

*Phillips County Commissioner  
Meeting Minutes  
May 10, 2022<sup>1</sup>*

The board held a work session with Road and Bridge Supervisor Mike Salyards prior to the meeting.

**Call to order**

Chairman Timm called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 8:00 A.M. on May 10, 2022, at the County Courthouse in the Commissioner Meeting room.

**Attendees**

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, County Administrator Laura Schroetlin, and County Clerk Beth Zilla.

**Additional Attendees**

Patrick Mitchell, Tammy Kelley, Lou Harmon (via zoom), Dan Waln.

**Additions or Corrections to the Agenda**

None presented.

**Approval of Consent Agenda**

Roberts made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

**Consent Agenda Items:**

- a) Approval of the minutes of the BOCC 04.29.2022 meeting
- b) Approval of A/P invoice list
- c) Acknowledge receipt of Finance Monthly Reports
- d) Acknowledge receipt of Treasurer's Monthly Reports
- e) Acknowledge receipt of Workers' Comp Report
- f) Acknowledge receipt of Event Center/Facility Rental Agreements

**Public Comments**

None presented.

**Appointments**

The board met with County Attorney Tammy Kelley to review the Phillips County Wind Regulations.

The board met with Lou Harmon via Zoom to discuss the MMOF-CDOT Courthouse Sidewalk Project.

**Old Business**

Patrick Mitchell, Administrative Support, updated the board on the status of the allocation of the ARPA Funds.

**Motions/ New Business**

Hofmeister made a motion to approve the request from Maintenance Supervisor Dan Waln to reclassify the position of Maintenance Department Supervisor from Grade 21 to Grade 25, and to move Lonny Vernon to GN40 Grade 25 Step 3, effective June 01, 2022. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Maintenance Supervisor Dan Waln to place all Maintenance Workers in GN40 Grade 20 with a pay range of \$39,512.77 - \$47,345.34. The effective date for the targeted employees would be at next scheduled step increase or January 01, 2023, whichever is first. Hofmeister seconded the motion. Motion carried unanimously.

<sup>1</sup>Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Hofmeister made a motion to approve the request from Maintenance Supervisor Dan Waln to hire Brandon Markert as a worker in the Maintenance Department and placed at GN40 Grade 20 Step 1, with a May effective date to be determined. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Landfill Manager Bill Andrews to move Heather Kellan to GN40 Grade 14 Step 2, effective May 09, 2022. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from County Administrator Laura Schroetlin to move Kenny Gaskill to GN40 Grade 28, Step 8, effective May 01, 2022. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to accept the recommendation of the Planning Commission to approve the subdivision exemption request submitted by CAP, LLC to sell 10.1 acres in the SE ¼ of Section 31-T7N-R44W to Spencer Vasa. Hofmeister seconded the motion. Motion carried unanimously.

The board agreed to participate in the Star 92.3 Harvest Snack Sack Promotion at a cost of \$75.

### Adjournment

Chairman Timm adjourned the meeting at 11:50 A.M

Minutes submitted by County Clerk Beth Zilla.

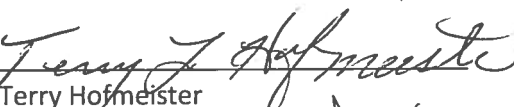
Next meeting scheduled for May 19, 2022

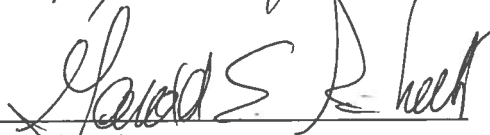
Phillips County Commissioners:

Attest:

  
\_\_\_\_\_  
Tom Timm

  
\_\_\_\_\_  
Beth Zilla, County Clerk

  
\_\_\_\_\_  
Terry Hofmeister

  
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Garold Roberts

The County Commissioners held a work session with department heads and County Administrator Laura Schroetlin after the regular meeting.