

Phillips County Commissioner
Meeting Minutes
July 31, 2020

Prior to the meeting the board held a work session with Road and Bridge Supervisor Mike Salyards and Maintenance Supervisor Dan Waln.

Call to order

Chairman Hofmeister called to order the regular meeting of the Phillip County Commissioners at 9:00 A.M.

Attendees

Chairman Terry Hofmeister, Commissioners Don Lock and Harlan Stern, County Administrator Pam Jensen and County Clerk Beth Zilla, Commissioner candidates Garold Roberts and Tom Timm, Holyoke Enterprise Editor-in-Chief and Owner Brenda Brandt, County Assessor Doug Kamery, County Treasurer Sharon Michael, and County Administrative Deputy Laura Schroetlin.

Approval of Minutes and Consent Agenda

Lock made a motion to approve the Consent Agenda as presented. Stern seconded the motion. Motion carried.

Stern made a motion to approve the minutes from the July 17, 2020 meeting as presented. Lock seconded the motion. Motion carried.

Appointments

The board met with Holyoke Enterprise Editor-in-Chief and Owner Brenda Brandt for the monthly briefing. Notes from the meeting will be sent to the Haxtun-Fleming Herald.

The board met with County Auditor Ronny Farmer with rfarmer llc via telephone for the 2019 audit review. Others in attendance; County Assessor Doug Kamery, County Treasurer Sharon Michael, and County Administrator Deputy Laura Schroetlin.

The board met with Joe Bellm with BST Racing via phone. Bellm asked the board to approve August 28th for Bellm to use the fairgrounds arena for a night of entertainment. Bellm is working on the specifics for that date and will inform the board of what he proposes for that evening. Board accepted his request.

The board met with the local municipalities' mayors and representatives to discuss the CVRF Grant. Those present were Ronald Carpenter and Brian Biesemeier from Haxtun, Virgil Harms and Jim McBee from Paoli and Orville Tonsing from Holyoke. Prior to the meeting the board called DOLA Representative Greg Etl to discuss what projects the CVRF Grant would fund. Etl discussed that guidelines are changing daily. After further discussion, they all agreed to wait 30 days to propose projects until more guidelines have been sent out.

Old Business

The board discussed the request from Randy Schafer's family on his Memorial at the fairgrounds. The family would like to plant trees. The board agreed that trees would not be feasible as there are too many power lines around the Memorial. Board suggested that maybe a bench with a covered shade attached would be more appropriate. Jensen will contact family and notify them of the board's decision.

After guidance from DOLA Representative Greg Etl, board tabled the ADA construction and door locks project at the Human Services building until further guidelines have been presented by DOLA for acceptable grant expenditures.

New Business/Motions

Stern made a motion to approve a step increase for Road and Bridge employee Harlan Hightower. Hightower will move to RB 16-7 (\$38,800.82 annually, \$3,233.40 monthly), effective July 01, 2020. Lock seconded the motion. Motion carried.

Stern made a motion to approve part-time employment for Eric Nickell during fair to help with maintenance from July 21 through July 26 at the rate of \$15.00/hour. Lock seconded the motion. Motion carried. Jensen had given approval to hire Nickell prior to July 21.

Lock made a motion to approve the step increase for landfill employee Randy Owens. Owens will move to GN40 15-5 (\$36,095.97 annually, \$2,937.08 monthly) effective August 01, 2020. Stern seconded the motion. Motion carried.

Lock made a motion to ratify the first amendment of the Landfill Compliance Order Number 17-11-20-01 between the Colorado Department of Public Health and Phillips County. Stern seconded the motion. Motion carried.

Stern made a motion to approve the Roadway Occupancy Agreement with Pat Meakins for underground construction of a 3" water line crossing County Road 3 from Section 19-9-47 to Section 20-9-47. Lock seconded the motion. Motion carried.

Stern made a motion to approve the contract proposal from Quality Paving Consultants to core selected roadway sections at a cost of \$3,640.00. Lock seconded the motion. Motion carried.

Adjournment

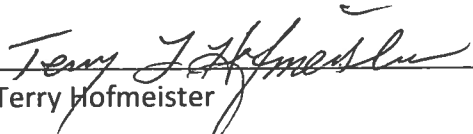
Chairman Hofmeister adjourned the meeting 1:47 P.M.

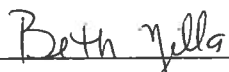
Minutes submitted by County Clerk Beth Zilla.

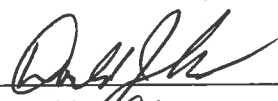
Next meeting is scheduled for August 07, 2020

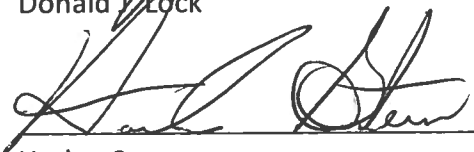
County Commissioners:

Attest:


Terry Hofmeister


Beth Zilla – County Clerk


Donald J. Lock


Harlan Stern