

**Phillips County Commissioner
Meeting Minutes¹
January 10, 2025**

Call to order

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on January 10, 2025, at the County Courthouse in the Commissioner Meeting room.

County Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Road and Bridge Manager Kevin Scott, District 3 Road and Bridge Supervisor Dave Salyards, Sheriff Michael Beard, Assessor Doug Kamery, and Deputy Assessor Toby Thompson.

Additional Attendees

Janelle Krueger

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Timm moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 12.31.2024 meeting
- b) Approval of invoice list
- c) Approval of Veterans Service Officer monthly report
- d) Approval of Treasurer Semiannual report, July – December 2024
- e) Approval of Public Trustee 4th quarter report
- f) Acknowledge receipt of Road and Bridge quarterly report
- g) Acknowledge receipt of Building Permits log
- h) Acknowledge receipt of Event Center/BOC Pavilion annual reports
- i) Acknowledge receipt of Event Center/BOC Pavilion/Facilities rentals, surveys

Public Comment

None presented.

Appointments

The board met with Road and Bridge Manager Kevin Scott and District 3 Road and Bridge Supervisor Dave Salyards to discuss tractor rental rates. They requested three tractor rentals from 21st Century Equipment. They also reported on the cost of repairs to the road grader that was involved in the accident on December 13, 2024.

The board met with Assessor Doug Kamery to discuss the need to recertify levies and revenue for tax year 2024 due to changes made by Sedgwick County.

The board met with Sheriff Michael Beard to discuss an invoice from Axon Enterprises that was sent to the late Sheriff Thomas Elliott's email address and was not paid. Sheriff Beard requested that the invoice be paid as a 2024 expense.

The board met with Assessor Kamery and Deputy Assessor Thompson to discuss the rules and regulations for subdivision exemptions that are in the county's land use code. A meeting will be set up with the law firm Sullivan Green Seavy Jarvis to discuss the regulations in the land use code.

Unfinished Business

The board discussed the pickup purchase request for the landfill and the subdivision exemption application from Rick Ensminger.

Motions/ New Business

¹Minutes prepared by Andrew Nygaard are a summary of **discussions**, not a verbatim account.

Roberts moved to approve the request from Landfill Manager Bill Andrews to purchase a used 2021 Chevrolet Silverado 2500 pickup from Wolf Auto for \$32,266. Timm seconded the motion, which carried unanimously.

Timm moved to approve the subdivision exemption application submitted by Rick Ensminger to divide a 2.97-acre parcel from a 157-acre parcel located in Section 5, Township 7 North, Range 47 West. Roberts seconded the motion, which carried unanimously.

Roberts moved to authorize the Chairman to sign the Application for Semiannual Payment from the Colorado Division of Veterans Affairs for the July-to-December period of 2024. Timm seconded the motion, which carried unanimously.

The board tabled the discussion on the Event Center and Sheriff's Office doors until a meeting can be held with Platinum Technology to get further details on the electronic locks.

Timm moved to approve the request from Road and Bridge Manager Kevin Scott to rent three John Deere 6155M tractors from 21st Century Equipment for an estimated rental charge of \$15,750. This is 350 hours at \$15/hour for each tractor for 2025. Roberts second the motion, which carried unanimously.

Roberts moved to authorize the chairman to sign the re-certification of levies and revenue for tax year 2024. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Sheriff Michael Beard to pay invoice number INUS176520 from Axon Enterprises in the amount of \$9,072 for services provided in 2023. Roberts seconded the motion, which carried unanimously.

Executive Sessions

Roberts moved to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)&(II) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Timm seconded the motion, which carried unanimously. The regular meeting recessed at 9:35 a.m. and reconvened at 10:00 a.m. Chairman Hofmeister stated the participants in the executive session were Garold Roberts, Tom Timm, Michael Beard, Andrew Nygaard, and himself. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated.

Timm moved to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)&(II) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Hofmeister seconded the motion, which carried unanimously. The regular meeting recessed at 10:22 a.m. and reconvened at 10:40 a.m. Chairman Hofmeister stated the participants in the executive session were Garold Roberts, Tom Timm, Kevin Scott, Andrew Nygaard, and himself. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated.

Adjournment

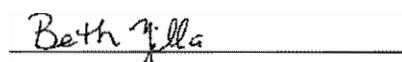
Chairman Hofmeister adjourned the meeting at 11:00 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for January 17, 2025.

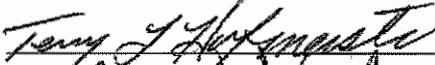
Phillips County Commissioners:

Attest:

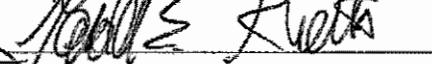


Tom Timm

Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts