

Phillips County Commissioner  
Meeting Minutes<sup>1</sup>  
June 28, 2024

The board held a work session with Road and Bridge Manager Kevin Scott prior to the meeting.

**Call to order**

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. at the County Courthouse in the Commissioner meeting room.

**County Attendees**

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, and County Attorney Tammy Kelley

**Additional Attendees**

Janelle Krueger, Julie Thayer, and Jessie Salyards

**Additions or Corrections to the Agenda**

Additions:

10) Wind Towers

Removals:

2) Economic Development Director Mikey Brown appointment

**Approval of Consent Agenda**

Timm moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

**Consent Agenda Items:**

- a) Approval of the minutes of the BOCC 06.18.2024 meeting
- b) Approval of invoice list
- c) Approval of June payroll
- d) Acknowledge receipt of Building Permits log
- e) Acknowledge receipt of Event Center/BOC Pavilion/Facilities rentals

**Public Comments**

None presented.

**Appointments**

The board met with CSU Extension Agent Jessie Salyards for updates from her office. Salyards said the State conference and their clinics and workshops went well.

**Unfinished Business**

None presented.

**Motions/New Business**

Nygaard updated the board with information from Economic Development Director Mikey Brown that they are considering other options for the CSU RAP mural.

The board discussed the county's wind energy regulations and the need to look at factors such as wind tower saturation of available ground, fee structure, and decommissioning.

Roberts moved to authorize the Chairman to sign the prepaid propane contract between Phillips County Road & Bridge and Scholl Oil & Transportation Co. for the 2024-2025 heating season; September 1, 2024 through May 31, 2025. The contract is for 3,910 gallons at \$1.89 per gallon, for a contract price of \$7,389.90, less remaining balance of \$1,858.00 from previous year for a net contract amount of \$5,531.90. Timm seconded the motion, which carried unanimously.

Roberts updated the board on a meeting he attended regarding the CDOT bridge project temporary easement on Highway 385. He discussed Riley Dubbert's easement. Dubbert will have a paved approach right up to his rock area. CDOT will revisit the payment for him.

<sup>1</sup> Minutes prepared by Andrew Nygaard are a summary of **discussions**, not a verbatim account.

Timm moved to authorize the Chairman to sign the Memorandum of Agreement between Phillips County and the State of Colorado for the temporary easement required for the Highway 385 Bridge Replacement Project BR 0061-093. Roberts seconded the motion, which carried unanimously.

Timm moved to approve the request from the Phillips County Fair Board to serve alcohol at its beer garden during the upcoming Phillips County Fair, July 24-July 27, 2024, with the condition that a special events permit is obtained from the City of Holyoke. Roberts seconded the motion, which carried unanimously.

Roberts moved to allow 4H and FFA members to pay half price for Harvest Park RV Campground rates for the 2024 Phillips County Fair dates, as has been done in years past. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from County Clerk Beth Zilla to hire Leroy Michael as a part-time election poll worker effective June 21, 2024, through November 30, 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the request from County Administrator Andrew Nygaard to move Lori Lundgren to HS Grade 81, Step 5, effective July 1, 2024. Timm seconded the motion, which carried unanimously.

The commissioners discussed whether to continue or discontinue the hiring incentive for new employees. Roberts moved to discontinue the hiring incentive for new employees to earn \$3,000 to be paid out in four (4) six-month installments with the condition of a 2-year service commitment effective July 1, 2024. Timm seconded the motion, which carried unanimously.

Timm moved to authorize the Chairman to sign the Application for Semiannual Payment from the Colorado Division of Veterans Affairs for the January-to-June period of 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to appoint Sara Ring to a 2-year term on the Northeast Colorado Regional EMS/Trauma Advisory Council, expiring on June 30, 2026. Timm seconded the motion, which carried unanimously.

#### Executive Session

Timm moved to go into executive session for a conference with the County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). Roberts seconded the motion, which carried unanimously. The regular meeting recessed at 9:41 a.m. and reconvened at 10:05 a.m. Chairman Hofmeister stated the participants in the executive session were Garold Roberts, Tom Timm, Tammy Kelley, Andrew Nygaard and himself. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated.

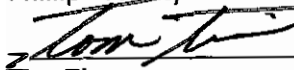
#### Adjournment

Chairman Hofmeister adjourned the meeting at 10:07 a.m.

Minutes submitted by Andrew Nygaard.

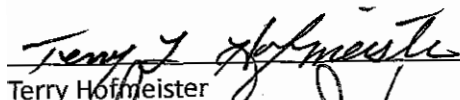
Next meeting is scheduled for July 9, 2024.

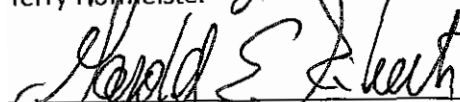
Phillips County Commissioners:

  
Tom Timm

Attest:

  
Beth Zilla, County Clerk

  
Terry Hofmeister

  
Garold Roberts