

Phillips County Commissioner
Meeting Minutes
November 25, 2020

Call to order

Chairman Hofmeister called to order the regular meeting of the Phillip County Commissioners at 9:00 A.M. on November 25, 2020 at the Phillips County Event Center in the Bieseimeier room.

Attendees

Chairman Terry Hofmeister, Commissioners Don Lock and Harlan Stern, County Administrator Pam Jensen, and County Clerk Beth Zilla, Commissioner-elect Garold Roberts and Commissioner-elect Tom Timm, Holyoke Enterprise Reporter Andrew Nygaard, Mobile Food Pantry Representative Kathy Secrist, and Holyoke Volunteer Fire Department Representative Steve Young.

Additions to Minutes

Additions under "Old Business" of discussion on Help Colorado Now Funds

- HVAC Systems
- Pavilion Exhaust Fan Hoods
- Pro 15 representative and back up representative

Approval of Minutes and Consent Agenda

Stern made a motion to approve the Consent Agenda. Lock seconded the motion. Motion carried.

Appointments

The board met with Andrew Nygaard reporter for the Holyoke Enterprise for their monthly press briefing. Notes from this portion of the meeting will be sent to the Haxtun/Fleming Herald.

Kathy Secrist with the Mobile Food Bank met with the board to discuss her 2021 contract.

The board met with Holyoke Volunteer Fire Department Representative Steve Young to discuss meeting requirement due to COVID 19 requirements. Young asked the BOCC if they could use the BOC Pavilion for their meetings and if the BOCC would waive the rental fees. They meet the first and third Thursdays of the month at 8:00 p.m.

Old Business

The board discussed how to distribute the remaining funds from the Help Colorado Now Funds.

The board discussed the vacancies for the Phillips County Boards appointed by the Board of County Commissioners which terms terminate at the end of 2020. The board agreed to allow the following board to appoint their own boards and bring to the BOCC for final approval.

- Fair Board (Fair Board will appoint Livestock Board)
- Economic Development

The board reviewed the HVAC replacement/upgrade bids from Reese Mechanical and Hometown Heating and Air.

The board agreed to appoint Commissioner-elect Garold Roberts to serve on the Progressive 15 board and for County Administrator Pam Jensen to serve as backup.

New Business/Motions

Stern made a motion to distribute the remaining funds from the Help Colorado Now funds as follows:

- \$1,000 to the Zion Lutheran & Food Pantry of Holyoke
- \$1,000 to the First United Methodist Church of Holyoke
- \$1,000 to the Community Food Basket of Haxtun

- \$1,600 to the Phillips County Department of Human Services
- Lock seconded the motion. Motion carried.

Lock made a motion to approve the request from the Food Bank of the Rockies to renew their annual contract with Phillips County to run their mobile food pantry at the Phillips County Fairgrounds and Haxtun Community Center for 2021. Stern seconded the motion. Motion carried.

Stern made a motion to approve the request by the Holyoke Volunteer Fire Department President Steve Young to hold their meetings on the 1st and 3rd Thursdays of every month at 8:00 P.M. at the BOC Pavilion and to waive the rental fees if there are no other conflicts, until further notice. Lock seconded the motion. Motion carried.

Lock made a motion to approve the CDHS Merit System Certificate. Stern seconded the motion. Motion carried.

Lock made a motion to accept the bid from Reese Mechanical for the HVAC replacement and upgrade bid in the amount of \$26,975.00 if the funds are covered under the COVID-19 funds. Bid is as follows:

- Courthouse storage \$1975.00
- 2nd unit at Human Services \$5,268.00
- Courthouse court area \$8,107.00
- Judge's office \$3,610.00
- Comm Center/Sheriff bldg./Victim Asst \$1,207.00
- 3rd floor meeting room, courthouse \$6,808.00

Stern seconded the motion. Motion carried.

Lock made a motion to allow Maintenance Supervisor Dan Waln to purchase 5 exhaust fan hoods for the BOC Pavilion up to \$2,500.00. Stern seconded the motion. Motion carried.

Adjournment

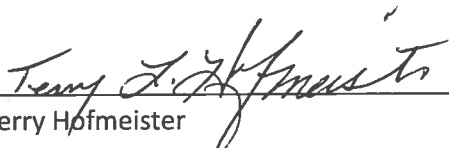
Chairman Hofmeister adjourned the meeting at 11:23 A.M.

Minutes submitted by County Clerk Beth Zilla.

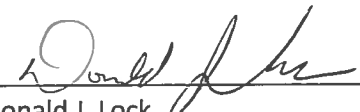
Next meeting is scheduled for Tuesday, December 08, 2020.

County Commissioners:

Attest:


Terry Hofmeister


Beth Zilla – County Clerk


Donald J. Lock


Harlan Stern