

Phillips County Commissioner  
Meeting Minutes<sup>1</sup>  
January 31, 2023

The board held a work session with Road and Bridge Manager Mike Salyards prior to the meeting.

**Call to Order**

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m., on January 31, 2023, at the County Courthouse in the Commissioner Meeting room.

**County Attendees**

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, County Administrator Laura Schroetlin, County Clerk Beth Zilla, Maintenance Supervisor Lonny Vernon, and Deputy Administrator/Planner Andrew Nygaard.

**Additional Attendees**

Janelle Krueger and Jessie Stewart.

**Additions or Corrections to the Agenda**

The following items were added to the agenda:

- 13) Own Resources
- 14) PRO 15 Membership

**Approval of Consent Agenda**

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

**Consent Agenda Items:**

- a) Approval of the minutes of the BOCC 01.20.2023 meeting
- b) Approval of January payroll/performance pay.
- c) Approval of invoice list
- d) Approval of Treasurer's semi-annual report
- e) Approval of P.I.L.T. Grant
- f) Acknowledge receipt of finance reports
- g) Acknowledge receipt of Event Center/BOC Pavilion annual reports
- h) Acknowledge receipt of Event Center/ BOC Pavilion rentals

**Public Comments**

None presented.

**Appointments**

The monthly press briefing notes were emailed to both county newspapers.

The board met with Maintenance Supervisor Lonny Vernon, who reported that the plumbing in the wash bay system at the Pavilion had frozen over the weekend and would need to be repaired.

The board met with CSU Extension Agent Jessie Stewart for her quarterly updates. The board congratulated Stewart on her recent Chamber of Commerce Employee of the Year award.

The board recessed at 10:00 a.m. to honor Communications Center Director Kenny Gaskill at his retirement reception. The meeting resumed 10:45 a.m.

**Unfinished Business**

After reviewing the recommendation from both the County Auditor and legal counsel, the Commissioners did not approve adding the Attentive program as a new employee benefit. The decision could be reconsidered at a later time with additional information.

The board received information regarding the offer of employment made to CDL tester Gerald Whipple.

**Motions/New Business**

Hofmeister made a motion to approve the request from Road & Bridge Manager Mike Salyards to rent a snowblower for 30 days, not to exceed 176 hours, at a total cost of \$20,000, plus transportation charges, from Power Equipment Company. Timm seconded the motion. Motion carried unanimously.

<sup>1</sup> Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Timm made a motion to approve the request from Road & Bridge Manager Mike Salyards to move Daryl Kuehn to RB Grade 16 Step 3, effective February 1, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from DHS Director Lori Lundgren to move Aleah Buccelli to HS Grade 68 Step 3, effective February 1, 2023. Timm seconded the motion. Motion carried unanimously.

The board tabled the revisions to the Building Permit form until further information can be researched.

The board discussed the Own Resources financial assurance for oil and gas operators to provide for plugging wells.

Timm made a motion to renew the County’s Pro 15 membership and authorize payment of the 2023 membership dues of \$466. Roberts seconded the motion. Motion carried unanimously.

The board discussed the possibility of having an appreciation dinner for members of Phillips County regional boards.

**Adjournment**

Chairman Roberts adjourned the meeting at 10:45 a.m.

Minutes submitted by County Clerk Beth Zilla

Next meeting scheduled for February 8, 2023.

Phillips County Commissioners:

  
Garold Roberts

Attest:

  
Beth Zilla, County Clerk

  
Terry Hofmeister

  
Tom Timm