

Phillips County Commissioner
Special Meeting Minutes¹
October 23, 2023

Call to order

Chairman Garold Roberts called the special meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on Monday, October 23, 2023, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm via phone, Deputy Administrator/Planner Andrew Nygaard

Additional Attendees

Janelle Krueger

Unfinished Business

Nygaard discussed the courthouse parking lot seal coating and courthouse sidewalk projects. He also reported on the pre-construction meeting for the courthouse sidewalk project held on October 18, 2023.

Motions/ New Business

Hofmeister made a motion to approve payment in the amount of \$5,018.84 to Bella Asphalt Maintenance LLC for the courthouse parking lot seal coating project. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to authorize the Chairman to sign the notice to proceed, effective October 18, 2023, and issue it to Simon Contractors for the courthouse sidewalk project. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to authorize the Chairman to sign the notice to proceed, effective October 23, 2023, and issue it to RockSol Consulting Group, Inc. for materials testing and documentation and construction management support for the courthouse sidewalk project in the amount of \$23,353.22. Timm seconded the motion. Motion carried unanimously.

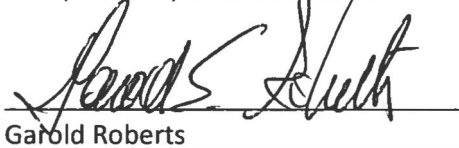
Adjournment

Chairman Roberts adjourned the meeting at 8:15 a.m.

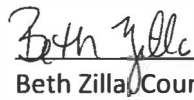
Minutes submitted by Andrew Nygaard.

Next meeting is scheduled for October 31, 2023.

Phillips County Commissioners:


Garold Roberts

Attest:


Beth Zilla, County Clerk


Terry Hofmeister


Tom Timm

¹Minutes prepared by Andrew Nygaard are a summary of discussions, not a verbatim account.