

Phillips County Commissioner
Meeting Minutes¹
May 17, 2024

The board held a work session with Road and Bridge Manager Kevin Scott prior to the meeting.

Call to order

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Treasurer Steve Young, and Administrator/Planner Andrew Nygaard

Additional Attendees

Janelle Krueger, Julie Thayer, and Dennis Herman

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Timm moved to approve the consent agenda as presented. Roberts seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 05.08.2024 meeting
- b) Approval of invoice list
- c) Acknowledge receipt of Treasurer reports
- d) Acknowledge receipt of HUTF summary - May
- e) Acknowledge receipt of Building Permits log
- f) Acknowledge receipt of Event Center/BOC Pavilion rentals/surveys

Public Comments

None presented.

Public Hearing

Chairman Hofmeister opened the public hearing at 9:00 a.m. to consider the subdivision exemption application from D&T Management to divide a 0.88-acre parcel or a 1-acre parcel from a 3.12-acre parcel located in the southeast 1/4 of Section 8, Township 7 North, Range 44 West. Dennis Herman, representing D&T Management, said that ideally they would like to sell the 0.88 parcel instead of selling the 1-acre parcel that would include the shop next to the house. Nygaard noted that the Planning Commission had met on April 11, 2024, and recommended denial of the application based on article 10-105-B-1 of the county's land use code, which states that the proposed parcels shall each contain 35 acres or less and no less than 2.5 acres, unless served by a municipal water supply and/or septic system. Herman, who had also attended the Planning Commission meeting, said the Planning Commission was also concerned that he would start developing one-acre plots, which he said is not his goal and does not feel is a risk. Nygaard said that he had been in contact with the Northeast Colorado Health Department and was told that NCHD on-site wastewater treatment system regulations do not have a minimum lot size requirement but do have minimum horizontal distances. Chairman Hofmeister, seeing no further public comments, closed the hearing at 9:15 a.m. The board tabled the matter until the next meeting so a member of the Planning Commission can attend and provide details about the Planning Commission's recommendation.

Appointments

The board met with Treasurer Steve Young to discuss his request to close the Treasurer's office from June 26-27 so he and Deputy Treasurer Crystal Oakley can attend the Colorado County Treasurer and Public Trustee Association summer conference.

Unfinished Business

The board discussed the dismounting of tires from rims at the landfill and potentially allowing Landfill Operator Isidro Juarez to do the work on his own time for \$7.00 per tire.

¹Minutes prepared by Andrew Nygaard are a summary of **discussions**, not a verbatim account.

The board discussed the CSU Rural Action Project and the proposed mural designs submitted by students in Phillips County. Phillips County Economic Development Director Mikey Brown had presented two possible locations for a mural, if approved: the north side of the Phillips County Museum and the west side of the Department of Human Services building. The board tabled taking action in order to get more information on who would be painting the mural, when it would be painted, and other details.

Motions/New Business

Timm moved to approve the request from Treasurer Steve Young to close the Treasurer's office on June 26 and June 27, 2024, to allow both office employees to attend the Colorado County Treasurer and Public Trustee Association summer conference. Roberts seconded the motion, which carried unanimously.

Roberts moved to authorize the chairman to sign the contract agreement between Phillips County and Isidro Juarez to provide tire dismounting service for the Phillips County Landfill, which will run from May 17, 2024, through May 16, 2025, for the cost of \$7.00 per tire. Juarez must do the work off county property, on his own time, and is not covered by the county's workers' compensation policy during these efforts. Juarez must also use his own equipment, which is not covered by the county's insurance. Timm seconded the motion, which carried unanimously.

Adjournment

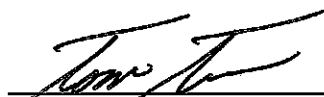
Chairman Hofmeister adjourned the meeting at 9:40 a.m.

Minutes submitted by Andrew Nygaard.

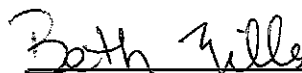
Next meeting is scheduled for May 31, 2024.

Phillips County Commissioners:

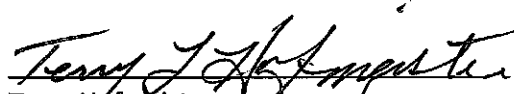
Attest:



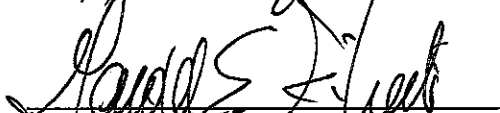
Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts