

Phillips County Commissioner
Meeting Minutes¹
November 8, 2024

Call to order

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, County Clerk Beth Zilla, Administrator/Planner Andrew Nygaard, and Treasurer Steve Young

Additional Attendees

Janelle Krueger, Jessie Ruiz Jr., and Andrea Calhoon

Additions or Corrections to the Agenda

Additions:

- 10) VSO hours
- 11) Landfill Tractor
- 12) Event Center Floor

Approval of Consent Agenda

Timm moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 10.31.2024 meeting
- b) Approval of invoice list
- c) Acknowledge receipt of CAPP reports
- d) Acknowledge receipt of Workers' Comp Reports
- e) Acknowledge receipt of Building Permits log
- f) Acknowledge receipt of Event Center/BOC Pavilion/Facilities rentals and surveys

Public Comments

None presented.

Appointments

The board met with Andrea Calhoon, representing the Haxtun Conservation District, to discuss their event at the Phillips County Event Center on November 18, 2024. Calhoon asked the board for a discounted rental rate as they are a nonprofit organization but not a 501c3 organization.

The board met with Jessie Ruiz regarding the Bridge Foundation dance at the Phillips County Event Center on December 21, 2024. He requested that the Bridge Foundation be allowed to sell alcohol during the event.

County Treasurer Steve Young met with the board to update them on the tax lien sale.

The board discussed the schedule for Veterans Service Officer Chris Kelley. The board would like the VSO to report in with the Board at least quarterly, and they want him to be available in the courthouse office on the second floor for a certain amount of time per week. The board discussed having morning and afternoon hours. Nygaard will work with Kelley and the state office regarding requirements and create a schedule.

Unfinished Business

None presented.

Motions/New Business

Roberts moved to approve the roadway occupancy agreement submitted by PC Telcom for underground construction of a fiber optic line that will be 1,227 feet long in County Road 47, between County Road 20 and County Road 22, on the east side of Section 14, and will be buried 48" deep and will not be in a conduit, culvert, or steel pipe. Timm seconded the motion, which carried unanimously.

¹Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

Timm moved to approve the proposal from Kelley Law Ltd to provide legal services for Phillips County in 2025. Roberts seconded the motion, which carried unanimously.

Roberts moved to authorize chairman to sign the Division of Motor Vehicles Driver Services Portal letter as presented. Timm seconded the motion, which carried unanimously.

Roberts moved to authorize the chairman to sign the contract amendment with the Colorado Department of Health Care Policy and Financing as presented. Timm seconded the motion, which carried unanimously.

Roberts moved to deny the request from Andrea Calhoon with the Haxtun Conservation District for a discounted rental rate for their event at the Phillips County Event Center on November 18, 2024, because they are not a 501c3. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Father Jerry Rohr and Jessie Ruiz with the Bridge Foundation to sell alcohol at their fundraiser dance at the Phillips County Event Center on December 21, 2024, with the conditions that a special events permit is obtained from the City of Holyoke, the required liquor liability insurance is acquired, and the additional alcohol deposits are paid. Roberts seconded the motion, which carried unanimously.

The board discussed the sale of the landfill tractor on Big Iron Auctions.

The board discussed blocking off time to resurface the floors of the Phillips County Event Center in 2025. Andrew Nygaard will work with Maintenance Supervisor Lonny Vernon and Event Center/BOC Pavilion Reservationist Carrie Anderson to find a time to allow the work to be done.

Adjournment

Chairman Hofmeister adjourned the meeting at 10:02 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for November 19, 2024.


Phillips County Commissioners:

Attest:


Tom Timm


Beth Zilla, County Clerk


Terry Hofmeister


Garold Roberts