

*Phillips County Commissioner*  
*Meeting Minutes*  
*April 08, 2020*

**Call to order**

Chairman Terry Hofmeister called to order the regular meeting of the Phillip County Commissioners at 9:00 A.M. on April 08, 2020 at the Phillips County Event Center in the Bieseimer Room.

Prior to the regular scheduled meeting, board met with Road Manager Mike Salyards and County Maintenance Supervisor Dan Waln, via Zoom Conferencing, for a work session.

All appointments will be attended by Zoom conferencing.

**Attendees**

Chairman Terry Hofmeister, Commissioners Don Lock and Harlan Stern, County Administrator Pam Jensen and County Clerk Beth Zilla.

**Attendees via Zoom video conferencing:**

County Emergency Manager Bob Heldenbrand, Fair-Board President Kayla Kafka, Sheriff Thomas Elliott, Communications Director Kenny Gaskill, and Landfill Manager Bill Andrews.

**Approval of Minutes and Consent Agenda**

Additions to the agenda:

- Employees working from home
- Server proposal from Platinum Technologies

Lock made a motion to approve the Consent Agenda with the exception of the minutes from March 31, 2020. Stern seconded the motion. Motion carried.

Lock made a motion to approve the minutes from the March 31, 2020 meeting as presented. Stern seconded the motion. Motion carried.

**Appointments**

The board met with Emergency Office Manager Bob Heldenbrand. Heldenbrand continues to work on the COVID-19 and gives the board update as he receives them.

The board met with Landfill Manager Bill Andrews. Andrews discussed accepting the loads from the school teardown in Wray. There could possibly be 15 loads per day, Andrews asked for some help from Road and Bridge. The tear down is still up for bids. Andrews commented that he is now selling cardboard for \$65.00/ton and so he sold two loads; last month it was \$5.00/ton. He mentioned that the City Manager Mark Brown cancelled city-wide clean up that is usually held yearly in May due to the COVID-19.

The board met with County Sheriff Thom Elliott. Elliot said that the insurance company will pay for the balance of the repairs, minus the \$1,500 deductible, on the vehicles that were involved in the vehicle pursuit that damaged three of their vehicles. Gordon's repair shop in Paoli will do all the repairs as those were the bids the insurance company approved. Elliott also commented that he has a new protocol in place for future vehicle pursuits.

The board met with Fair Board President Kayla Kafka. Kafka said that the fair board will be meeting on April 20<sup>th</sup> to discuss contingency plans in case the COVID-19 protocols are still in place during fair time.

The board met with Communications Director Kenny Gaskill. Gaskill asked the board to sponsor an ad for the paper to announce that the testing of sirens will be in English and in Spanish. The Holyoke Enterprise will put \$200 towards the \$400 ad for the Bi-lingual announcement if the board would also sponsor \$200.00

**Old Business**

No decision has been made on the Event Center MOU.

No decision has been made on the tree maintenance and removal at Courthouse Courtyard and the Fairgrounds until bidders provide insurance.

The discussion on the layout of the west side grandstand building has been postponed until next year.

After further discussion of the CDOT-MMOF/385 Project, board asked Maintenance Supervisor Dan Waln to get in contact with bidders and ask them to submit new bids removing the labor portion of their bid for concrete removal and the portion over the tunnels.

**New Business/Motions**

County Treasurer Sharon Michael asks the board if it was alright if her employee Sheila Gift work from home on her personal computer. Gift will be able to access Tyler only if Michael gives her permission through Tyler. The administration office will produce a Telecommuting Agreement for parties to sign.

Stern made a motion to sponsor the bilingual ad in the Holyoke Enterprise for the announcement of siren testing. Sponsorship amount is \$200.00. Lock seconded the motion. Motion carried.

Board postponed the approval of contributing to the Northeastern Junior College Foundation for the Colorado Opportunity Student Initiative until data is acquired for how this has benefited students in Phillips County.

Lock made a motion to approve payment for Platinum Technology invoices #25093, #25094, and #25095 in the amount of \$19,308 to be booked against the County Clerk’s Tyler Technology ERTB Funds Grant. Stern seconded the motion. Motion carried. Labor for installation will be billed separately.

Invoice details:

- Tripp Lite Smart Rack Server \$775
- HP Proliant Server \$8,475
- APC Smart-UP 2200 VA \$1,445
- Microsoft software \$8,613

**Adjournment**

Chairman Hofmeister adjourned the meeting at 11:34 A.M.


Minutes submitted by County Clerk Beth Zilla.


Next meeting: April 17, 2020


County Commissioners:

Attest:

  
Terry Hofmeister

  
Beth Zilla – County Clerk

  
Donald J. Lock

  
Harlan Stern