

Phillips County Commissioner
Meeting Minutes¹
February 29, 2024

The board held a work session with Road and Bridge Manager Mike Salyards and Assistant Road and Bridge Manager Kevin Scott prior to the meeting.

Call to order

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on February 29, 2024, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Administrator/Planner Andrew Nygaard, Weed and Pest Manager Kerri Doleshall, Victims' Advocate Director Kelley Sullivan, Communications Center Director Sara Kumm, and Maintenance Supervisor Lonny Vernon

Additional Attendees

Janelle Krueger, Steve Brown, Brittany Daniel, Dominic Lenz, Samuel Brown, Genevieve Cooper, Dawsyn Daniel, Wynter Goodman, Leonidas Goodman, Aidan Lenz, Brodyn Daniel, Sophie Daniel, Archie Cooper, Hannah Goodman, Alysha Brown, Jennifer Cooper, Laura Lenz, Elizabeth Lenz, Brianna Brauer, Tanner Brauer, Alicia Torres, Gary Engels, and Joe Bellm (via phone)

Additions or Corrections to the Agenda

Additions

- 10) Mini-mod racetrack
- 11) Amherst building appraisal
- 12) Road and Bridge pay scale

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 02.16.2024 meeting
- b) Approval of February payroll
- c) Approval of invoice list
- d) Acknowledge receipt of CTSI YE 2023 loss ratio reports
- e) Acknowledge receipt of finance reports
- f) Acknowledge receipt of Seaboard Foods 4th Qtr/annual reports
- g) Acknowledge receipt of Building Permits log
- h) Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

Krueger discussed the county property in Amherst that the county is considering selling. She asked that there be no adverse effect on the park in Amherst since it is an asset to the community.

Public Hearing

Chairman Hofmeister opened the Public Hearing at 9:00 a.m. to consider the subdivision exemption applications from Brian and Karen Ortner to sell a parcel of approximately 4.65 acres and a parcel of approximately 9.53 acres in the southeast 1/4 of Section 9, Township 7 North, Range 44 West to Sixto Ivan Valenzuela and Yessica Anai Olivas. Chairman Hofmeister, seeing no public comments, closed the hearing at 9:11 a.m.

Appointments

The board met with Doleshall to discuss personnel and schedule matters.

The board met with Sullivan regarding the Holly Daze Craft Fair and requested the total fee to be reduced to \$300.

¹Minutes prepared by Andrew Nygaard are a summary of **discussions**, not a verbatim account.



The board met with Kumm regarding HB24-1016, which defines emergency communications specialists as first responders whose duties involve emergency and nonemergency dispatch services.

The board met with local homeschool students, their teachers, and parents to answer their questions about local government.

Gary Engels met with the board and provided an update on the gun range. Engels said he would like to purchase some steel square tubing to build a new shooting bench.

The board and Vernon called Joe Bellm of BST Racing and discussed the possibility of having a smaller track at the racetrack for mini-mods.

The board discussed the county property in Amherst that is currently used for storage for Road and Bridge District 1. They discussed having it appraised since they are considering selling the property.

The board discussed the Road and Bridge pay scale and potentially adjusting it so that employees reach the highest step in their grade after five years of employment.

Motions/New Business

Timm moved to approve the subdivision exemption application submitted by Brian and Karen Ortner to sell approximately 4.65 acres in the southeast 1/4 of Section 9, Township 7 North, Range 44 West to Sixto Ivan Valenzuela and Yessica Anai Olivas. Roberts second the motion, which carried unanimously.

Roberts moved to approve the subdivision exemption application submitted by Brian and Karen Ortner to sell approximately 9.53 acres in the southeast 1/4 of Section 9, Township 7 North, Range 44 West to Sixto Ivan Valenzuela and Yessica Anai Olivas. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Kelley Sullivan for a \$300 fee for the Jolly Dozen Craft Fair rental at the Event Center for Holly Daze on October 25, 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the request from Assistant Road and Bridge Manager Kevin Scott to purchase cutting edges from Wagner Equipment for \$20,805.12. Timm seconded the motion, which carried unanimously.

Roberts moved to approve the proposal to modify the pay scale for the Road and Bridge department to enable employees to reach the top step of their grade after five years of employment. Timm seconded the motion, which carried unanimously.

Adjournment

Chairman Hofmeister adjourned the meeting at 11:40 a.m.

Minutes submitted by Andrew Nygaard.

Next meeting is scheduled for March 8, 2024.

Phillips County Commissioners:

Attest:



Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts