

Phillips County Commissioner
Meeting Minutes¹
April 28, 2023

The board held a work session with Road and Bridge Manager Mike Salyards prior to the meeting.

Call to order

Chairman Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on April 28, 2023, at the County Courthouse in the Commissioner Meeting room.

County Attendees

Chairman Garold Roberts, Commissioner Tom Timm, County Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, and Administrative Support Patrick Mitchell. Commissioner Terry Hofmeister was attending CCI meetings in Denver.

Additional Attendees

Janelle Krueger, Andrew Turck, Krista Doble, Stephanie Starkebaum, Jessie Stewart, and Mike Salyards.

Additions or Corrections to the Agenda

Add 10:30 appointment with Mike Salyards
Remove Item 6- Inclement weather policy review

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Roberts seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 04.18.2023 meeting
- b. Approval of April Payroll
- c. Approval of invoice List
- d. Acknowledge receipt of finance reports
- e. Acknowledge receipt of HUTF summary
- f. Acknowledge receipt of building permits log
- g. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

None presented.

Appointments

The board met with Andrew Turck, editor of the Holyoke Enterprise, for the monthly press briefing. Press release notes were sent to the Haxtun-Fleming Herald.

The board met with Krista Doble from Melissa Memorial Hospital Foundation regarding their event that is taking place at Homesteaders' Park on May 31. Doble asked the board to waive the \$300 rental fee.

The board met with Mike Salyards to discuss plans to turn his family barn, located east of Haxtun, into a wedding venue. The Salyards are hoping to receive financial support from the Rural Jump Start program. They requested the commissioners to send a letter of support for the venture.

The board met with Stephanie Starkebaum and Jessie Stewart for their monthly program updates. Stewart asked the board to consider waiving the rental fees for the upcoming Buckle Up Show.

Unfinished Business

There was no unfinished business.

Motions/ New Business

The board tabled action on item #8-Action Communications lease agreement.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Timm made a motion to approve the purchase of a Caterpillar 140LVR motor grader from Wagner Equipment at a total cost of \$313,385.85 Roberts seconded the motion. Motion carried unanimously.

Nygaard discussed potentially attending a virtual human resources course. The board agreed that it could be beneficial, and Nygaard will research the matter further.

Timm made a motion to approve the request to waive the rental fees for the use of all features at Homesteaders’ Park for the Senior Fitness Day event on May 31, 2023. Roberts seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request to waive the BOC Pavilion rental fees for the Buckle Up Show scheduled for June 23-24, 2023. Roberts seconded the motion. Motion carried unanimously.

Timm made a motion to authorize the chairman to sign a letter of support to the Rural Jump Start program regarding Mike and Susan Salyards’ proposed wedding venue. Roberts seconded the motion. Motion carried unanimously.

The Chairman opened the sealed bids on the silent auction held on April 20 and April 21. The following bidders were successful:

Ballot Box - Mini	Brandon Markert	\$15.00
Ballot Box	David McFadden	\$50.00
Ballot Box	David McFadden	\$50.00
Barstool/Sidechair	Garold Roberts	\$25.00
Tall Metal File Cabinet	Garold Roberts	\$50.00
Ballot Box - Mini	Garold Roberts	\$40.00
Slotted File Organizer	Jade Carlson	\$25.00
Typewriter	Jade Carlson	\$15.00
Ballot Box	Jade Carlson	\$20.00
Ballot Box	Jade Carlson	\$20.00
Ballot Box - Mini	Jade Carlson	\$20.00
Ballot Box	Jade Carlson	\$20.00
Manual Typewriters (2)	Kim Young	\$25.00
Ballot Box	Kim Young	\$25.00
Ballot Box	Kim Young	\$25.00
Ballot Box	Kim Young	\$25.00
Ballot Box - Mini	Kim Young	\$25.00
Ballot Box - Mini	Kim Young	\$25.00
Ballot Box	Mike Salyards	\$81.00
Ballot Box	Mike Salyards	\$51.00
Ballot Box	Mike Salyards	\$61.00
Ballot Box	Mike Salyards	\$77.00
Ballot Box (Set Of 4)	Steve Seuss	\$50.00


Adjournment

Chairman Roberts adjourned the meeting at 10:40 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for May 9, 2023.

Phillips County Commissioners:


Garold Roberts

Attest:


Beth Zilla, County Clerk


Terry Hofmeister


Tom Timm