

**Phillips County Commissioner
Meeting Minutes¹
June 10, 2025**

Call to order

Chairman Tom Timm called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on June 10, 2025, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Deputy Assessor Toby Thompson, and Road and Bridge Manager Kevin Scott

Additional Attendees

Janelle Krueger, Greg Barnes, Rebecca Van Pelt, Tom Andersen, and Jody Wiltfang

Additions or Corrections to the Agenda

Additions:

11) Event Center Door

Hofmeister moved to approve the agenda as amended. Roberts seconded the motion, which carried unanimously.

Approval of Consent Agenda

Hofmeister moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 05.30.2025 meeting
- b) Approval of Invoice List
- c) Acknowledge receipt of CAPP reports
- d) Acknowledge receipt of Landfill State Inspection Report
- e) Acknowledge receipt of Building Permits log
- f) Acknowledge receipt of Event Center/BOC Pavilion/Facilities rentals

Public Comments

None presented.

Appointments

The board met with Administrator Nygaard, who reported on the following topics:

- The courthouse lawn was sprayed with fertilizer and weed control on Wednesday, June 4. The 2003 Dodge Ram flatbed sprayer in the Weed and Pest department wouldn't start on Thursday, May 29, and is at Wilson's Repair. The Landfill's roll off truck is also at Wilson's Repair to have its motor replaced.
- After speaking with a plumbing inspector with the state, it was determined that the Road and Bridge storage building at Pleasant Valley will need to have an ADA accessible restroom.
- The Event Center floor is not yet complete. They committed to completing the east half of Heginbotham Hall by the end of June 12 and then completing the west half of Heginbotham Hall, and the hallways and bathrooms east of Heginbotham Hall, in the time frame from June 23-July 4. No events in Heginbotham Hall will be scheduled during this time to allow for the work to be completed.

The board met with Road and Bridge Manager Kevin Scott and W.W. Clyde representative Greg Barnes to discuss detours using county roads. Barnes asked the board for their approval for a detour route to follow County Road 24 to County Road 35 from Highway 385 and Highway 6 for 2-4 days in late June or early July for the installation of girders for the bridge reconstruction on Highway 385 and Highway 6. The board agreed to allow access as long as any necessary road repairs to the county roads would be at the expense of W.W.Clyde. County Road and Bridge personnel would make any necessary repairs and then

¹Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

W.W. Clyde would be billed for the cost. Barnes noted that the work could be done after dark to avoid the amount of traffic that the detour would affect. The board agreed that working at night would be best.

The board met with Fair Manager Rebecca Van Pelt and Fair Board President Tom Andersen to discuss the dates and hours that they would like to serve alcohol during fair. Andersen said that the ticket booth that Haxtun FFA is working on would be finished this week. Van Pelt discussed the request from the Haxtun Chamber of Commerce to use the Fair Board's inflatables for Old Fashioned Saturday Night. The Fair Board agreed with the request and presented it to the Commissioners for final approval. The Fair Board will also provide participants with waivers of liability. The Commissioners agreed to allow the use of inflatables with waivers of liability and with the condition that the chamber presents a certificate of liability naming the county as an additional insured.

The Board met with Jody Wiltfang, director of the Platte Valley Rodeo Bible Camp. She requested a reduced rate for the Platte Valley Rodeo Bible Camp for the week of June 16-22, 2025.

Unfinished Business

The board met with Toby Thompson to discuss the sale of the Amherst Property. The closing date is on or before June 30, 2025. The road vacation process will also need to be followed.

Motions/New Business

Roberts moved to approve the contract to sell the Phillips County property at 349 Granby St., in Amherst, Colorado, to Oscar Farms, LLC for \$76,000. Hofmeister seconded the motion, which carried unanimously.

Hofmeister moved to approve the collection letter for a landfill customer as presented. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the request from Platte Valley Rodeo Bible Camp to reduce fees to \$1,500 for their events at the Phillips County Fairgrounds during the week of June 16-22, 2025. Hofmeister seconded the motion, which carried unanimously.

Hofmeister moved to approve the request from the Phillips County Fair Board to serve alcohol at its beer garden during the upcoming Phillips County Fair, July 23-July 26, 2025, with the condition that a special events permit is obtained from the City of Holyoke. Roberts seconded the motion, which carried unanimously.

Hofmeister moved to approve the letter to Governor Jared Polis regarding the leadership of the State Land Board as presented. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the bid from Overhead Door Specialists, LLC to replace the door on the west side of the Phillips County Event Center for \$12,295. Hofmeister seconded the motion, which carried unanimously.

The board approved continuing with the Harvest Snack Sacks promotion.

Adjournment

Chairman Timm adjourned the meeting at 10:30 a.m.

Minutes submitted by County Clerk Beth Zilla.


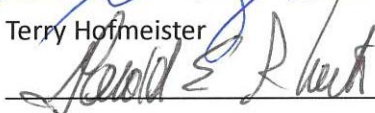
Next meeting is scheduled for June 17, 2025.

Phillips County Commissioners:

Attest:



Tom Timm

Terry Hofmeister

Garold Roberts



Beth Zilla, County Clerk