

**Phillips County Commissioner  
Meeting Minutes**

January 08, 2020

**I. Call to order**

Terry Hofmeister called to order the regular meeting of the Phillips County Commissioner's at 9:00 A.M. on January 08, 2020 at Phillips County Courthouse Commissioner Meeting Room.

Lock made a motion to elect Terry Hofmeister as the Commissioner Chairman for the 2020 year. Seconded by Stern. Motion carried. Stern handed over the Gavel to Hofmeister at 9:03 A.M.

Hofmeister appointed Lock and Stern as co-chairs in his absence. They will alternate who presides at meetings.

Attendees:

Commissioners Don Lock and Harlan Stern and Chairman Terry Hofmeister, Administrator Pam Jensen, County Clerk Beth Zilla and Emergency Office Manager Bob Heldenbrand.

**II. Approval of minutes from last meeting**

Stern made a motion to approve the minutes from the December 31, 2019 and the consent agenda for the January 08, 2020 meeting. Lock seconded the motion. Motion carried.

**III. Old Business**

- a) The board discussed the invoices submitted by the CSU Extension office and will hold payment until they have a discussion with Agent Dennis Kaan.

**IV. New business**

- a) Lock made a motion, seconded by Stern to approve the request from County Assessor Doug Kamery for the approval of a \$100/month stipend for Toby Thompson, effective January 01, 2020, per conversation during budget request meetings with the board. Motion carried.
- b) Stern made a motion, seconded by Lock to approve the request from Road and Bridge Manager Mike Salyards to move John Davis to RB Grade 20 Step 8 (\$43,170.56 annually, \$3,597.55 monthly) effective January 01, 2020. Motion carried.
- c) Lock made a motion, seconded by Stern to approve the request from Road and Bridge Manager Mike Salyards to move Dave Salyards to RB Grade 20 Step 8 (\$43,170.56 annually, \$3,597.55 monthly) effective January 01, 2020. Motion carried.

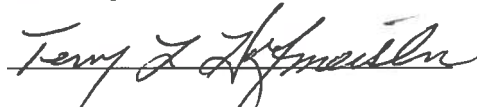
- d) Lock made a motion, seconded by Stern to approve the request from Road and Bridge Manager Mike Salyards to move Kevin Scott to RB Grade 34 Step 6 (\$55,211.41 annually, \$4,600.95 monthly), effective January 01, 2020. Motion carried.
- e) Stern made a motion, seconded by Lock to add County Administrator Pamela Jensen, Administrator Laura Schroetlin and Human Services Director Lori Lundgren as officers and speakers on the Department of Human Services credit card accounts and DHS bookkeeper Monica Ramirez as a speaker on these same accounts. Motion carried.
- f) Lock made a motion, seconded by Stern to hire Lori Lundgren as the Director of Human Services at Grade 81 Step 2 (\$52,955.60 annually, \$4,412.97 monthly) effective January 13, 2020. Motion carried.
- g) Stern made a motion, seconded by Lock to pay County Attorney Al Wall a \$1,200.00 stipend for the month of January 2020. Motion carried.
- h) Lock made a motion to add rental fees for the horse stalls to the Pavilion rental sheet and the rental rate will be \$15 per horse per night. Stern seconded, and the motion carried.
- i) Lock made a motion, seconded by Stern to change the rates at the Harvest Park to \$25.00/day for the first day and \$20.00 for each additional day, \$140.00 for 7 days and \$450.00 for 28 days. Motion carried.

**V. Adjournment**

Terry Hofmeister adjourned the meeting at 2:13 P.M.

Minutes submitted by: County Clerk Beth Zilla

**County Commissioners:**



**Terry Hofmeister**

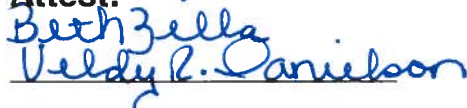


**Donald J. Lock**



**Harlan Stern**

**Attest:**



**Beth Zilla – County Clerk**