

## Phillips County Commissioner

### Meeting Minutes<sup>1</sup>

August 9, 2023

The board held a work session with Road and Bridge Manager Mike Salyards and Assistant Road and Bridge Manager Kevin Scott prior to the meeting.

#### Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on August 9, 2023, at the County Courthouse in the Commissioner meeting room.

#### County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, County Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Road and Bridge Manager Mike Salyards, Assistant Road and Bridge Manager Kevin Scott, Maintenance Supervisor Lonny Vernon, Assistant Maintenance Supervisor Brandon Markert, and Administrative Support Patrick Mitchell

#### Additional Attendees

Janelle Krueger, Kayla Kafka, Mark Clayton, and Karlie Sharp (via Teams)

#### Additions or Corrections to the Agenda

None presented.

#### Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

#### Consent Agenda Items:

- a. Approval of the minutes of the BOCC 07.31.2023 meeting
- b. Approval of invoice list
- c. Approval of Courthouse sidewalks construction agreement
- d. Acknowledge receipt of Final Notice of Valuation
- e. Acknowledge receipt of CAPP reports
- f. Acknowledge receipt of Treasurer reports
- g. Acknowledge receipt of Building Permits log
- h. Acknowledge receipt of Mobile Food Pantry report
- i. Acknowledge receipt of Event Center/BOC Pavilion rentals

#### Public Comments

Mark Clayton asked the board their plan for a new underpass located at County Road 36 and County Road 61 (state line road). The board discussed installing a new tube instead of rebuilding what is currently there. Clayton will purchase the tube and band and the county will install it. Road and Bridge Manager Mike Salyards will confirm prices for Clayton and order what is requested by Clayton.

#### Appointments

The board met with Fair Board President Kayla Kafka. Kafka gave an update on the fair. Kafka shared concerns about filling vacancies on the Fair Board. Kafka presented the idea of hiring a Fair Coordinator as a paid position.

The board met with Karlie Sharp of IMEG Corp. on Teams to discuss Commissioner re-districting map scenarios.

#### Unfinished Business

Deputy Administrator/Planner Nygaard gave the board an update on broadband. Roberts gave the board an update on a conversation that he had with PCTelcom CEO/GM Vince Kropp.

Nygaard gave the board an update on the NE CO Revolving Loan Fund and the excessive force policy requirement for the Community Development Block Grant project.

<sup>1</sup>Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

Administrative Support Patrick Mitchell updated the board on American Rescue Plan Act funds.

### Motions/ New Business

Hofmeister made a motion to adopt Resolution No. 2023-08-09-01 implementing an excessive force policy for Phillips County. The Resolution reads:

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PHILLIPS COUNTY, COLORADO, TO ADOPT AN  
EXCESSIVE FORCE POLICY**

**WHEREAS**, Phillips County, Colorado, has made application for Community Development Block Grant (CDBG) Funds from the State of Colorado; and

**WHEREAS**, in accordance with Section 519 of Public Law 101-144 (the HUD Appropriations Act) certain statements of assurances and certifications are required; and

**WHEREAS**, the Armstrong/Walker "Excessive Force" Amendment, (P.L. 101-144) & Section 906 of Cranston-Gonzalez Affordable Housing Act of 1990 requires that a recipient of HUD funds adopt and enforce a policy prohibiting the use of excessive force by law enforcement agencies within their jurisdiction against individuals engaged in non-violent civil rights demonstrations; and

**WHEREAS**, the Armstrong/Walker "Excessive Force" Amendment, (P.L. 101-144) & Section 906 of Cranston-Gonzalez Affordable Housing Act of 1990 requires that a recipient of HUD funds adopt and enforce a policy enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstration within its jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PHILLIPS COUNTY, COLORADO** that pursuant to Phillips County being granted CDBG funds by the State, the Phillips County Commissioners by administrative act hereby adopt a statement of policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations and against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstration within its jurisdiction.

Timm seconded the motion. Motion carried unanimously.

Roberts gave an update on the latest ambulance discussion at the most recent EMS Council meeting. The representatives who attended the meeting are recommending that the County double its annual contribution to the ambulance replacement fund.

Timm made a motion to approve the request from County Administrator Laura Schroetlin to move Sara Kumm to GN40 Grade 28 Step 2, effective August 1, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Communications Center Director Sara Kumm to move Paolo Mallari to GN40 Grade 18 Step 2, effective August 1, 2023. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to move County Administrator Laura Schroetlin to GN Grade 43 Step 5, effective August 1, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from County Administrator Laura Schroetlin to use American Rescue Plan Act funds to pay for training on mapping enhancements completed by IMEG Corp. in the amount of \$2,340.00. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from the Pheasants Forever to serve alcohol at its event on November 11, 2023, with the condition that a special events permit is obtained from the City of Holyoke. Hofmeister seconded the motion. Motion carried unanimously.

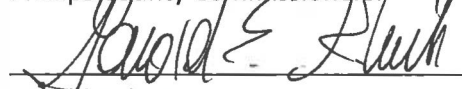
### Adjournment

Chairman Roberts adjourned the meeting at 10:18 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for August 21, 2023.

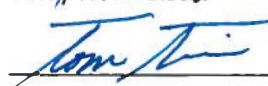
Phillips County Commissioners:

  
Gerald Roberts

Attest:

  
Beth Zilla, County Clerk

  
Terry Hofmeister

  
Tom Timm