

*Phillips County Commissioner
Meeting Minutes
July 19, 2021*

The board held a work session with Road and Bridge Supervisor Mike Salyards prior to the regular board meeting.

Call to order

Chairman Hofmeister called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on July 19, 2021, at the County Courthouse in the Commissioner Meeting room.

Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, County Administrator Laura Schroetlin, and County Clerk Beth Zilla.

Additional Attendees

Jayden Hilferty, Yemileth Ruiz, Patrick Mitchell, Dr. Dennis Jelden, Lori Lundgren, Kerri Doleshall

Additions or Corrections to the Agenda

- The following to added to the agenda:
 - Paoli Water Well

Approval of Consent Agenda

Timm made a motion to approve the Consent Agenda as presented. Roberts seconded the motion. Motion carried unanimously, 3-0

Consent Agenda Items:

- A) Approval of the 07/09/2021 BOCC minutes
- B) Approval of AP invoices
- C) Approval of June Published Salary
- D) Acknowledgment of June financial reports
- E) Acknowledgment of the Mobile Food Pantry Report
- F) Acknowledgment of the Monthly Workers comp report
- G) Acknowledgement of Event Center/BOC Pavilion rentals
- H) Acknowledgment of Harvest Park review
- I) Acknowledgment of the Region One Translator Report
- J) Acknowledgment of the 385 Closure report

Public Comment

There was no public comment.

Appointments

The board met Yemileth Ruiz to discuss her upcoming event at the Event Center on August 7th, 2021. Ruiz plans to serve alcohol at her event. The board approved her request if she provides the required alcohol deposit and proof of alcohol liability insurance. No special permit is required.

The board met Jayden Hilferty to discuss his upcoming event at the Event Center on August 14th, 2021. He plans to serve alcohol at his event. The board approved his request if he provides the required alcohol deposit and proof of alcohol liability insurance. No special permit is required.

The board met with Patrick Mitchell-Administrative Support, to discuss RV rental spaces at the Harvest Park. Mitchell commented that during fair week RV space rental is limited. The board is aware of the issue and do not have a solution at this time. The board suggested that if the campers want to use a generator, they are welcome to park their campers in the heavy machinery lot.

The board met with Dr. Dennis Jelden to discuss the certification requirements for Coroner. Jelden will be attending a three-day seminar in the fall that will go towards his recertification.

The board met with Human Services Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services.

The board met with County Weed and Pest Manager Kerri Doleshall. Doleshall expressed his concerns regarding the availability and cost of chemicals for the 2022 spraying season. He asked the board if he could use this year's budget to purchase chemicals for next year. The board agreed to allow Doleshall to purchase the chemicals.

The board reviewed House Bill 21-1100. The board took no action at this time.

The board reviewed the Bieseimer Gravel Pit Performance Warranty.

The board reviewed the Grants Management Manual and Updated Financial Policy.

The board reviewed the April 19, 2018 conditional use permit and CUP conditions for Sprague Brothers Land LLC for a swine nursery. The board will contact County Attorney Tammy Kelley for procedure clarification regarding changes to the conditions, should any be requested by Sprague Brothers.

Administrator Schroetlin shared with the board some alternative plan options available to the 401 and 457 retirement plans with Colorado Retirement Assoc (CRA). She will send out a survey to all employees for their input.

The board reviewed the Town of Haxtun's Building Permit.

The board discussed the Paoli Well Water. No action was taken.

The board approved the fair ads that will be displayed in the Holyoke Enterprise and the Haxtun/Fleming Herald.

Old Business

None at this time

New Business/Motions

Roberts made a motion to approve the Grants Management Manual. Timm seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to approve the Updated Financial Policy. Roberts seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to approve the request from Human Services Director Lori Lundgren to hire Jennifer Holt as a Child Welfare/Adult Protection Supervisor and to be placed on HS Grade 73, Step 1 (\$45,228.57 annually, \$3,769.05 monthly) effective August 02, 2021. Timm seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to approve the request from County Administrator Laura Schroetlin to move Administrative Support Patrick Mitchell to GN Grade 16 Step 6 (\$37,428.75 annually, \$3,119.06 monthly), effective July 27, 2021. Motion carried unanimously 3-0.

Roberts made a motion to waive the \$45.00 building permit fee for the Town of Haxtun. Timm seconded the motion. Motion carried unanimously 3-0.

V. Adjournment


Chairman Hofmeister adjourned the meeting at 12:04

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for July 30th, 2021.

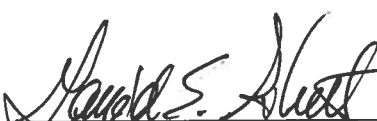
Phillips County Commissioners:

Attest:


Terry Hofmeister


Beth Zilla, County Clerk


Tom Timm


Garold Roberts