

**Phillips County Commissioner
Meeting Minutes¹
August 19, 2024**

Call to order

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, County Clerk Beth Zilla, Administrator/Planner Andrew Nygaard, and Department of Human Services Director Lori Lundgren

Additional Attendees

Janelle Krueger and Steve Starkebaum

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Roberts moved to approve the consent agenda as presented. Timm seconded the motion, which carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 08.09.2024 meeting
- b) Approval of invoice list
- c) Approval of Certification by County Board of Equalization
- d) Acknowledge receipt of Treasurer monthly reports
- e) Acknowledge receipt of finance reports
- f) Acknowledge receipt of CAPP/CWCP Mid-Year Loss Analysis
- g) Acknowledge receipt of Economic Development 2nd Qtr. newsletter
- h) Acknowledge receipt of Building Permits log
- i) Acknowledge receipt of Event Center/BOC Pavilion/Facilities rentals

Public Comments

None presented.

Appointments

The board convened as the Board of Human Services at 8:34 a.m., meeting with Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 8:53 a.m.

Public Hearing

Chairman Hofmeister opened the public hearing at 9:00 a.m. to consider the major land use change application from Jentree Holdings LLC for the construction of a commercial self-storage building in the east 1/2 of the northwest 1/4 of Section 29, Township 8 North, Range 47 West. Steve Starkebaum, representing Jentree Holdings LLC, discussed the plans for the project and said he does not need electricity or water for the self-storage building. Chairman Hofmeister, seeing no further public comments, closed the hearing at 9:04 a.m.

Unfinished Business

The board discussed the replacement of office windows at the landfill.

Motions/New Business

Timm moved to accept the bid from Jeff Clapper to replace the office windows at the landfill, per the estimate submitted in the amount of \$3,090. Roberts seconded the motion, which carried unanimously.

Roberts moved to approve the request from Road and Bridge Manager Kevin Scott to move Patrick Dick to a monthly wage increase of \$105.47, effective August 15, 2024. Timm seconded the motion, which carried unanimously.

Timm moved to approve the request from Road and Bridge Manager Kevin Scott to move Daryl Kuehn to a monthly wage increase of \$91.70, effective August 1, 2024. Roberts seconded the motion, which carried unanimously.

¹Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

Roberts moved to approve the request from DHS Director Lori Lundgren to move Tiffany Watson to HS Grade 73 Step 6, effective September 1, 2024. Timm seconded the motion, which carried unanimously.

Timm moved to rescind the motion made at the Commissioner meeting of August 9, 2024, to hire Candace Hill as Administrative Support at GN Grade 16 Step 3, effective August 12, 2024. Roberts seconded the motion, which carried unanimously.

Roberts moved to authorize the Chairman to sign the Intergovernmental Agreement between Phillips County and Logan County to amend the road maintenance plan for Phillips County Road 1 and Logan County Road 97. Timm seconded the motion, which carried unanimously.

Roberts moved to accept the recommendation of the Planning Commission to approve the major land use change application submitted by Steve Starkebaum with Jentree Holdings LLC to change approximately 1.08 acres of land from agricultural use to commercial use in the E 1/2 of the NW 1/4, of Section 29, Township 8 North, Range 47 West. The specific commercial use approved is for the construction of a commercial self-storage building. Timm seconded the motion, which carried unanimously.

Executive Session

Timm moved to go into executive session for a conference with the County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). Roberts seconded the motion, which carried unanimously. The regular meeting recessed at 9:32 a.m. and reconvened at 10:14 a.m. Chairman Hofmeister stated the participants in the executive session were Garold Roberts, Tom Timm, Tammy Kelley, Andrew Nygaard and himself. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated.

Adjournment

Chairman Hofmeister adjourned the meeting at 10:15 a.m.

Minutes submitted by County Clerk Beth Zilla.

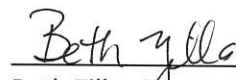
Next meeting is scheduled for August 30, 2024.

Phillips County Commissioners:

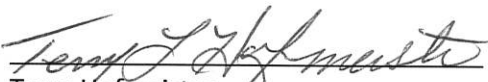
Attest:




Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts