

Phillips County Commissioner
Meeting Minutes¹
July 31, 2023

The board held a work session with Road and Bridge Manager Mike Salyards and Assistant Road and Bridge Manager Kevin Scott.

Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on July 31, 2023, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, County Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Road and Bridge Manager Mike Salyards, Road and Bridge Assistant Manager Kevin Scott, Weed and Pest Manager Kerri Doleshall, County Treasurer Steve Young, Emergency Manager Broc Pelle, and Department of Human Services Director Lori Lundgren

Additional Attendees

Janelle Krueger

Additions or Corrections to the Agenda

None

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 07.18.2023 meeting
- b. Approval of July payroll
- c. Approval of invoice list
- d. Approval of Veterans Service Officer monthly reports
- e. Acknowledge receipt of HB21-1271 Housing Grant Match Estimate
- f. Acknowledge receipt of HUTF summary
- g. Acknowledge receipt of Proposition HH lawsuit update
- h. Acknowledge receipt of Economic Development 2nd Qtr. newsletter
- i. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

Treasurer Steve Young commented that he thought the fair went very well and that he was impressed with the parade. Young suggested hiring a fair manager.

Appointments

The board met with Weed and Pest Manager Kerri Doleshall to discuss the CDOT agreement and spraying weeds. He reported he will be focusing on goat grass control as he continues with his regular control program.

The board met with County Treasurer Steve Young to discuss the investment options that he is considering for county funds.

The board met with Emergency Manager Broc Pelle for updates from his office.

The board convened as the Board of Human Services at 9:54 a.m., meeting with Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 10:11 a.m.

Unfinished Business

None presented.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Motions/New Business

Hofmeister made a motion to authorize Laura Schroetlin to execute all procedures in the Innovative Housing Strategies Intergovernmental Agreement as presented. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve an update to the landfill fee schedule which included a new charge for freon appliances. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the creation of a new classification for Assistant Landfill Manager and that the classification would be put on the County pay scale at GN40, Grade 20-21. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to accept the job description for the Assistant Landfill Manager as presented. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Landfill Manager Bill Andrews to reclassify Heather Kellan as Assistant Landfill Manager and to place her at GN40 Grade 20 Step 2 effective August 1, 2023. Timm seconded the motion. Motion carried unanimously.

Hofmeister made a motion to adopt resolution No. 2023-07-31-01 authorizing the County Treasurer to invest county funds with Colorado Surplus Asset Fund Trust, Colorado Local Government Liquid Asset Trust, Time Value Investments, Peaks Investment Management, and other investment firms as approved by the Board of County Commissioners. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the application to renew the tavern license submitted by Ricos Dogs, LLC, dba Blisties, whose current license is set to expire on October 21, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to approve the purchase of a Ford F250 4X4 crew cab pickup for the Road and Bridge department from Bonanza Ford in Wray for \$54,076.64. Hofmeister seconded the motion. Motion carried unanimously.

The board discussed vacancies on the Fair Board and Recreation District Board. All vacancies will be advertised in the near future.

The board discussed the Commissioner re-districting maps with County Clerk Zilla. Draft maps are available for inspection by the public in the elevator hallway by the Clerk/MV department, online and on Facebook. A public hearing has been scheduled for August 30, 2023, to receive comments from the public, either in-person or by written comment sent to the Board of County Commissioners, 221 S. Interocean Ave., Holyoke, CO 80734.

The board accepted the 2024 draft budget schedule as presented.

The board discussed a potential letter to the editor but decided not to publish at this time.

Hofmeister moved to go into executive session for discussion of a personnel matter under C.R.S. 24-6-402(4)(f)(I)&(II) for the purpose of conducting the performance appraisal for the County Administrator. Timm seconded the motion. Motion carried unanimously. The regular meeting recessed at 11:21 a.m. and reconvened at 11:43 a.m.

Chairman Roberts stated the participants in the executive session were Commissioners Terry Hofmeister and Tom Timm, County Administrator Laura Schroetlin, and himself. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated.


Adjournment

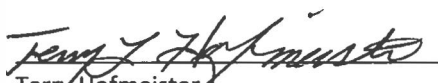
Chairman Roberts adjourned the meeting at 11:43 a.m.

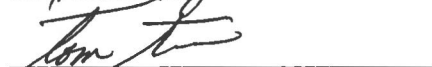
Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for August 9, 2023.

Phillips County Commissioners:


Garold Roberts


Terry Hofmeister


Tom Timm

Attest:


Beth Zilla, County Clerk