

Phillips County Commissioner
Meeting Minutes¹
January 31, 2024

The board held a work session with Road and Bridge Manager Mike Salyards and Assistant Road and Bridge Manager Kevin Scott prior to the meeting.

Call to order

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on January 31, 2024, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Administrative Support Patrick Mitchell, Transfer Clerk Nick Flaa, Treasurer Steve Young, Assessor Doug Kamery, County Attorney Tammy Kelley, Emergency Manager Broc Pelle, and Deputy Assessor Toby Thompson

Additional Attendees

Janelle Krueger, Tom Bennett. Kevin Lybrand, Dusty Johnson, and Arlene Carper

Additions or Corrections to the Agenda

Additions

- 9) FSA/CSU Event
- 10) Housing Update
- 11) BOC Pavilion Restroom

Approval of Consent Agenda

Roberts made a motion to approve the consent agenda as presented. Timm seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 01.19.2024 meeting
- b. Approval of January payroll/Retention pay
- c. Approval of Invoice list
- d. Approval of Impact Assistance grant application
- e. Acknowledge receipt of Seaboard Foods 4th Qtr monitoring reports
- f. Acknowledge receipt of building permits log
- g. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

Tom Bennett updated the board on the progress of the Childcare facility through the DOLA Grant. Bennett also asked for a future meeting with the board to discuss assistance on hauling approximately 200 loads of dirt to the location of new childcare facility.

Kevin Lybrand, new CEO and General Manager of PC Telcom, introduced himself to the board.

Public Hearings

Chairman Hofmeister opened the hearing at 9:02 a.m. to consider the subdivision exemption request from Timothy and Arlene Carper, looking to divide a 12.8-acre (+/-) parcel from a 160-acre parcel located in Section 23, Township 9 North, Range 47 West. Arlene Carper commented that the plan is to sell the ground to her son and his wife. Chairman Hofmeister, seeing no further public comments, closed the hearing at 9:04 a.m.

Chairman Hofmeister opened the hearing at 10:05 a.m. to consider the 2023 supplemental budget. Roberts noted during the hearing that the need to supplement the road and bridge spending was partially due to costs associated with snowstorms. Chairman Hofmeister, seeing no further public comments, closed the hearing at 10:07 a.m.

Appointments

The board met with Dusty Johnson, House District 63 candidate, who updated the board on her campaign and her goals for the office.

¹ Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Administrator Nygaard presented a request to the board relayed to him by Event Center Reservationist Carrie Anderson to waive the fees for the FSA/CSU event on February 26. The event is an ARC/PLC Farm Education event.

Roberts updated the board on the housing authority project.

Assessor Doug Kamery, Deputy Assessor Toby Thompson, Transfer Clerk Nick Flaa, and County Attorney Tammy Kelley met with the board to discuss the impact that the closing of the WME Yates wells will have, as WME Yates is no longer active in Colorado. Omimex wells were also discussed, including the ECMC being responsible for capping abandoned wells, but no timeline is available. Possible leaks of wells will also be investigated further.

The board met with Emergency Manager Broc Pelle for updates from his office.

Motions/ New Business

Roberts made a motion to approve the request from Landfill Manager Bill Andrews to move Heather Kellan to GN40 Grade 20 Step 3, effective February 1, 2024. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to authorize the chairman to sign the Intergovernmental Agreement between the Division of Motor Vehicles Driver's License Division and Phillips County as presented. Roberts seconded the motion. Motion carried unanimously.

Timm made a motion to approve the subdivision exemption application submitted by Timothy J. and Arlene A. Carper to sell approximately 12.8 acres in the S ½ NW ¼ of Section 23-9-47 to Douglas and Elizabeth Carper. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to waive the fees for the use of the room for the FSA/CSU Farm Education event that they are holding on February 26 in the Heginbotham Hall. Any additional fees and labor will not be waived. Hofmeister seconded the motion. Motion carried 2-0, with Timm abstaining.

Administrative Support Patrick Mitchell presented the board with figures from the loans and interest rates and payoffs for the Event Center, BOC Pavilion, and road graders.

Timm reported that he was asked about there being no changing stations in the BOC Pavilion. Hofmeister stated that they were located in the shower portion of the restrooms, and this will be verified with Maintenance Supervisor Lonny Vernon.

Roberts made a motion to adopt Resolution 2024-01-31-01, approving a supplemental budget and appropriation of additional sums of money to defray unanticipated expenses for 2023. Timm seconded the motion. Motion carried unanimously.

Roberts made a motion to authorize the chairman to sign the "Phillips County Funding Match Commitment Letter" as a participating jurisdiction in the Northeast Colorado Regional Hazard Mitigation Plan. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to authorize the chairman to sign the "Statement of Intent to Participate" letter as a participating jurisdiction in the Northeast Colorado Regional Hazard Mitigation Plan. Roberts seconded the motion. Motion carried unanimously.

Adjournment

Chairman Hofmeister adjourned the meeting at 11:16 a.m.

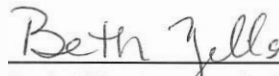
Minutes submitted by County Clerk Beth Zilla.

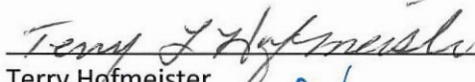
Next meeting is scheduled for February 9, 2024.


Phillips County Commissioners:

Attest:


Tom Timm


Beth Zilla, County Clerk


Terry Hofmeister


Garold Roberts