

Phillips County Commissioner Meeting

July 31, 2018

The board held a work session at 8:00 a.m. with Road & Bridge Manager Mike Salyards and Assistant Manager Kevin Scott.

The meeting was called to order at 9:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, County Administrator Randy Schafer, County Clerk Beth Zilla and from the public, Terry Hofmeister.

Lock made a motion, seconded by Stern, to approve the minutes from the July 19th meeting as submitted. Motion carried.

The board approved July payroll and an accounts payable batch.

The board met with the Holyoke Enterprise for the monthly press briefing.

Lock made a motion, seconded by Stern, to approve the step increase request for Landfill employee Randy Owens. Owens will move to GN40 Grade 15 Step 3 at a base salary of \$26,205.06 per year plus additional pay of \$5,676 for an annual salary of \$32,667.21, effective August 01, 2018. Motion carried. He received a satisfactory performance appraisal.

Stern made a motion, seconded by Lock, to approve the step increase request for Human Services Administrative Assistant Polly Fetzer. Fetzer will move to HS Grade 55 Step 2 at a base salary of \$23,767.03 per year plus additional pay of \$5,676 for an annual salary of \$29,443.03, effective July 22, 2018. Motion carried. She received a satisfactory performance appraisal.

Stern made a motion, seconded by Lock, to approve the tavern license renewal for Blisties Tavern. Motion carried.

The board met with County Assessor Doug Kamery for his annual report. He reported the preliminary assessed value for 2018 will be \$92,996,600 which would be an increase of \$270,370 over 2017's originally certified value of \$92,726,290. He further reported he has appealed values for state assessed property.

The board met with Ronnie Farmer for presentation of the 2017 Audit. He stated that the County is doing well financially.

Weed and Pest Manager Kerri Doleshall gave an update on the agreement with Pro-Ag for spraying noxious weeds in the county right-of-way. Pro-Ag manages farm ground raising organic crops.

The board reviewed fees from other entities for buildings equivalent to the new Pavilion. While no final decision was made regarding the county's fee schedule, an upcoming use (dog trials for cattle) will be charged \$250/day.

Emergency Manager Bob Heldenbrand notified the board he will be having a site visit from Homeland Security on September 18th to review past grants. The board reviewed a draft MOU between the county and Family Education Services regarding office space for Heldenbrand. The issue was tabled for further input.

The board had a discussion on the brand wall fundraiser for the pavilion project. The commissioners clarified that the brand wall fundraiser is a standalone donation and requires the \$500 donation.

The board reviewed several quotes from TJD-Signs, LLC for an electronic sign at the county fairgrounds. The prices ranged from \$43,000 to \$63,000, depending on size and complexity. The board will pursue donations to see if the sign project can move forward.

Schafer reported that the Enterprise Zone administrator has indicated the Pavilion Project Enterprise Zone tax credit will end in 2018. Schafer will submit a new application to extend the project for additional expenses and to allow existing pledges through 2020 to qualify.

The board was notified that the Haxtun Ambulance Service has been awarded a grant toward the purchase of a new ambulance. They are currently obtaining quotes.

The board approved the August 18th date for the rescheduled tractor pull which was postponed due to weather during the fair.

The board reviewed the following reports:

- June cash reconciliation

- Revenue and expense reports
- Event Center rentals


Meeting adjourned at 1:30 p.m.

Submitted by Beth Zilla
Phillips County Clerk


County Commissioners



K Joe Kinnie



Donald J Lock



Harlan Stern

Attest: 

Beth Zilla, County Clerk