

Phillips County Commissioner Meeting

March 29, 2019

The board held a work session with Road and Bridge Manager Mike Salyards, Road and Bridge Assistant Manager Kevin Scott and Maintenance Supervisor Dan Waln to discuss department issues.

The meeting was called to order by Chairman Harlan Stern and opened with the Pledge of Allegiance. Also present were Commissioners Don Lock and Terry Hofmeister, Assistant Administrator Laura Schroetlin and County Clerk Beth Zilla.

Lock made a motion, seconded by Hofmeister, to approve the minutes from the March 19 meeting as submitted. Motion carried.

The board approved March payroll and an accounts payable batch.

The board met with Max Levy from the Holyoke Enterprise for the monthly press briefing. A summary will be sent to the Haxtun-Fleming Herald.

Lock made a motion, seconded by Hofmeister, to approve a new position to the County Road and Bridge personnel classifications. The new position will be Technology Specialist at RB Grade 17 Steps 1-9. Motion carried.

Lock made a motion, seconded by Hofmeister, to approve moving Tevis Green to the RB Technology Specialist position. He will be placed at GN 17 Step 2 at the annual wage of \$33,951.22, (\$2,829.27 monthly), effective April 1, 2019. Motion carried.

Hofmeister made a motion, seconded by Lock, to accept the recommendations of the Planning Commission and approve the subdivision exemption for each of the following:

- o The sale of approximately 15 acres from 385 Washout, LLC to a buyer to be determined in the SE ¼ of Section 30-8-47;
- o The sale of approximately 25.93 acres from Ronald and Roxanne Miles to Kroskob Brothers Farms in the NW ¼ of Section 9-6-43;
- o The sale of approximately 21 acres from Wayne Crowell to Dewane Pace in the SE ¼ of Section 30-8-47.

Motion carried.

Lock agreed to attend the upcoming EMS Council board meeting in Haxtun on April 3rd.

The board reviewed the submitted bank proposals for financing the lease/purchase of (3) 2019 John Deere 672 motor graders. The proposals were as follows:

Bank	Interest rate	Origination fee	Legal fees
First Pioneer	2.94% fixed	\$175	Paid by county
Points West	3.25% fixed	.025% of total lease	
Bank of Colorado	3.47% fixed	\$250	
Bank of the West	4.17% fixed	\$0	

Lock made a motion, seconded by Hofmeister, to accept the financing proposal from First Pioneer Nation Bank. Motion carried.

Lock made a motion, seconded by Hofmeister, to accept the recommendation of the Fair Board members and appoint Teonna McCabe to the Fair Board. She will fill the term of the departing Julianne Kramer. McCabe's term will expire on August 31, 2020 at which time she would be eligible for reappointed. Motion carried.

The board met with Bob Heldenbrand, Phillips County Emergency Manager, for an update. He shared that due to several factors, he has not been providing the contract stipulated monthly reports, but he is now able to continue those. He noted that all grant reimbursements for 2018 have been received from the state and the 1st quarter report has been approved but the reimbursement will not be received until July. He reported that 50 citizens from Phillips County attended the recent weather spotter training. The county will be using a Colorado Division of Homeland Security and Emergency Management system (Salamander Live) to credential personnel and equipment that might be used in a regional emergency. He requested the commissioners to appoint someone besides himself to spearhead the applicable county portion of this project. There is no cost to the county to enter all the information into the Salamander system however there is a \$100 per license cost to purchase the app to use the information.

County Assessor Doug Kamery and County Treasurer Sharon Michael met with the board to discuss possible additional changes to the personnel policy.

The board met with DHS Director Penny Verhoeff for regular business. The minutes from this portion of the meeting are maintained by DHS.

The board met with Salyards, Scott, Waln, and Rick Ensminger from Ensminger Construction and Pavilion Project Manager Matt Brasby to discuss projects at the Pavilion.

Lock made a motion, seconded by Hofmeister, to approve the annual Melissa Memorial Hospital Ambulance License. It will run from April 1, 2019 through March 31, 2020. Motion carried.

Two sealed bids for the fairgrounds building structural material were received:

- Wilber Davis - \$600 and
- Brasby Construction - \$1,660

Hofmeister made a motion, seconded by Lock, to accept the bid from Brasby Construction. Motion carried.

Lock made a motion, seconded by Stern to approve the \$175.00 ad to the Explore Magazine. Motion carried.

Hofmeister made a motion, seconded by Lock, to approve a donation of \$150.00 each to the Haxtun High School and the Holyoke High School in support of their post prom events. Motion carried.

Hofmeister agreed to attend the upcoming Northeast Rural Philanthropy Days steering committee outreach meeting that will be held on April 23rd in Holyoke.

The board requested rental fee information from regional facilities that host events similar to those at our Event Center. Schroetlin will contact Reservationist Carrie Anderson to see if she is willing to generate that report.

Lock made a motion, seconded by Hofmeister, to add Laura L. Schroetlin as a business officer on the County Credit cards accounts ending in the numbers:

6211, 5601, 6500, 8431, 5379, 8084, 8092, 8076, 8423, 8068, 6112, 8449, 8340, 5411, 5429, 8159, 5254, 8399, 8142, 8134, 8126, 8498, 5593, 7219, 8308, 8548, 7227, 8563, 9546, 8837.

Motion carried. This authorizes Schroetlin to conduct county business in these accounts as directed by the Board of County Commissioners.

The board directed that John and Denise Smith be contacted to present a brand wall proposal at the April 19th meeting.

Lock made a motion, seconded by Stern, to appoint Schroetlin as interim County Administrator while the commissioners develop a comprehensive job description. Motion carried.

The board met with the Maintenance Department at the county fairgrounds to discuss maintenance issues.

The board reviewed the following:

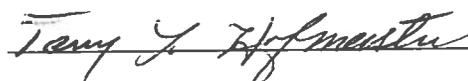
- Event Center rental

Respectfully submitted,

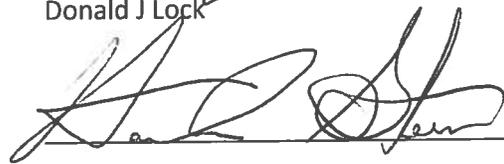
Beth Zilla

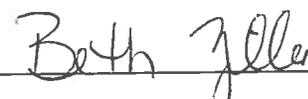
County Clerk

County Commissioners


Terry L Hofmeister


Donald J Lock


Harlan Stern

Attest: 
Beth Zilla, County Clerk