

**Phillips County Commissioners**  
**Meeting Minutes**  
**March 19, 2021**

*The board held a work session with Road and Bridge Manager Mike Salyards, Assistant Manager Kevin Scott and Maintenance Supervisor Dan Waln prior to the meeting.*

**Call to order**

Chairman Hofmeister called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on March 19, 2021 at the County Courthouse in the Commissioner Meeting room.

**Attendees**

Chairman Terry Hofmeister, Commissioners Garold E. Roberts and Tom Timm, County Administrator Laura Schroetlin, and County Clerk Beth Zilla.

**Additional Attendees**

Bill Andrews, Jessie Stewart, Carrie Anderson, Tom and Casey Reeves, Holly Ferguson, and Bob Heldenbrand

**Additions or Corrections to the Agenda**

Schroetlin added Ovid Senior Center to the Agenda

Schroetlin removed the Lions Club from the Agenda

Schroetlin added Pavilion Reservationist Carrie Anderson to the Agenda

Schroetlin added Bob Heldenbrand to the Agenda

**Approval of Consent Agenda**

Timm made a motion to approve the consent agenda as presented. Roberts seconded the motion. Motion carried unanimously 3-0.

**Consent Agenda Items:**

- A. 03.09.21 BOCC minutes
- B. Invoice List
- C. Financial Reports
- D. Event Center/BOC Pavilion rentals
- E. Mobile Food Bank Report
- F. TV Service Log
- G. Baby Bear Hugs Silent Auction
- H. American Recue Plan Act

**Public Comments**

No public comments.

**Appointments**

CSU Extension Agent Jessie Stewart met with the BOCC for her monthly update.

Landfill Manager Bill Andrews met with the BOCC to discuss building a cement dock and the purchase of pallet forks for the skid steer, both to be used to load out agriculture grain bags.

Pavilion Reservationist Carrie Anderson met with the board to discuss the use of the Pavilion for Logan County and to discuss an Event Center rental that violated the Alcohol Agreement and rental period. The board decided that the alcohol deposit would not be refunded.

The board met with Tom and Casey Reeves to discuss their Jr. Rodeo events. Reeves were asking for some monetary support for the upcoming Pro-Rodeo Event in August. The board did not approve a donation at this time.

The board approved the request from the Chamber of Commerce and Executive Director Holly Ferguson to include alcohol tasting at the upcoming Chamber event scheduled for May 22, 2021, with the condition that a special events permit is obtained from the City of Holyoke, the required liquor liability insurance is acquired, and the additional alcohol deposit is paid. Ferguson also discussed Dandelion Daze event plans at the Courthouse Square on Father's Day weekend. She asked the board to consider a monetary sponsorship to the event. No action was taken.

### **Old Business**

Schroetlin gave the board an update on the CVRF DOLA CM102 funds and reported that all funds have been disbursed.

The board discussed the CVRF RF063 funds and decided to ask the COVID Relief Fund Selection Committee give their thoughts on how to best use the funds. Dola Representative Greg Etl will be asked to attend the next meeting to give additional information.

The board tabled the discussion on the Human Waste-domestic sludge until the Town of Haxtun has had a chance to review the Resolution.

Bob Heldenbrand met with the board to inquire where they were in the process of hiring his replacement as Office of Emergency Manager. The board stated that they are in the process of interviewing candidates. He stressed that the first quarter reporting deadline is approaching.

### **Motions/ New Business**

Roberts made a motion to approve the following subdivision exemptions as recommended by the Planning Commission:

- Ivan and Julie Wiebke Trust to sell 4.93 acres to Mark E. and Laura L. Schroetlin located at SE ¼ of Section 13 T7N, R45W.
- Poos Family Revocable Trust to sell 3.84 acres to Larry and Jeannette Poos located at S½ quarter of Section 24, T6N, R44W.

Timm seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to approve the request from County Administrator Laura Schroetlin to hire Nicole Akey as Administrative Assistant in the Administration/Planning office and be placed on the county salary plan at GN Grade 26 Step 2 (\$41,399.03 annually, \$3,449.92 monthly), effective March 24, 2021. Roberts seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to give Landfill Manager Andrews permission to proceed with the AG Bag Project not to exceed \$10,000.00. Timm seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to approve the request from Road and Bridge Manager Mike Salyards to reclassify Martin Bornhoft as the Fleet Maintenance Supervisor and be moved to RB Grade 19 Step 2 (\$38,164.96 annually, \$3,180.41 monthly), effective March 19, 2021. Roberts seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to approve the road building project for County Road 35 from Hwy 6 north to County Road 24. Timm seconded the motion. Motion carried unanimously 3-0.

The board reviewed a letter from the Sedgwick County Economic Development Board asking for a contribution of \$1,500 on behalf of the Ovid Senior Center. The board tabled this discussion until more information is obtained.

Roberts made a motion to approve the request from Holyoke High School Post-Prom Party for a contribution of \$150.00. Timm seconded the motion. Motion carried unanimously 3-0.

A letter has been sent by the County Attorney Tammy Kelley to Garry Moore Amusements regarding a payment dispute between the vendor and the Fair Board.

**Adjournment**


Chairman Hofmeister adjourned the meeting at 2:25 P.M.

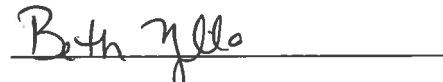
Next business meeting will be held on March 31, 2021.

Meeting minutes were submitted by County Clerk Beth Zilla.

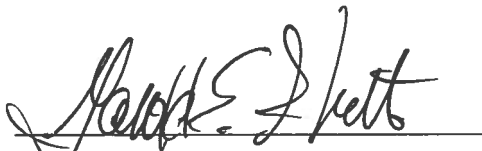
Phillips County Commissioners

Attest:

  
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Terry Hofmeister, Chairman

  
\_\_\_\_\_  
Beth Zilla, County Clerk

  
\_\_\_\_\_  
Tom Timm

  
\_\_\_\_\_  
Garold Roberts

