

Phillips County Commissioner
Meeting Minutes
April 17, 2020

Call to order

Terry Hofmeister called to order the regular meeting of the Phillip County Commissioners at 9:00 A.M. on April 17, 2020 at the Phillips County Event Center in the Biesemeier Room.

Attendees

Chairman Terry Hofmeister, Commissioners Don Lock and Harlan Stern, Deputy Administrator Laura Schroetlin and County Clerk Beth Zilla

Attendees via Zoom video conferencing:

County Landfill Manager Bill Andrews and Road and Bridge Manager Mike Salyards

Approval of Minutes and Consent Agenda

Lock made a motion to approve the Consent Agenda as presented. Stern seconded the motion. Motion carried.

Appointments

The board met with County Clerk Beth Zilla to discuss re-opening of her office after COVID-19 closure. Zilla asked if the employees could get paid to work through their lunches rather than accumulating compensation time and to extend the hours of operation for drivers license to help offset the influx of business anticipated once re-opened. Zilla asked for this request to last for two weeks after re-opening and then will re-evaluate at that time.

The board met with Landfill Manager Bill Andrews to discuss Countywide clean up days. Andrews stated that he has tentatively set the dates of June 3rd and 4th for free county clean up days. Board agreed to advertise these dates in the local newspapers for the two weeks prior to the event. Due to COVID-19, conditions and restrictions may have to apply and will be stated in the newspaper ad.

The board met with Road and Bridge Manager Mike Salyards to discuss hiring a new employee. Board decided at this time not to hire anyone due to the reduction in county revenue due to the government's directives for closures and shelter-in-place orders.

Old Business

The board reviewed the following three bids to remove trees at the courthouse square and at Homesteaders' Park: 1) JC Renovations & Tree Service - \$11,000, 2) Thompson Tree Service - \$10,400, 3) Tree King - \$10,250.

New Business/Motions

Stern made a motion to accept the bid from John King of Tree King to remove trees from the Courthouse Square in the amount of \$5,000 and at Homesteaders' Park in the amount of \$5,250 for a total of \$10, 250.00. Lock seconded the motion. Motion carried.

Lock made a motion to approve the step increase request from Road and Bridge Manager Mike Salyards to move Ed Glennemeier to RB Grade 19 Step 3 at an annual pay of \$37,442.30 (\$3,118.53 monthly), effective April 01, 2020. Stern seconded the motion. Motion carried. He received a satisfactory performance appraisal.

Stern made a motion to accept sealed bids on unused county property for sale and all items must have a bid in order for county to release items. Lock seconded the motion. Motion carried.

Board reviewed the First Quarter of the 2020 venue rental revenue and noted the impact that COVID-19 has had on the revenue.

Lock made a motion to change the re-organization minutes to reflect what the PC Personnel Policy manual states regarding Holiday Pay. The policy states that “Any Dispatcher, Road and Bridge, Maintenance and Landfill employee required to work a county holiday by his/her supervisor will receive double-time pay. Holiday hours worked will be included in overtime calculations.” Stern seconded the motion. Motion carried.

Lock made a motion to approve the Roadway Occupancy Agreement submitted by Viaero Fiber Networks, LLC for underground construction of a telecommunications system north along County Road 37 from Sec 7, T7N, R44W, then east along County Road 38, realigning with County Road 37, then continuing north to County Road 40, then east to existing Viaero Wireless tower site at Sec. 30, T9N, R44W. Stern seconded the motion. Motion carried.

Lock made a motion to approve the Roadway Occupancy Agreement submitted by Viaero Fiber Optics Networks, LLC for underground construction of a fiber optic system from the intersection of Colorado State Highway 385 east along County Road 20 to County Rd 41 and then north to Colorado State Highway 6, across County Road 20 to Sec 17, T7n, R44W. Stern seconded the motion. Motion carried.

Lock made a motion to approve the application from East Phillips County Hospital District to renew the license to provide ambulance service in Phillips County. Hofmeister seconded the motion. Stern abstained. Motion carried. The approved agreement is as follows:

Authority is hereby given to East Phillips County Ambulance Service to operate an ambulance service in Phillips County, Colorado, pursuant to the Provisions of Section 25-3.5-201, C.R.S. 1973 as amended and the Phillips County Resolution dated January 31, 2015, as amended and adopted in 2015, as duly promulgated by the Board of County Commissioners of Phillips County, Colorado. This authority is to extend from the first day of April 1, 2020 to March 31, 2021, unless terminated prior by action of the Phillips County Board of County Commissioners or by operation of Colorado Law.

The above-named service is subject to all of the laws of the State of Colorado and to all of the resolutions of said County of Phillips which now or hereafter may be in force touching the operation of said service. This license shall be non-assignable and non-transferable and shall be relinquished upon demand by the licensing authority of Phillips County, Colorado.

Further, pursuant to Statute and Phillips County Resolution March 3, 1978, as amended 1979 and as amended and adopted in 2015, the following individuals qualify as ambulance drivers and are herein licensed to operate as such for one year from and after the first day of April 2020.

Jorge Salas	Thomas Andersen	Sara Ring
Barry Coyne	Jay Rains	John Durbin
Julianne Kramer	Lucas Hayes	Ana Zuniga
Ashley Neiberger	Mark Werts	Kellie Race
Brady Ring	Sheila Robinson	Anita Langfelder
Marissa Bussell	Christina Ortega	Ellie Lambertson
Jordan Bernard	Pamela Struckmeyer	Lisa Werts
Bryan Pippitt	Michal Brown	Kinzie Fleharty
Jordan Fleharty	Lizde Lopez	Cody Rauch
Chase Beckner	Christina Farnsworth	Lane Looka
Tina Looka	Rebecca Goldent	Scott Jeppson

Jaqueline Mosqueda	Kevin Cuccinelli, MD	
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Further, the following vehicles have met the requirements of Section 25-3.5-301 et seq., C.R.S. 1973 (as amended), and do qualify to be operated as ambulances under the direction of the aforesaid ambulance service:

MAKE/MODEL	<u>2014 Chevrolet 4500</u>	LICENSE NO.	<u>848UQU</u>
MAKE/MODEL	<u>2006 Ford E350</u>	LICENSE NO.	<u>969CEE</u>
MAKE/MODEL	<u>2010 Ford E350</u>	LICENSE NO.	<u>CHK471</u>

The holder of this license acknowledges that he has been provided a copy of Phillips County Resolution, March 31, 1978, as amended 1979 and as amended and re-adopted in 2015, as promulgated by the Board of County Commissioners for Phillips County, Colorado, and agrees to inform said Board of County Commissioners of any material change of circumstances from the information provided on the application heretofore. Further, the holder agrees to submit a new application for renewal of the within license within 30 days before the date of expiration.

This license may be amended from time to time by appropriate endorsement hereon and a copy of the original license and any amendments thereto shall be carried in each vehicle listed hereon.

Lock made a motion to approve the request made by County Clerk Beth Zilla to extend the current driver's license hours of 9:00-1:00 Monday-Friday to 9:00-3:00 Monday-Friday for a two week period once the courthouse is reopened to the public and to pay employees for all time worked instead of accumulating comp time as is the policy for courthouse employees. Stern seconded the motion. Motion carried. This issue will be revisited once the two weeks is up.

Adjournment

Chairman Hofmeister adjourned the meeting at 10:48 A.M

Minutes submitted by County Clerk Beth Zilla

Next meeting is scheduled for April 29, 2020

County Commissioners:

Attest:

Terry J Hofmeister
Terry Hofmeister

Beth Zilla
Beth Zilla – County Clerk

Donald J. Lock
Donald J. Lock

Harlan Stern
Harlan Stern