

Phillips County Commissioner
Meeting Minutes¹
October 7, 2022

The board held a work session with Road and Bridge Manager Mike Salyards prior to the meeting.

Call to order

Chairman Timm called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on October 7, 2022, at the County Courthouse in the Commissioner Meeting room.

County Attendees

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, County Administrator Laura Schroetlin, Road and Bridge Manager Mike Salyards, Maintenance Supervisor Lonny Vernon, Event Center/BOC Pavilion Reservationist Carrie Anderson, Dispatcher Olivia Olivas O'Dea and Assistant Administrator Andrew Nygaard.

Additional Attendees

Kayla Kafka, Brian England, James LeBlanc, Vern Rafert, Laura Lenz and Cari-Jo Oestman.

Additions or Corrections to the Agenda

Roberts added the following item:

- 8) Aurora Organic Dairy's Holyoke heifer feedlot inspection

Approval of Consent Agenda

Hofmeister made a motion to approve the consent agenda as presented. Roberts seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 09.30.2022 meeting
- b) Approval of A/P invoice list
- c) Acknowledge receipt of PACT Act letter
- d) Acknowledge receipt of Event Center/BOC Pavilion Rentals

Public Comments

None presented.

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BOCC - Minutes BETH ZILLA PHILLIPS COUNTY
REC FEE: 0.00 DOC FEE: TOTAL FEE: 0.00


Appointments

The board met with Fair Board Chair Kayla Kafka and Maintenance Supervisor Lonny Vernon regarding possible options for the beer garden shelter at the fairgrounds and upcoming vacancies on the Fair Board.

The board met with Event Center/BOC Pavilion Reservationist Carrie Anderson regarding the possibility of installing free-standing horse stalls and portable holding panels for events at the BOC Pavilion.

The board moved the meeting to the BOC Pavilion to inspect the facility and some of the equipment that services it, after which the meeting returned to the Commissioners' meeting room.

The board was introduced to Olivia Olivas O'Dea, the newest dispatcher at the Communications Center.

The board met with Brian England, general manager of Aurora Organic Dairy, regarding the Holyoke heifer facility inspection that occurred on October 5, 2022. He reported that there were no concerns raised by the inspection. Roberts reported that he and Schroetlin also attended the inspection.

The board met with Laura Lenz and Cari-Jo Oestman with the Caring Pregnancy Resource Center. They asked the board if they would reduce the rental fees for their upcoming event at the Phillips County Event Center.

Unfinished Business

None presented.

Public Hearing

Present were Commissioners Timm, Hofmeister and Roberts, County Planner Schroetlin and Assistant Administrator Andrew Nygaard, applicant Vern Rafert and from the public, James LeBlanc. Timm opened the hearing at 11:00 a.m. to consider the Zoning Amendment application from Vern P. Rafert re-zone 4.81 acres in the SE1/4 of Section 6, T7N R44W from Agricultural A1 to C, Commercial. There were no public comments. The hearing was closed at 11:03 a.m.

¹Minutes prepared by Andrew Nygaard are a summary of discussions, not a verbatim account.

Motions/New Business

Roberts made a motion to accept the Planning Commission’s recommendations to:

- 1) approve re-zoning 4.81 acres in the SE1/4 of Section 6 T7N-R44W from A-1 Agricultural to C, Commercial, and
- 2) approve the subdivision exemption request submitted by Vern P. Rafert Trust and Timothy P. Rafert to sell the same 4.81 acres in the SE1/4 of Section 6 T7N-R44W to Diesel Supply LLC.

Hofmeister seconded the motion. Motion carried unanimously.

The board reviewed updates on automated external defibrillator use from CTSI.

Roberts made a motion to accept the ESRI renewal quote for the Assessor’s office in the amount of \$2,107.95. Timm seconded the motion. Motion carried unanimously.

Roberts made a motion to accept the request from Cari-Jo Oestman and Laura Lenz with the Caring Pregnancy Resource Center for a discounted rental rate of \$275.00 (which covers the entire Event Center, use of the stage and Wi-Fi) for their event at the Phillips County Event Center on January 27 and 28, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Adjournment


Chairman Timm adjourned the meeting at 11:26 a.m.

Minutes submitted by Andrew Nygaard.

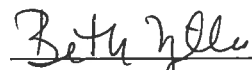
Next meeting is scheduled for October 18, 2022.

Phillips County Commissioners:

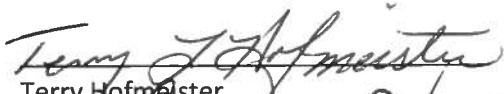
Attest:



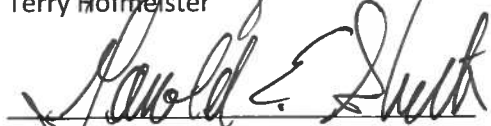
 Tom Timm



 Beth Zilla, County Clerk



 Terry Hofmeister



 Garold Roberts