

# Phillips County Commissioner

## Meeting Minutes

March 10, 2020

### I. Call to order

Chairman Terry Hofmeister called to order the regular meeting of the Phillips County Commissioners at 9:00 A.M. on March 10, 2020 at Phillips County Courthouse Commissioners Meeting room.

Board held a work session prior to meeting with Maintenance Supervisor Dan Waln.

### II. Attendees

Chairman Terry Hofmeister, Commissioners Harlan Stern, County Administrator Pam Jensen, and County Clerk Beth Zilla, Maintenance Supervisor Dan Waln, Phillips County Economic Development Director Trisha Herman, Human Services Director Lori Lundgren and Pavilion Reservationist Deanna Webster via phone. Commissioner Don Lock was absent.

Attendees from the Public: Holyoke FCCLA Organizer Karen Ortner, Republican River Board Members Susanna Baker, Aaron Sprague, and Rod Lenz, Marks Butte Representatives Joe Kinnie, Gill Anderson, and David Schram, Frenchman Aquifer Representatives Jim Tomky and Steve Meakins.

### III. Approval of minutes

Stern made a motion to approve the minutes from the February 27, 2020 minutes as corrected. Hofmeister seconded, and the motion carried.

Stern made a motion to approve the Consent Agenda as submitted. Hofmeister seconded, and the motion carried.

### IV. Appointments

Karen Ortner, FCCLA Organizer for the Holyoke Chapter, asked the board if they would waive their rental fee for the Event Center for their NE Plains District FCCLA Competition.

Representatives from the Republican River, the Frenchman Aquifer and the Marks Butte Aquifer Boards met with the board to discuss how to extend the life of the Aquifer and ask that the Board support them and any ground water districts.

The board met the Phillips County Economic Development Director Trisha Herman to get updates on projects that she is working on. Herman discussed the upcoming Ogallala Commons Project and the housing projects.

Stern made a motion to become the board of Human Services at 11:08am. Hofmeister seconded, and the motion carried. This portion of the meeting will be maintained by the Department of Human Services. Chairman Hofmeister announced at 11:30am that the board would resume for normal County business.

### V. Old Business

Board met with Pavilion Reservationist Deanna Webster via phone to discuss the acoustics in the BOC Pavilion meeting room.

Discussion of the WI-Fi upgrade at the Event Center will be postponed until board can meet with a PCTelcom representative.

No decision was made on tree removal at Courthouse or fairgrounds. Board will discuss this at a later date.

Board will make decision on the layout of west side grandstand after visiting the site and further discussion with Maintenance Supervisor Dan Waln.

**VI. New Business**

The board reviewed the Event Center memorandum of understanding (MOU) for Emergency Planning. MOU was sent to legal for review.

The board reviewed the Purchasing Alliance with other Counties. Board will revisit the discussion at a future date.

**VII. Motions**

Stern made a motion to waive the FCCLA Event Center Rentals fees from March 09, 2020 in the amount of \$425.00 for their NE Plains District FCCLA Competition. Hofmeister seconded, and the motion carried.

Stern made a motion to approve the request from Sheriff Thomas Elliott to move Jorge Salas to GN40 Grade 26 Step 4 at \$44,094.79 annually, (\$3,674.57 monthly) effective March 18, 2020. Hofmeister seconded, and motion carried.

Stern made a motion to approve the request from County Administrator Pam Jensen to move Maintenance Supervisor Dan Waln to GN 40 Grade 21 Step 7 at \$42,822.75 annually, (\$3,568.56 monthly) effective March 17, 2020. Hofmeister seconded, and the motion carried.

Stern made a motion to approve the donation of \$175.00 to the Holyoke Enterprise for the annual Explore Magazine. The donation includes a ½ page ad that touts some major events in Phillips County including Dandelion Daze, Phillips County Fair, Haxtun Corn Festival and Old-Fashioned Saturday Night in Haxtun. Hofmeister seconded, and motion carried.

Hofmeister made a motion to approve the contract with Fetzer Electric and the purchase of cross arms from Highline Electric, that are to be installed by county employees, not to exceed \$10,000 as per guidelines provided in the Recreational District Grant. Stern seconded, and the motion carried.

Hofmeister made a motion to purchase 3 boxes of Polyphone Polyester Acoustic Panels from Scholl Oil & Transportation Co. in the amount of \$555.00 each, plus labor and other material, for a total amount of \$2,075.00 for the BOC Pavilion Meeting room. Stern seconded, and the motion carried.

**VIII. Adjournment**

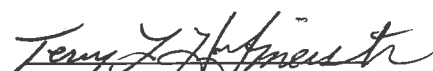
Chairman Hofmeister adjourned the meeting at 12:31 P.M.

Minutes submitted by County Clerk Beth Zilla.

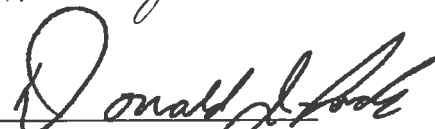
Next meeting: March 20, 2020

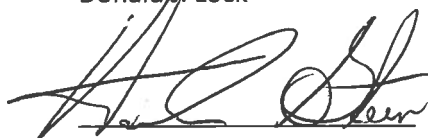
County Commissioners:

Attest:

  
Terry Hofmeister

  
Beth Zilla – County Clerk

  
Donald J. Lock

  
Harlan Stern