

Phillips County Commissioner
Meeting Minutes¹
October 6, 2023

The board held a work session with Maintenance Supervisor Lonny Vernon and Assistant Maintenance Supervisor Brandon Markert prior to the meeting.

The board held a budget work session with Deputy Administrator/Planner Andrew Nygaard after the meeting.

Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on Friday, October 6, 2023, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, and Event Center Reservationist Carrie Anderson

Additional Attendees

Max Haynes, Mike Salyards, Carl Wilcox, and Rick Ensminger

Additions or Corrections to the Agenda

Addition

10) CDOT Transportation Planning Region Redistricting

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 09.28.2023 meeting
- b. Approval of invoice list
- c. Approval of Public Trustee 3rd quarter report
- d. Approval of Veterans Service Officer monthly report
- e. Acknowledge receipt of building permit log
- f. Acknowledge receipt of CAPP reports
- g. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

None presented.

Appointments

The board met with Event Center Reservationist regarding Event Center rental fees and Homesteader Park rentals.

Public Hearings

Chairman Roberts opened the hearing at 9:04 a.m. to consider the subdivision exemption request from the Garry K. Haynes Family Trust, looking to divide a 10-acre parcel from a 128-acre parcel located in Section 31, Township 8 North, Range 47 West. Mike Salyards and Carl Wilcox, representing the Haxtun Gun Club, commented that trap league can sometimes run very late into the night. Max Haynes said any potential buyer will know that there is a gun club nearby that will continue to operate. Chairman Roberts, seeing no further public comments, closed the hearing at 9:13 a.m.

Chairman Roberts opened the hearing at 9:30 a.m. to consider the subdivision exemption requests from Rick Ensminger, looking to divide two 1-acre (+/-) parcels from a 2-acre parcel located in Section 29, Township 8 North, Range 47 West. Planner Nygaard commented that the buyer would have to go through the land use change permit process for the land to be used for commercial storage. He said the Town of Haxtun had also provided a letter saying that public water service is available for the tracts since they are under 2.5 acres each. Chairman Roberts, seeing no further public comments, closed the hearing at 9:36 a.m.

¹Minutes prepared by Beth Zilla are a summary of *discussions*, not a verbatim account.

Motions/New Business

Timm made a motion to approve the subdivision exemption request submitted by the Garry K. Haynes Family Trust to divide a tract of approximately 10 acres from 128 acres in the NE 1/4 of Section 31, Township 8 North, Range 47 West. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the subdivision exemption requests submitted by Rick Ensminger to divide two 1-acre (+/-) parcels from a 2-acre parcel located in Section 29, Township 8 North, Range 47 West and sell one 1-acre tract to Brandon Blochowitz. Timm seconded the motion. Motion carried unanimously.

Hofmeister made a motion to correct the purchase price in a motion made at the meeting on September 28, 2023, to accept the bid from Platinum Technology for 8 Dell desktop computers, Model 7010 Optiplex, at a corrected cost of \$1,385 each plus a \$165/hour set up fee for a total cost of \$13,720. Timm seconded the motion. Motion carried unanimously.

The board approved the selling of arena lights through the sealed bid process.

Hofmeister made a motion to approve the request from Landfill Manager Bill Andrews to hire Isidro Juarez as a full-time Landfill Operator at GN40 Grade 15 Step 3, effective October 16, 2023. Timm seconded the motion. Motion carried unanimously.

Hofmeister made a motion to reappoint Bryan Pippett to a 2-year term on the Northeast Colorado Regional EMS/Trauma Advisory Council, expiring on June 30, 2025. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to appoint Kelsey Garretson to the Phillips County Recreation District Board to fill the unexpired term of Richard Starkebaum ending on December 31, 2025. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from Maintenance Supervisor Lonny Vernon to proceed with the seal coating project for the paved areas at the Fairgrounds, plus the Courthouse parking lot for a cost not to exceed \$36,000 to Bella Asphalt Maintenance LLC. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister shared with the board the changes to the CDOT Transportation Planning Regions, which do not affect Phillips County.

Adjournment

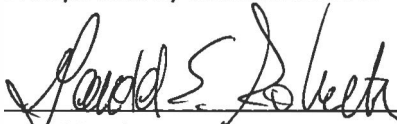
Chairman Roberts adjourned the meeting at 9:58 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for Monday, October 16, 2023.

Phillips County Commissioners:

Attest:


Garold Roberts


Beth Zilla, County Clerk


Terry Hofmeister


Tom Timm