

Phillips County Commissioner
Meeting Minutes¹
June 9, 2023

The board held a work session with Road and Bridge Manager Mike Salyards prior to the meeting.

The board held a work session as members of the Personnel Board which also includes County Assessor Doug Kamery, County Clerk Beth Zilla, County Treasurer Steve Young, and County Administrator Laura Schroetlin prior to the meeting. Member Sheriff Mike Beard was absent.

Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m., on June 9, 2023, at the County Courthouse in the Commissioner Meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Tom Timm and Terry Hofmeister, County Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, County Treasurer Steve Young, County Sheriff Michael Beard, Sheriff Deputy Robert Corrado, Sheriff Deputy Emali Torres, and Road and Bridge Manager Mike Salyards

Additional Attendees

Janelle Krueger, Miguel Salinas, Diego Trevizo, Megan Rain, Gade Groshans, McKenna Groshans, Peggy Davis, Wilbur Davis, Steve Starkebaum, and James DePue via phone

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 05.26.2023 meeting
- b. Approval of invoice list
- c. Acknowledge receipt of Surety Release Request – Kurtzer Pit
- d. Acknowledge receipt of CAPP report
- e. Acknowledge receipt of Workers' Comp Reports
- f. Acknowledge receipt of Building Permit Log
- g. Acknowledge receipt of Event Center/BOC Pavilion Rentals

Public Comments

None presented.

Appointments

Beard introduced Corrado and Torres, the county's new Deputy Sheriffs, to the board.

The board met with Salinas and Trevizo (acting as an interpreter) to discuss the junk complaint letter issued to Salinas regarding his property. The board agreed to give Salinas ninety days to show improvement in cleaning the property, and Salinas will attend the Commissioner meeting scheduled for September 8, 2023.

The board met with Rain, who is a dog trainer looking for a location to train dogs in classes that last about an hour and will have four - eight dogs at a time. The board offered the pit area at the fairgrounds, but she would have to make arrangements with County Maintenance Supervisor Lonny Vernon.

The board met with Livestock Committee member Starkebaum to discuss waiving the rental fees for their Small Animal Show event at the BOC Pavilion that was held June 3-4, 2023.

The board called DePue (Wray town manager) to discuss the Innovative Housing Strategies Intergovernmental Agreement.

The board tabled the discussion on the roadway occupancy agreement with Viaero Fiber Networks LLC, pending more information.

The board tabled the request from Salyards to purchase a new Chevrolet Silverado 2500HD pickup truck for the Road and Bridge Department.

The board met with Zilla regarding changing software programming for Clerk & Recorder office. A meeting with the company representative will be scheduled.

¹Minutes prepared by Andrew Nygaard are a summary of discussions, not a verbatim account.

The board will not be contributing to the Chamber Rodder gift bags to be given out at Dandelion Daze.

Public Hearing

Present were Commissioners Roberts, Hofmeister and Timm, County Clerk Beth Zilla, Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard, applicants Gade and McKenna Groshans and Wilbur and Peggy Davis from the public. Chairman Roberts opened the hearing at 10:00 a.m. to consider the Zoning Amendment application from Gade and McKenna Groshans to re-zone 5.21 acres in the SE ¼ of Section 13, T7N, R45W, from Agricultural 1 to C, Commercial. Peggy Davis asked if welding work would be conducted indoors due to concern about sparks and fire. Gade Groshans answered that the work would be conducted inside his shop. Wilbur Davis asked if the commercial change would include only the 5.21 acres, which is the case. The hearing was closed at 10:08 a.m.

Unfinished Business

None presented.

Motions/New Business

Salyards was directed to confirm with Simon Contractors its plan to reclaim the Holyoke Gun Club gravel pit once the U.S. 385 paving project is completed.

Roberts reported on the EMS council meetings he and Schroetlin attended.

Schroetlin reported that the Landfill will no longer be able to accept appliances that contain freon. There is no local option to have the freon removed by a certified technician at this time. The Landfill personnel will continue researching possible solutions to this issue. The fine for receiving appliances that contain freon can be as much as \$5,000 per appliance.

Hofmeister discussed the annual CCI membership contribution. The 2024 contribution will increase by 3% plus \$400 to \$10,700.

Timm made a motion to approve the recommendation of the Planning Commission to approve the zoning amendment application submitted by Gade and McKenna Groshans to change the classification from agriculture to commercial at 20475 County Rd 37. Hofmeister seconded the motion. Motion carried unanimously.

The board discussed the Fair Board renting out their inflatables. After receiving input from the County Attorney and the County's liability insurance provider, it was the consensus of the board that the Fair Board would no longer be authorized to rent out the inflatables to non-County organizations or individuals due to liability, setup, and clean up concerns. They still can be used for county sponsored and run events.

Timm made a motion to approve the request from Starkebaum, Livestock Committee member, to waive the rental fees for their Small Animal Show event at the BOC Pavilion held June 3-4, 2023. Hofmeister seconded the motion. Motion carried unanimously. Starkebaum reported that the Committee will be contributing \$1,000 to the Junior Livestock Judging Team's competition in Ireland.

Timm made a motion to approve the proposed funding contribution of \$3,271.92 as outlined in the Innovative Housing Strategies Intergovernmental Agreement. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Treasurer Steve Young to move Deputy Treasurer Sheila Gift to full time status effective June 1, 2023. Gift will remain at GN Grade 25 Step 5. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from Road and Bridge Manager Mike Salyards to hire Kenny Gaskill on a part-time basis at an hourly rate of \$19.00, effective June 1, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Adjournment

Chairman Roberts adjourned the meeting at 11:36 a.m.

Minutes submitted by County Clerk Beth Zilla


Next meeting is scheduled for June 16, 2023.

Phillips County Commissioners:

Garold E. Roberts
Garold Roberts

Terry Hofmeister
Terry Hofmeister

Tom Timm
Tom Timm

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BOCC - Minutes BETH ZILLA PHILLIPS COUNTY
REC FEE: 0.00 DOC FEE: TOTAL FEE: 0.00


Attest:

Beth Zilla
Beth Zilla, County Clerk