

Phillips County Commissioner
Meeting Minutes¹
March 18, 2024

Call to order

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Department of Human Services Director Lori Lundgren, Maintenance Supervisor Lonny Vernon, and Event Center/BOC Pavilion Reservationist Carrie Anderson

Additional Attendees

Janelle Krueger, Mike Salyards, Mikey Brown

Additions or Corrections to the Agenda

Addition:

8b) Update on DOLA Energy/Mineral Impact Assistance Fund Grant

Removal:

5) The appointment with Steve Starkebaum regarding a Livestock Committee event was rescheduled for the March 29 meeting.

Approval of Consent Agenda

Timm moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of minutes of the BOCC 03.08.2024 meeting
- b) Approval of invoice list
- c) Acknowledge receipt of Treasurer reports
- d) Acknowledge receipt of FAA notice re: wind turbine height
- e) Acknowledge receipt of HUTF summary – March
- f) Acknowledge receipt of building permits log
- g) Acknowledge receipt of Event Center/BOC Pavilion rentals, surveys

Public Comments

None presented.

Public Hearing

Chairman Hofmeister opened the Public Hearing at 9:03 a.m. to consider the subdivision exemption application from Mike Salyards to divide a parcel of approximately 2.54 acres in the northeast 1/4 of Section 28, Township 8 North, Range 47 West to be used as a commercial venue. Nygaard commented that the land use change process would have to be completed before the land could be used as a commercial venue. He also noted that Salyards, as a member of the Phillips County Planning Commission, would be recusing himself from the land use change process. Chairman Hofmeister, seeing no further public comments, closed the hearing at 9:05 a.m.

Appointments

The board convened as the Board of Human Services at 8:38 a.m., meeting with Director Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 8:50 a.m.

The board met with Vernon concerning the scheduled interviews and hiring process for Maintenance applicants. They also discussed the tree trimming project at the courthouse.

The board met with Phillips County Economic Development Director Mikey Brown, who asked the board to waive the fees for the 2024 Ogallala Commons Youth Entrepreneurship fair at the Phillips County Event Center on March 28, 2024.

¹Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.



The board met with Anderson, who presented the board with updated facility use forms.

Unfinished Business

Roberts gave an update on the DOLA Energy/Mineral Impact Assistance Fund Grant the county is applying for to help with the construction of a new storage building for the Road and Bridge department in the southeastern part of the county.

Motions/ New Business

Roberts moved to approve the recommendation of the Phillips County Fair Board to appoint Holly Ferguson as Phillips County Fair Manager for the term effective March 1, 2024, until August 31, 2024. Her compensation will be \$1,000 per month to be paid from county funds provided to the Fair Board, with any overage to be paid from Fair Board funds. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Road and Bridge Manager Kevin Scott to move Harlan Hightower to RB Grade 16 Step 9, effective March 1, 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the request from Road and Bridge Manager Kevin Scott to move Walter Juarez to RB Grade 16 Step 9, effective March 1, 2024. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Road and Bridge Manager Kevin Scott to move Beau Waln to RB Grade 16 Step 9, effective March 1, 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the request from Road and Bridge Manager Kevin Scott to move Martin Bornhoft to RB Grade 19 Step 9, effective March 1, 2024. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Road and Bridge Manager Kevin Scott to move Ed Glennemeier to RB Grade 19 Step 9, effective March 1, 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the request from Road and Bridge Manager Kevin Scott to move Patrick Dick to a monthly wage increase of \$105.47, effective March 1, 2024. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Road and Bridge Manager Kevin Scott to move Daryl Kuehn to a monthly wage increase of \$91.70, effective March 1, 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the subdivision exemption application submitted by Mike Salyards to divide approximately 2.54 acres in the northeast 1/4 of Section 28, Township 8 North, Range 47 West to be used as a commercial venue. The major land use change process must be completed before it can be used as a commercial venue. Timm seconded the motion, which carried unanimously by roll call vote.

Roberts moved to approve the request from Phillips County Economic Development Director Mikey Brown to waive the fees for the 2024 Phillips County-Ogallala Commons Entrepreneurship Fair at the Phillips County Event Center on March 28, 2024. Timm seconded the motion, which carried unanimously.

Roberts moved to adopt resolution No. 2024-03-18-01 opposing the entry of illegal immigrants into Phillips County. Timm seconded the motion, which carried unanimously by roll call vote.

Timm moved to approve the request from the Phillips County Sheriff's Office to purchase a Sigma DS3 printer with accessories from MultiCard for a total cost of \$7,895.68. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the request from Road and Bridge Manager Kevin Scott to purchase a Land Pride RCM5014 batwing mower from Central Plains Equipment for a total cost of \$20,736. Timm seconded the motion, which carried unanimously.

Timm moved to approve the work order for framing and installation of a wall and a door for second floor office space from Junior's Handyman Services in the amount of \$3,000. Roberts seconded the motion, which carried unanimously.

Roberts moved to authorize the chairman to sign the annual operating license renewal for the East Phillips County Ambulance Service which will run from April 1, 2024, through March 31, 2025. Timm seconded the motion, which carried unanimously.

Timm moved to adopt the proposed changes to the Phillips County Facility Use Agreement as presented. Roberts seconded the motion, which carried unanimously.

Adjournment

Chairman Hofmeister adjourned the meeting at 10:18 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for March 29, 2024.

Phillips County Commissioners:

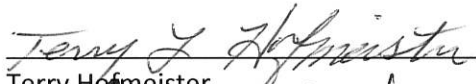
Attest:




Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts

