

Phillips County Commissioner
Meeting Minutes¹
March 8, 2024

The board held a work session with Road and Bridge Manager Kevin Scott prior to the meeting.

Call to order

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 9:00 a.m. at the County Courthouse in the Commissioner meeting room. The start of the meeting was delayed one hour due to inclement weather.

County Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Administrator/Planner Andrew Nygaard, and County Clerk Beth Zilla

Additional Attendees

Janelle Krueger, Miguel Salinas, Tony Quintana, Josilyn Lutze, and Jody Wiltfang (via phone)

Additions or Corrections to the Agenda

Additions:

- 11) Land purchase contract
- 12) West Phillips County Cemetery District update
- 13) PCTelcom grant update

Approval of Consent Agenda

Timm moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of minutes of the BOCC 02.29.2024 meeting
- b) Approval of invoice list
- c) Approval of Veterans Service Officer monthly report
- d) Acknowledge receipt of CAPP reports
- e) Acknowledge receipt of Workers' Comp reports
- f) Acknowledge receipt of Building Permits log
- g) Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

None presented.

Appointments

The board met with Salinas and Quintana (acting as an interpreter) to discuss the progress made on cleaning his property. The board noted that Salinas is making improvements, and Salinas said he will have it cleaned up by the end of the year. He will attend another board meeting in three months with updates.

The board met with Lutze and Wiltfang, who requested a reduced rate for the Platte Valley Rodeo Bible Camp for the week of June 10-17, 2024.

Lutze met with the board and asked to use the BOC Pavilion for a horse clinic for the Phillips County and Sedgwick County 4H members on June 1-2, 2024, and to waive the fees.

Unfinished Business

The board tabled the discussion on the fair manager contract to discuss more details with the Fair Board.

Motions/ New Business

Timm moved to approve the request from Platte Valley Rodeo Bible Camp to reduce fees to \$1,500 for their event at the Phillips County Fairgrounds during the week of June 10-17, 2024. Roberts seconded the motion, which carried unanimously.

¹Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

Roberts moved to approve the request from Road and Bridge Manager Kevin Scott to place Walter Juarez on a leave of absence from March 13, 2024, to April 29, 2024. Timm seconded the motion, which carried unanimously. The board noted that approvals for leaves of absence are made on a case-by-case basis.

Timm moved to accept the quote from Platinum Technology to replace our CISCO firewall with Fortinet firewall, with a 3-year subscription, in the amount of \$16,401.50. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the purchase of two Sharp BP70C45 printers from Journal Office Supply at a total quoted cost of \$16,644. Timm seconded the motion, which carried unanimously.

The board tabled the discussion on issuing a public health order regarding the requirements for sheltering migrant persons in Phillips County so the Northeast Colorado Health Department can finalize their order.

Timm moved to approve the contribution of \$200 each for Haxtun and Holyoke High Schools' After-Prom events. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve Lutze's request waive the rental fees for her 4H Horse Clinic that will be held in the BOC Pavilion on June 1-2, 2024. Timm seconded the motion, which carried unanimously.

Roberts moved to approve the contract to purchase 3.4 acres in the northwest 1/4 of Section 2, Township 6 North, Range 43 West from Randy Kramer for \$35,000. The purchase includes a 1,050 square foot building, a well and septic system, and will be used for storage for the Road and Bridge department. Timm seconded the motion, which carried unanimously.

The board discussed county Road and Bridge workers who were approached about the damaged roads at the Haxtun Cemetery. The board noted that the ground is owned by the West Phillips County Cemetery District.

Roberts updated the board on the grant that PCTelcom is pursuing for broadband.

Adjournment

Chairman Hofmeister adjourned the meeting at 10:43 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for March 18, 2024.


Phillips County Commissioners:

Attest:


Tom Timm


Beth Zilla, County Clerk


Terry Hofmeister


Garold Roberts