

**Phillips County Commissioner  
Meeting Minutes<sup>1</sup>  
February 16, 2024**

**Call to order**

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on February 16, 2024, at the County Courthouse in the Commissioner meeting room.

**County Attendees**

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Administrator/Planner Andrew Nygaard, Department of Human Services Director Lori Lundgren, County Clerk Beth Zilla, and Event Center Reservationist Carrie Anderson (via phone)

**Additional Attendees**

Janelle Krueger, Mike Ensminger, Mike Roll, Darlene Carpio, Jessie Ruiz Jr., and Father Jerry Rohr

**Additions or Corrections to the Agenda**

None presented.

**Approval of Consent Agenda**

Timm made a motion to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

**Consent Agenda Items:**

- a) Approval of the minutes of the BOCC 02.09.2024 meeting
- b) Approval of invoice list
- c) Acknowledge receipt of CAPP reports
- d) Acknowledge receipt Treasurer reports
- e) Acknowledge receipt of Finance reports
- f) Acknowledge receipt of CSU Rural Action Project reminder
- g) Acknowledge receipt of Building Permits log
- h) Acknowledge receipt of Event Center/BOC Pavilion rentals

**Public Comments**

Mike Ensminger, Mayor of Haxtun, asked the board to help with landfill fees for the cleaning of the old Haxtun hospital, also known as the Drake building. Ensminger asked to waive the landfill fees and the use of roll-offs to help with the cost of cleanup. The board agreed to help that Town of Haxtun with this request and informed Ensminger to contact Landfill Manager Bill Andrews.

**Public Hearings**

Chairman Hofmeister opened the Public Hearing at 9:00 a.m. to consider the subdivision exemption request from Michael L. Roll to sell approximately 10.01 acres in the south 1/2 of Section 14, Township 7 North, Range 44 West. Chairman Hofmeister, seeing no public comments, closed the hearing at 9:04 a.m.

**Appointments**

Darlene Carpio, Representative for Congressman Ken Buck, met with the board to give updates from Congressman Buck's office.

Father Jerry Rohr and Jessie Ruiz Jr. met with the board to ask for an additional hour for the Bridge Foundation fundraising event for their event on April 19, 2024, from 12:00 a.m. to 1:00 a.m. It was the consensus of the board to stay with the original agreement to maintain consistency for all renters, and they did not grant the request.

The board convened as the Board of Human Services at 9:36 a.m., meeting with Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 9:52 a.m.

Administrator Nygaard gave the board updates on the Courthouse Sidewalk Project and MMOF funds. He said he will be requesting that the Eastern Transportation Planning Region extend the expiration date of a portion of those funds through June 2025.

<sup>1</sup>Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

The board spoke with Event Center Reservationist Carrie Anderson on the phone about rentals.

The board discussed the BOC Pavilion Rental that was held in which the renter collected participant fees. The board agreed to instruct reservationist Carrie Anderson to contact the renter and collect the difference for the rental fee that was paid.

Hofmeister updated the board on potential permitting and siting legislation.

#### **Motions/New Business**

Roberts moved to approve the request from Mike Ensminger, Mayor of Haxtun, to waive the landfill fees for the Drake building for six months from the first load delivery, to be extended if needed, and to supply a roll off if needed and available. Timm seconded the motion, which carried unanimously.

Timm moved to appoint Andrea McCallum to serve out Marissa Bussell's unexpired term on the Northeast Colorado Regional EMS/Trauma Advisory Council, expiring on June 30, 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to appoint Kyle Van Pelt to a 3-year term on the Phillips County Fair Board, expiring on August 31, 2026. Timm seconded the motion, which carried unanimously.

Timm moved to appoint Rebecca Van Pelt to a 3-year term on the Phillips County Fair Board, expiring on August 31, 2026. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the subdivision exemption application submitted by Michael L. Roll to sell approximately 10.01 acres in the S 1/2 of Section 14 Township 7 North, Range 44 West to a party to be named later. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Jessie Ruiz Jr. to allow alcohol at their upcoming Bridge Foundation fundraiser event scheduled for April 19, 2024, with the condition that a special events permit is obtained from the City of Holyoke, the required liquor liability insurance is acquired, and the additional alcohol deposit is paid. Roberts seconded the motion, which carried unanimously.

#### **Adjournment**

Chairman Hofmeister adjourned the meeting at 10:50 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for February 29, 2024.

Phillips County Commissioners:

Attest:

  
Tom Timm

  
Beth Zilla, County Clerk

  
Terry Hofmeister

  
Garold Roberts