reports
- f) Acknowledge receipt of Notification of Compliance with SLFRF Award Closeout Process
- g) Acknowledge receipt of Weldco Farms Spring/Summer/Fall 2025 monitoring reports
- h) Acknowledge receipt of Tri-State Notification of Transmission Project
- i) Acknowledge receipt of Building Permits Log
- j) Acknowledge receipt of Event Center/BOC Pavilion/Facilities rentals, surveys

Public Comments

None presented.

Appointments

The board met with Administrator Andrew Nygaard, who reported on the following topics:

- Work has begun on the jail remodeling project. The metal will be taken to the landfill and will be sold for recycling. The museum may be interested in some of it as well. Because the bars contain lead, it would be best not to offer pieces of the bars to the public in sealed bids.
- Maintenance personnel are continuing to work with Kari Fecht to restore the signage that had been on the walls of the Ortner Room at the Phillips County Event Center. The original vendor they worked with was out of stock, so an order has been placed with a new vendor for the same size and colors as the original lettering.
- The county has received notice of Tri-State's planned project of a 345kV transmission line from Holcomb, Kansas, to Sidney, Nebraska. It is expected to be in service by 2030, and part of it will pass through Phillips County. Tri-State will be in contact regarding the permitting process prior to construction.
- Roberts, Nygaard, and Deputy Administrator Carrie Waln met on Friday, January 16, to discuss submitting a DOLA grant application for a new landfill office building. The application will be for a 30' x 32' building with 9' side walls and a metal exterior, located on the south side of the scale, with six 4' x 4' windows and two 3' x 4' windows. It will have two bathrooms, a reception area, kitchen area, and office. The interior will be framed and sheet rocked.

¹Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

The board met with County Clerk Zilla to discuss closing the clerk's office for implementation of new motor vehicle and driver's license system.

The board met with Trevor Redden to discuss the conditions of the outdoor and indoor arenas at the fairgrounds and Bank of Colorado Pavilion. Redden mentioned that the crow's nest is rotting out and that the chutes and fence need repairs. He also asked if there was a way to heat the indoor arena. The board said that the fire suppression piece costs more than the heating for the BOC Pavilion. The board agreed that routine maintenance for safety concerns can be done, but costs of the other upgrades will need to be investigated further in another budget year.

The board met with Ryan Brackhan via phone to discuss the board members for the Holyoke Fire Protection District. When Phillips County Resolution No. 2023-04-18-01 was adopted appointing three members to the Board of Directors for the Holyoke Fire Protection District, there was not an election 90 days after those appointments, which required a new resolution appointing board members.

The board met with Dylon Bauer and Journey Goode, representing Wagner Equipment Company, and Road and Bridge Manager Kevin Scott and District 3 Road and Bridge Supervisor Dave Salyards to discuss the rebuilding of the 1996 Cat Dozer. A new dozer costs about \$600,000. The original rebuild estimate was \$285,885. Wagner did not complete the inspection for the initial estimate and went over a list of component additional charges as well as optional segments. Bauer and Goode mentioned that the county would be getting 2025 pricing on parts, which is about a \$4,000 discount, and they would be lowering the labor rate from \$211/hour to \$190/hour. It would be about three to four weeks until the county gets it back. Scott asked if the county could get the dozer back without a delivery charge. Goode said she would look into that possibility.

The board met with Greg Etl with DOLA regarding the grant application for a new landfill office building. Applications are due on February 13, and the month of March would allow the county time to get solid numbers. DOLA will not fund a new scale by itself, but it could be a part of the building application and the scale could be part of the county's match.

Unfinished Business

The board discussed the Northeast Rural Philanthropy Days sponsorship.

Motions/New Business

Hofmeister moved to approve the request from County Clerk Beth Zilla to close the Clerk's office on Friday, February 13, 2026, at 3:00 p.m. to allow for installation of new state computer systems for motor vehicles and driver's licenses. Timm seconded the motion, which carried unanimously.

Timm moved to adopt Resolution 2026-01-19-01 to appoint Ryan Brackhan, Robert Koberstein, Mark Lutze, Riley Dubbert, and Tristen Roll as members of the Board of Directors for the Holyoke Fire Protection District effective January 19, 2026. Hofmeister seconded the motion, which carried unanimously. The Resolution reads:

WHEREAS, pursuant to Colo. Rev. Stat. §1-12-207, the Holyoke Fire Protection District (hereinafter "HFPD") Board of Directors has five seat vacancies since a lack of an election within 90 days of the adoption of Phillips County Resolution No. 2023-04-18-01; and

WHEREAS, pursuant to Colo. Rev. Stat. §1-12-207, the Board of County Commissioners of the County of Phillips, State of Colorado (hereinafter referred to as "the Board"), has the duty and authority to fill such vacancies and appoint Board Members; and

WHEREAS, to circumvent any interruption in services of the HFPD, the Board desires to appoint three Board Members; and

WHEREAS, a special election must be held within 90 days of the adoption of this resolution;

NOW, THEREFORE, BE IT resolved by the Board of County Commissioners of Phillips County Colorado: that Ryan Brackhan, Robert Koberstein, Mark Lutze, Riley Dubbert, and Tristen Roll are hereby appointed as Members of the Board of Directors for the HFPD effective the 19th day of January 2026.

Timm moved to approve a contribution to the Northeast Rural Philanthropy Days for sponsorship at the Gold level in the amount of \$2,500. Hofmeister seconded the motion, which carried unanimously.

Hofmeister moved to approve the request from Road and Bridge Manager Kevin Scott to purchase a new grapple attachment from Wagner Equipment Company for \$15,133.75. Timm seconded the motion, which carried unanimously.

Timm moved to approve the designation of Garold Roberts as Phillips County's representative to the County Health Pool for 2026. Hofmeister seconded the motion, which carried unanimously.

Hofmeister moved to approve the designation of Andrew Nygaard as Phillips County alternate representative to the County Health Pool for 2026. Timm seconded the motion, which carried unanimously.

Timm moved to approve the designation of Lori Lundgren to serve as proxy on behalf of Phillips County to the CCI Health and Human Services Steering Committee during the 2026 session. Hofmeister seconded the motion, which carried unanimously.

Hofmeister moved to approve the request from Road and Bridge Manager Kevin Scott to have Wagner Equipment Company rebuild the 1996 Cat Dozer for the revised amount of \$342,773.32. Timm seconded the motion, which carried unanimously.

Adjournment

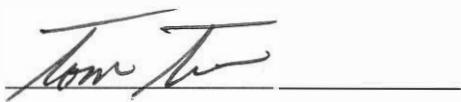
Chairman Roberts adjourned the meeting at 11:05 a.m.

Minutes submitted by County Clerk Beth Zilla.

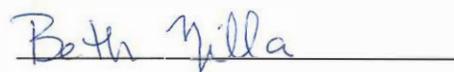
Next meeting is scheduled for January 30, 2026.

Phillips County Commissioners:

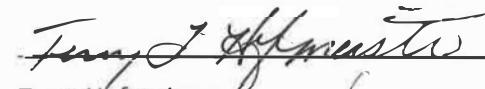
Attest:



Tom Timm



Beth Zilla, County Clerk


Terry Hofmeister

Garold Roberts