

PHILLIPS COUNTY MEETING MINUTES

Meeting/Project Name:	Phillips County Board of County Commissioners		
Date of Meeting:	August 09, 2019	Time:	9:00
Minutes Prepared By:	Beth Zilla	Location:	Commissioners' meeting room
1. Meeting Objective			
Accounts Payable			
2. Attendees			
<p>Commissioners:</p> <p>Harlan Stern, Chair</p> <p>Don Lock</p> <p>Terry Hofmeister</p> <p>County officials/personnel:</p> <p>Pamela Jensen - Administrator</p> <p>Beth Zilla – County Clerk</p> <p>Mike Salyards-Road and Bridge Supervisor</p> <p>Kevin Scott-Road and Bridge Assistant Supervisor</p> <p>Thomas Elliott-County Sheriff</p> <p>Public:</p> <p>Kayla Kafka-County Fair board</p> <p>Ashley Pippitt</p> <p>Gerry Whipple-CDL Examiner</p> <p>Dennis Kaan-CSU Extension Agent</p>			
3. Revisions to agenda:			
<ul style="list-style-type: none"><li>Mary Louise Evans' passing and funeral</li><li>Omimex Petroleum distillation system</li><li>Cemeteries located in the County</li></ul>			
4. Consent Agenda Items			
<ul style="list-style-type: none"><li>July 31, 2019 meeting minutes</li><li>Event Center Rental</li><li>Treasurers Reports</li><li>Invoice Approval List</li></ul> <p>Hofmeister moved to accept the Consent Agenda as presented. Lock seconded, and the motion carried.</p>			
5. Minutes / Action Items			
<ul style="list-style-type: none"><li>Discussed with Kayla Kafka updating Fair Board's bi-laws and implementation of meeting rules.</li><li>Discussed County's Amherst well issue; sand and low pressure. Mike Salyards will investigate the cost of new well. Pam Jensen asked to provide current owners information and verify payments of the three houses that this well currently serves.</li><li>The board approved an Event Center Rental for Ashley Pippitt if she provides insurance to serve alcohol.</li><li>Gerry Whipple updated the commissioner on the new requirements for CDL testing. Whipple inquired about the use of the CDL funds that have been retained by the County. Process explained to Whipple that funds received go into the general overall fund and are not dedicated to any one department.</li><li>Dennis Kaan updated the commissioners on the two positions that are open for the CSU Extension office. Additionally, a replacement security system was discussed. Kaan will work on a neutral budget, and the board will also discuss other alternatives to support the CSU Extension office.</li><li>Lock moved to approve the request from the Sheriff's Department to apply for a Federal Grant to purchase 13 radios at \$1,659.91 per radio, with all necessary accessories, for a full grant request of \$39,770.13. Hofmeister seconded, and the motion carried.</li><li>Discussed and reviewed AED draft proposal. Commissioners discussed funding changes to the current draft, and approved team members to seek out funding for this project. Hofmeister moved to approve the request from Phillips County Administration Department to secure thirteen (13) new Cintas company, Zolls brand AED's (which includes soft cases and signs), and nine (9) mounting cases by requesting a grant of \$22,000.00 to cover purchase price and incidental costs of thirteen (13) AED's (\$1350.00 each) and nine (9) hard cases (\$213.00 each). Lock seconded, and the motion carried.</li><li>Discussed Event Center, Pavilion and RV park current rate charges. Jensen to work with Carrie Anderson and Deanna Webster on proposed rate changes, which will be reviewed by the Commissioners at their next meeting, August 19<sup>th</sup>. Lock moved to change the rates at the RV park at Harvest Park from \$25.00/day to \$35.00/day for the first day and \$30.00 for each additional day after, effective September 01, 2019. Hofmeister seconded, and the motion carried.</li><li>Discussed and approved changes in Pavilion rental customers and 4-H group usage. Per agreement 4-H has been granted use of the Pavilion every Monday evening from October 1<sup>st</sup> through the end of May 1. If unforeseen circumstances occur, such as multiple days rental that includes a Monday evening, then MOU is in place for paying customers to have use of the facility. On other days of the week, if Deana Webster is notified of a rental and if it is prior to four (4) hours before 4-H starts their usage, the rental customer will be granted use of the Pavilion, and Deana will immediately contact the 4-H representative of the change.</li><li>Jensen to contact Bill Andrews at the Landfill to obtain what other northeast Counties are charging. Results will be reviewed by Commissioners at a future meeting.</li><li>The Board agreed to the County Clerk's office to be closed from 9:30 am-12:00 noon to attend the funeral of past County Clerk Mary Louise Evans. Beth Zilla to order flowers.</li><li>Lock moved to approve the request from Mike Salyards that R.J. Redding be moved to RB Grade 16 Step 2 at an annual pay of \$33,276.51, (\$2,773.04 monthly), effective August 01, 2019. Hofmeister seconded, and the motion carried.</li><li>Discussed Pavilion's permanent donor wall plaque(s). Denise Smith is submitting design for Commissioners to review.</li><li>Discussed Omimex Petroleum on-going noise and odor issue. Jensen to send correspondence to Jeremy Fisher to verify that distillation system was installed as requested in 2018.</li><li>Discussed if County owns any cemeteries. Jensen to contact the City of Holyoke, CTSI and Felix Lopez, Las Animas County, (719) 859-9517 regarding this issue.</li></ul> <p>Meeting adjourned at 1:38 pm.</p>			

Next meeting August 19, 2019

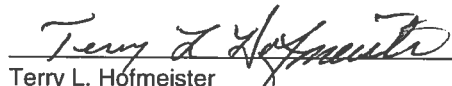
County Commissioners:

  
Harlan Stern

Attest:

  
Beth Zilla County Clerk

  
Donald J. Lock

  
Terry L. Hofmeister