

*Phillips County Commissioner
Meeting Minutes
October 30, 2020*

Call to order

Chairman Hofmeister called to order the regular meeting of the Phillips County Commissioners at 9:00 A.M. on October 30, 2020 at the County Courthouse in the Commissioners Meeting room.

Attendees

Chairman Terry Hofmeister, Commissioners Don Lock, County Administrator Pam Jensen and County Clerk Beth Zilla, Commissioner Stern (via ZOOM), Commissioner candidates Garold Roberts and Tom Timm, County Assessor Doug Kamery, Holyoke Enterprise reporter Andrew Nygaard, BST Racing Promoter Joe Bellm (via phone), Star 92.3 representative Michelle Harms, Holyoke Enterprise Owner/Editor Brenda Brandt, Maintenance Supervisor Dan Waln, Willdan Engineering representative Aaron Tilden, County Attorney Tammy Kelley, Jeff Klinkefus.

Approval of Minutes and Consent Agenda

Lock made a motion to approve the Consent Agenda. Stern seconded the motion. Motion carried.

Appointments

The board met with BST Racing President Joe Bellm via phone to discuss 2021 races. Bellm invited the Board to their Christmas Party on December 19th.

The board met with Holyoke Enterprise Reporter Andrew Nygaard for their monthly press briefing. Notes from this portion of the meeting will be sent to the Haxtun/Fleming Herald and Star 92.3 Radio.

The board met with Michelle Harms with Star 92.3 to discuss her Farm and Home Show event on February 6, 2021.

The board met with Brenda Brandt, Editor/Owner of the Holyoke Enterprise to discuss her Work Force Salute addition to the paper.

The board met with Willdan Engineering representative Aaron Tilden to discuss needs and savings for County buildings. The board ask Tilden to come back and do a walk through with them and give them suggestions after the first of the year.

The board met with County Attorney Tammy Kelley with Kelley Law Ltd. and County Finance Director Laura Schroetlin to discuss a moratorium on conditional use permits. Kelley will do some more research on that and bring it back to the board. Pam Jensen will coordinate a meeting with the BOCC, Planning Board and incoming Commissioners to go over Zoning Regulations.

The board met with Jeff Klinkefus to discuss his racing event planned at the Phillips County Racetrack on March 05-06, 2021. The board asked Klinkefus to provide proof of insurance and to contact Road and Bridge Supervisor Mike Salyards and road worker Ed Glennemeier to discuss track preparation and to present a contract to the board before a decision is made.

Old Business

The board discussed and prioritized items to purchase through CVRF DOLA funds. Board will continue to discuss and prioritize items and make final decision by next meeting.

The board agreed to send Kenneth Ham a letter to thank him for his letter of concerns on the permit for Aurora Dairy.

New Business/Motions

Lock made a motion to approve the request from Road and Bridge Manager Mike Salyards to purchase an Alkota hot water pressure washer with hose reel, 100' of hose, dual wand, downstream injector, 3 spray tips, and 5 gallons of soap from Rocky Mountain Cleaning Systems for \$4,995.00. Stern seconded the motion. Motion carried.

The board tabled the decision on Conditional Use Permit until Legal Consult is obtained.

Stern moved to approve the B&B Investments, dba BST Racing for the 2021 Phillips County Raceway contract as presented. Lock seconded the motion. Motion carried.

Lock made a motion to approve the request from Maintenance Supervisor Dan Waln to hire Rosa Ronquillo Quintana for temporary part-time help for the weekend of October 24-25. Prior approval was given by Administrator Pam Jensen at \$15.00 per hour. Stern seconded the motion. Motion carried.

Lock made a motion to approve the request from Star 92.3 to include alcohol tasting at the upcoming Farm and Home show scheduled for February 6, 2021, with the condition that a special events permit is obtained from the City of Holyoke, the required liquor liability insurance is acquired, and the additional alcohol deposit is paid. Stern seconded the motion. Motion carried.

The board met with Maintenance Supervisor Dan Waln to discuss and prioritize items to purchase through CVRF DOLA Funds. The board prioritized them as #1 being the highest priority and #3 being the lowest priority.

- #3 UV light duct air purifier units, quantity of 18 @ \$1,000 each
- #1 replace wood picnic tables with metal, quantity of 12 @ \$800-\$1200 each
- #1 Victory electrostatic sprayer and Virex Chemical disinfecting solution, quantity of 7 backpacks units @ \$1600 each and 5 handheld units @ \$700 each, and disinfecting solution 2.64 qt x 2/pkg @ \$170 each, 12 pkg
- #1 PPE for businesses, including social distancing signage/stickers
- #2 touchless water fountains and touchless water bottle fillers @ \$1,600-\$1800
- #1 replace wood folding tables with metal for beer garden, quantity of 16 @ \$200
- #1 replace wood bleachers with metal, quantity of 9 approximately \$1,200-\$10,000 each
- #1 replace two metal tables in Pavilion concession area at approximately \$200 each
- #1 HVAC upgrades or replacements:
 - Courthouse storage area
 - 2nd unit at Human Services
 - Courthouse court area, judge's office
 - Sheriff's building
 - Courthouse maintenance shop
 - Courthouse clerk's office
- #1 Event Center new window fixtures/coverings – replacing cloth blinds with sealed wood, aluminum, etc. (quantity of 12 faux wood 52W x 72L @ \$200 each)
- #2 drive-up and contactless building at Landfill
- #1 barrier window with touchless paperwork drawer, Sheriff's building, Communications Center, approximately \$4,800 plus installation
- #1 three touchless doors and opening up entry and lobby space for social distancing at Human Services building
- #3 business grants for COVID losses (modeled after Yuma County)
- #1 floor scrubber for Maintenance Department
- #2 grandstand seats

Lock made a motion to approve the hiring of Bill Pelle and Brad Cumming as additional election judges for November 03, 2020 at \$12.00/hour. These funds have been approved through the DOLA COVID-19 grants. Stern seconded the motion. Motion carried.

Stern made a motion to approve the request from the Phillips County Fair Board to sell alcohol at the Bull Riding Event at the Phillips County Bank of Colorado Pavilion November 13th and 14th, as long as a special events permit is obtained from the City of Holyoke and consumption is limited to the interior of the building, and exits are monitored. Lock seconded the motion. Motion carried.

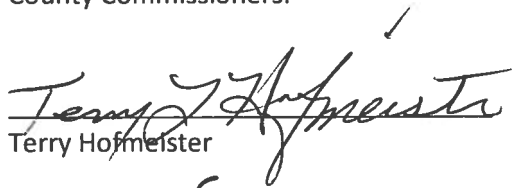
Adjournment

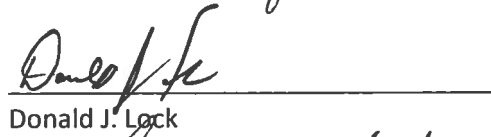
Chairman Hofmeister adjourned the meeting 12:38 P.M.

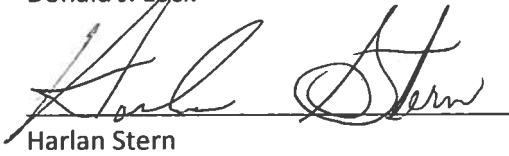
Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for November 09, 2020

County Commissioners:


Terry Hofmeister


Donald J. Lock


Harlan Stern

Attest:


Beth Zilla – County Clerk

