



Phillips County Commissioner

Meeting Minutes¹

March 31, 2022

The Board held a work session with Road and Bridge Supervisor Mike Salyards and County Maintenance Supervisor Dan Waln prior to the meeting.

Call to order

Chairman Timm called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on March 31, 2022 at the County Courthouse in the Commissioner Meeting room.

Attendees

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, County Administrator Laura Schroetlin, Assistant Administrator Nici Akey, and County Clerk Beth Zilla.

Additional Attendees

Janelle Krueger, Mauli Sand, Brittany Bruce, Andrew Nygaard, Kenny Gaskill, Michelle Sibbio, Thom Elliott.

Additions or Corrections to the Agenda

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- 15) Landfill
- 16) Road and Bridge
- 17) Rate reduction for barrel racing

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 03.18.2022 meeting
- b) Approval of March Payroll
- c) Approval of A/P invoice lists
- d) Approval of the Veterans Service Officer Monthly reports
- e) Acknowledge receipt of Cybersecurity Advisory
- f) Acknowledge receipt of Weldco Farms odor test reports
- g) Acknowledge receipt of CCI summer conference information
- h) Acknowledge receipt of Event Center Rental Agreements/Surveys

Approval of Consent Agenda

Hofmeister made a motion to approve the consent agenda as presented. Roberts seconded the motion. Motion carried unanimously.

Public Comments

Brittany Bruce and Mauli Sand with National Renewable Solutions thanked the board for its willingness to develop a good working relationship between Phillips County and NRS. NRS will present its comments to the BOCC for their consideration regarding the wind regulations submitted by the Planning Commission to the BOCC once they are completed.

Appointments

The board met with Holyoke Enterprise Reporter Andrew Nygaard for the monthly press briefing.

The board met with Kelley Sullivan to discuss a memorial for her mother MaryAnn Sullivan. The family would like to put a picnic bench under the memorial awning honoring their father John Sullivan. The board accepted the contribution and noted it would be a nice tribute to MaryAnn.

The board met with Holyoke Chamber of Commerce Director Holly Ferguson. Ferguson asked to use the Courthouse Square on June 18th for Dandelion Daze and on July 13th for Community Night.

Communications Center Director Kenny Gaskill introduced new dispatcher Michelle Sibbio to the board. Gaskill also mentioned that a state mandated ethernet/juniper upgrade to the Sheriff's Office IT hardware will cost the county at least \$10,280. He will contact the State to confirm when the update is scheduled to take place.



The board met with County Sheriff Thom Elliott. Elliott reported no applications were received from the most recent Peace Officer Standards and Training (POST) Academy for the PCSO open deputy position. He did apply for an academy scholarship for rural and small agencies in the amount of \$8,435.69 which would cover the cost of tuition and books for a POST attendee. The recipient of scholarship would then be hired by our department.

Hofmeister made a motion to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)&(II) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Roberts seconded the motion. Motion carried unanimously. The regular meeting recessed at 11:02 A.M.

Chairman Timm stated that the additional participants in the executive session were: Laura Schroetlin, Terry Hofmeister, Garold Roberts, Thomas Elliott, and Nici Akey. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session was in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated. The regular meeting resumed at 11:11 A.M.

Old Business

Chairman Timm stated that he had talked with the fair board and the livestock committee about the BOC Pavilion speaker system contribution. The fair board will donate \$4,500 towards the project and the Livestock committee will contribute approximately \$3,800.

Motions/ New Business

Roberts made a motion to approve the three (3) roadway occupancy agreements submitted by PCTelcom for underground construction of fiber optics lines that will be buried 48" deep in the following locations, none will be in a conduit:

- a) in County Road 37, running 2,400' north from County Road 32 along Section 18, T8N, R44W
- b) in County Road 55, running north from US Hwy 6 from Section 10, T7N, R43W to Section 3, T7N, R43W
- c) in County Road 59, running 543' north from US Hwy 6 along Section 12, T7N, R43W

Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the bid submitted by Scholl Oil for a video conferencing system in the amount of \$2,415.00 for the Commissioners' Meeting room at the Courthouse. If County employees do the labor for wall-mounting the TV, there is a savings of \$500.00. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Road and Bridge Manager Mike Salyards to move Ed Glennemeier to RB Grade 19 Step 4, effective April 01, 2022. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from DHS Director Lori Lundgren to move Toni Strasser to HS Grade 62 Step 2, effective April 04, 2022. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Josilyn Lutze with Platte Valley Rodeo Bible Camp to rent the Event Center, Grandstands and Arena, and Homesteaders Park at the rate of \$1,500.00 for their event June 06 through June 12, 2022. Hofmeister seconded the motion. Motion carried unanimously.

Roberts made a motion to have the Phillips County Landfill be open on Presidents' Day and Columbus Day starting March 31, 2022. Landfill personnel will be given two floating holidays to be taken any time during the calendar year to make up for these two days. Hofmeister seconded the motion. Motion carried unanimously.

Roberts made a motion to have the Organizational chart be revised to reflect the Phillips County Road and Bridge Manager answer directly to the County Commissioners. Also, the Road and Bridge Manager shall have an office located in the Court house and be allowed use of county vehicle to commute to the office each day. The manager shall have the support of the Phillips County Administrator Staff to support office and clerical duties as needed. Hofmeister seconded the motion. Motion carried unanimously.



Roberts made a motion to reduce the rental fee by \$100.00 for the barrel racing event that will be held at the Bank of Colorado Pavilion on April 01- April 03, 2022 as a one-time discount to benefit the youth clinic participants. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request by the Holyoke Chamber of Commerce Director Holly Ferguson to waive the use fees associated with the Courthouse Square on June 17th and 18th for Dandelion Daze and on July 13th for both the Courthouse Square and Homesteaders' Park for Community Night. Roberts seconded the motion. Motion carried unanimously.

Adjournment

Chairman Timm adjourned the meeting at 11:35 A.M.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for April 06, 2022.

Phillips County Commissioners:




Tom Timm

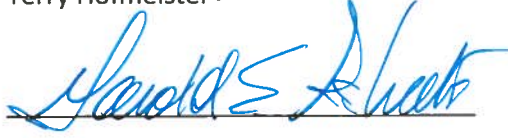
Attest:




Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts