

*Phillips County Commissioner*

*Meeting Minutes*

*April 19, 2021*

The board held a work session with Road and Bridge Manager Mike Salyards and Assistant Manager Kevin Scott prior to the meeting.

**Call to order**

Chairman Hofmeister called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on April 19, 2021 at the County Courthouse in the Commissioners' meeting room.

**Attendees**

Chairman Terry Hofmeister, Commissioners Garold E. Roberts and Tom Timm, County Administrator Laura Schroetlin, and County Clerk Beth Zilla.

**Additional Attendees**

Wyatt McCallum, Kaitlyn Kent, Les Archuleta, Jim Edwards, Sheriff Thomas Elliott, Carrie Anderson, Dan Waln.

**Additions or Corrections to the Agenda**

No additions or corrections to agenda.

**Approval of Consent Agenda**

Timm made a motion to approve the consent agenda as presented. Roberts seconded the motion. Motion carried.

**Consent Agenda Items:**

- A 04-02-2021 BOCC minutes
- B Invoice list (2)
- C Revenue Report
- D Cash Balances
- E Mobile Food Pantry Report
- F TV service log
- G Event Center/BOC Pavilion rentals

**Public Comment**

No public comment.

**Appointments**

The board met with Wyatt McCallum and Kaitlyn Kent to discuss their upcoming event at the Phillips County Event Center on May 08, 2021. McCallum and Kent plan to serve alcohol at their event. The board approved their request if they provide the required alcohol deposit and proof of alcohol liability insurance. No special permit is required.

The board met with Les Archuleta and Jim Edwards with Platinum Technologies to talk about security changes that need to be made to the IT system. Board tabled the issue until a later date.

The board met with Sheriff Thom Elliott to discuss the DFPC Aerial Wildfire Assistance program. Elliott was directed to take the necessary steps to implement the program.

The board met with the BOC/Event Center Reservationist Carrie Anderson to review rental forms and fees for all available Fairgrounds Complex facilities. Anderson will present the board with the new drafts at next meeting for their approval.

Maintenance Supervisor Dan Waln gave a department update.

### **Old Business**

The board tabled discussion of E-Waste rates until next meeting.

The board approved the request from Holyoke Chamber of Commerce Director Holly Ferguson to waive the fees for the Dandelion Daze Event at the Courthouse Square on June 19<sup>th</sup>.

The board discussed the request made by the Ovid Senior Center for improvements needed to their kitchen to provide meals and the delivery of meals to Phillips County residents.

The board reviewed the \$299,525 CVRF RF063 Grant. Schroetlin gave update on the amount designated to each entity in Phillips County. Phillips County received \$164,738.75, City of Holyoke received \$89,861.99 and Town of Haxtun received \$44,924.26

The board discussed the requirements for the CDOT MMOF Sidewalk project.

### **Motions/ New Business**

Roberts made a motion to approve the contribution of \$4,500.00 for the Town of Ovid's request to renovate their kitchen facilities used for Meals on Wheels program. Funds will be disbursed from the CVRF RF063 Grant. Timm seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to adopt Resolution 2021-12 authorizing an agreement between Phillips County and the Colorado Department of Transportation (CDOT).

**PHILLIPS COUNTY COLORADO  
RESOLUTION 2021-12  
AGREEMENT BETWEEN COLORADO DEPARTMENT OF TRANSPORTATION  
AND PHILLIPS COUNTY**

A RESOLUTION BEFORE THE BOARD OF COUNTY COMMISSIONERS OF PHILLIPS COUNTY, COLORADO (THE "COUNTY") AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY AND THE COLORADO DEPARTMENT OF TRANSPORTATION (CDOT).

**WHEREAS**, CDOT MTF funds in the amount of \$104,693 have been made available for a project identified as Phillips County Courthouse Sidewalks – MTF C370-013 (23940) MMOF; and

**WHEREAS**, the County desires to enter into a contract, hereby referred to as MTF C370-013, Region 4, including exhibits, with the State of Colorado for the use and benefit of the Colorado Department of Transportation, to replace existing sidewalks and curbing where deemed necessary; and

**WHEREAS**, the County, hereby authorizes the expenditure of \$26,173 as necessary to meet the terms and obligations of the project agreement and application.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The County agrees with the terms and conditions stated in the contract between the County and CDOT, and said contract is hereby approved.
2. The County authorizes its Chair of the Board of County Commissioners to sign said contract.

Timm seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to conditionally approve the roadway occupancy agreement submitted by Poe PLT for underground construction of a 480v electric line that will be buried 60" deep in conduit, crossing County Road 14 from Section 4, T6N, R43W to Section 33, T7N, R43W.

Roberts seconded the motion. Motion passed unanimously 3-0. The agreement will get final approval once the project is completed and inspected by Road Manager Salyards.

The board discussed transferring the Sheriff's car that will be placed to the Office of Emergency Management. No action was taken.

The board was informed about the new COBRA Premium Assistance Plan.

**Adjournment**

Chairman Hofmeister adjourned the meeting at 2:40 P.M.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for April 30, 2021.

Phillips County Commissioners

Attest:

  
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Terry Hofmeister, Chairman

  
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Beth Zilla, County Clerk

  
\_\_\_\_\_  
Tom Timm

  
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Garold Roberts

