

Phillips County Commissioner
Meeting Minutes¹
April 17, 2025

Call to order

Chairman Tom Timm called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on April 17, 2025, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, Administrator/Planner Andrew Nygaard, Department of Human Services Director Lori Lundgren, Road and Bridge Manager Kevin Scott, and Veterans Service Officer Chris Kelley

Additional Attendees

Janelle Krueger, Ray Odum, Glen Marciniak, and Jessie Ruiz Jr.

Additions or Corrections to the Agenda

Additions:

- 9) Commissioner Roberts update
- 10) Fair Board Inflatables
- 11) NECALG volunteer

Roberts moved to approve the agenda as amended. Hofmeister seconded the motion, which carried unanimously.

Approval of Consent Agenda

Hofmeister moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 04.09.2025 meeting
- b) Approval of invoice list
- c) Acknowledge receipt of CAPP reports
- d) Acknowledge receipt of Workers' Comp reports
- e) Acknowledge receipt of Treasurer reports
- f) Acknowledge receipt of Road and Bridge quarterly report
- g) Acknowledge receipt of Building Permits log
- h) Acknowledge receipt of Event Center/BOC Pavilion/Facilities rentals

Public Comments

None presented.

Appointments

The board met with Phillips County Veterans Service Officer Chris Kelley and Regional VSOs Glen Marciniak and Ray Odum via Teams to discuss the idea of putting an intergovernmental agreement together to share the VSO between Phillips and Logan Counties. Marciniak said that there are about 200 veterans in Phillips County and 1,200 veterans in Logan County, but he feels the work will be possible since some VSOs on the Front Range serve up to 5,000 veterans. Odum said that Alamosa and Saguache counties have an IGA for their VSO, and by statute every county must have a VSO or an IGA in place to share VSO services between the counties in the IGA. There was also discussion about how the stipend from the state would work if VSO duties were shared between counties. The stipend is based on hours, and the IGA would need to be sent to the state. The way it would work is that the VSO would keep track of hours of work for each county, and each county in the IGA needs to turn those hours in to the state separately by the 10th of each month. Examples of IGAs that other counties are using have been sent to the Logan County attorney and a meeting will be set up for a later date.

The board convened as the Board of Human Services at 9:24 a.m., meeting with Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 9:51 a.m.

The board met with Jessie Ruiz Jr. with the Bridge Foundation to discuss selling alcohol at the Phillips County Raceway during this year's races.

¹Minutes prepared by Andrew Nygaard are a summary of **discussions**, not a verbatim account.

The board met with Road and Bridge Manager Kevin Scott. Scott said he had reviewed the roadway occupancy agreement submitted by Viaero and everything looks good. Construction will be in the road, not in the ditch. He reported the Road and Bridge department is planning to sell two belly dump trailers, a lawn mower, miscellaneous tires, and the landfill's 1995 Dodge pickup on Big Iron Auctions.

The board discussed tractor options for the landfill. Of the three options, the board liked the 1981 International 5088 for \$22,500. Other potential options from local vendors will be reviewed before a final decision is made. Scott will let the seller know that the county is interested but also needs to check a few more options.

Unfinished Business

None presented.

Motions/New Business

Hofmeister moved to approve the request from Jessie Ruiz Jr. with the Bridge Foundation to sell alcohol at the Phillips County Raceway on the Phillips County Fairgrounds on the following race dates in 2025: Saturday, May 31; Sunday, June 1; Saturday, June 28; and Sunday, June 29, with the condition that a special events permit is obtained from the City of Holyoke, the required liquor liability insurance is acquired, and the additional alcohol deposits are paid. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the roadway occupancy agreement submitted by Viaero Wireless for underground construction of a fiber optic line that will be 31 feet along County Road 7 in the NW 1/4 of Section 27-T8N-R47W on the south side of US Highway 6 and will be buried 48" deep and will be in a conduit, with the criteria that the condition of the road is returned to its condition prior to construction and that the cost of any work county personnel must do to achieve that will be billed to Viaero. Hofmeister seconded the motion, which carried unanimously.

Roberts moved to approve the request from Road and Bridge Manager Kevin Scott to hire Brad Haake as a part-time road worker effective April 21, 2025. Hofmeister seconded the motion, which carried unanimously.

Hofmeister moved to increase the annual pay for Lori Lundgren's supervisory work from \$15,000 to \$18,000 effective May 1, 2025. Roberts seconded the motion, which carried unanimously.

Roberts moved to pay out 100 hours of unused PTO for Lori Lundgren on the May 2025 paycheck. Hofmeister seconded the motion, which carried unanimously.

Roberts provided updates on the increase from the City of Holyoke in the cost of commercial water. The cost is also increasing for water at the courthouse, but not as much as it is for Homesteaders' Park. Roberts also reported that the Fair Board received a stage from Yuma County.

Nygaard discussed the Fair Board's inflatables, as there had been a request from the Haxtun Chamber of Commerce to rent the inflatables for Old Fashioned Saturday Night, as had been approved last year. At that time, the board said requests to rent out inflatables would be considered on a case-by-case basis to organizations, but not individuals, as long as a certificate of liability that shows the county as an additional insured is provided. The board said that moving forward, requests to use the inflatables need to go before the Fair Board first, and if they approve, then the Fair Board should present the request to the Board of County Commissioners. The inflatables would need to be cleaned and given back to the Fair Board in the condition they were in before the event, and liability waivers would need to be provided to participants.

Timm provided updates on NECALG Area Agency on Aging seeking volunteers to help with meal delivery to adults 60 and above who are residents of Phillips County. The meals are prepared in the mornings and delivered around noon. The volunteers would be reimbursed \$0.60 per mile if they use their own vehicle. The former volunteer delivered 3-5 meals from Yuma to the Haxtun area. The information will be put on the county's website.

Adjournment

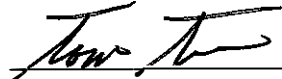
Chairman Tom Timm adjourned the meeting at 10:38 a.m.

Minutes submitted by Andrew Nygaard.

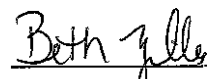
Next meeting is scheduled for April 30, 2025.

Phillips County Commissioners:

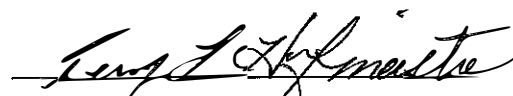
Attest:



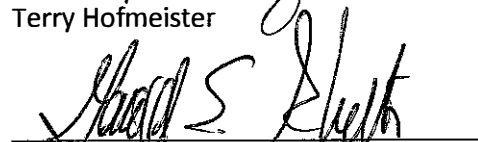
Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts