



Phillips County Commissioner
Meeting Minutes¹
March 20, 2023

The board held a work session with Assistant Road and Bridge Manager Kevin Scott prior to the meeting.

Call to order

Chairman Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on March 20, 2023, at the County Courthouse in the Commissioner Meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Tom Timm and Terry Hofmeister, County Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, and County Treasurer Steve Young.

Additional Attendees

Janelle Krueger, Vickie Sandlin, Andrew Turck, Troy Hunsucker via Zoom, Josilyn Lutze, Jody Wiltfang, Frank Perea, and Jeremy Thompson.

Additions or Corrections to the Agenda

Add Item

#14 gWorks Master Agreement

#15 TAP Funds

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 03.08.2023 meeting
- b. Approval of invoice list
- c. Acknowledge receipt of Treasurer's report
- d. Acknowledge receipt of Finance reports
- e. Acknowledge receipt of Workers' Comp reports
- f. Acknowledge receipt of CTSI YE2022 Loss Ratio reports
- g. Acknowledge receipt of HUTF summary
- h. Acknowledge receipt of Building Permit Log
- i. Acknowledge receipt of Mobile Food Pantry report
- j. Acknowledge receipt of final BST racing schedule
- k. Acknowledge receipt of DOE notification
- l. Acknowledge receipt of Pro 15 invitation
- m. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

None presented.

Appointments

The board met with Vickie Sandlin, editor of the Julesburg Advocate. Sandlin discussed advertising in Explore Magazine.

The board met with Troy Hunsucker of Peaks Investments, via Zoom, and County Treasurer Steve Young to discuss investment opportunities for the county.

Josilyn Lutze and Jody Wiltfang met with the board to ask them for a reduced rental rate for the fairground for their upcoming event, Platte Valley Rodeo Bible Camp, June 5 - 11, 2023.

The board met with Frank Perea, publisher for the High Plains News North (Holyoke Enterprise) to discuss advertising in the Discover magazine.

City Superintendent, Jeremy Thompson, discussed the HWY 385 project and the detours and traffic flow through the City of Holyoke.

Unfinished Business

The board held a discussion on Secure Transportation compliance and vehicle inspection.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.



The board reviewed the agreement with Hypnotist Edward Wunder for the 2023 Phillips County Fair.

Motions/ New Business

Hofmeister made a motion to approve a ½ page ad in Discover magazine for \$199. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve a ¼ page ad in the Explore magazine for \$345. Roberts seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the gWorks Master Service contract. Timm seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Platte Valley Rodeo Bible Camp to reduce fees to \$1,500 for their event at the Phillips County Fairgrounds during the week of June 5-11, 2023. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to designate Economy Tires and Lube LLC of Holyoke as the vendor which will provide vehicle inspections and certification of motor vehicle mechanical evaluations for Phillips County Secure Transportation compliance efforts. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion that no county fees will be assessed for Secure Transportation licensing. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to authorize the chairman to sign the agreement between Edward Wunder and Phillips County for a hypnotist show during the 2023 Phillips County Fair. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Communications Center Director Sara Kumm to move Maryse Schafer to GN40 Grade 11 Step 2, effective March 12, 2023. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to accept the recommendation of the Planning Commission to approve the subdivision exemption request submitted by Brian and Karen Ortner to sell approximately 5.0 acres in the SE ¼ of Section 9-T7N-R44W to Perla Karina Rosas Vega and Roque Gonzales Sosa. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from Maintenance Supervisor Lonny Vernon to purchase a new Walker mower model MH27i from Kurtzer's LLC for \$11,976.00. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Road and Bridge Manager Mike Salyards to contract with Dean Brom to provide concrete crushing of approximately 3,000 tons at \$15/ton. Phillips County would further agree to pay an upfront deposit of \$15,000 with the balance due at completion of project. Timm seconded the motion. Motion carried unanimously.

The board discussed the Transportation Alternatives Program funding for the courthouse sidewalk project and lighting the walking path at the fairgrounds.

The board approved accepting sealed bids for surplus county items. Information will be printed in local newspapers.

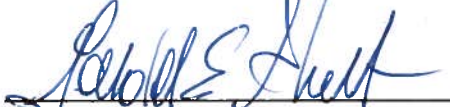
Adjournment

Chairman Roberts adjourned the meeting at 11:45 a.m.

Minutes submitted by County Clerk Beth Zilla.

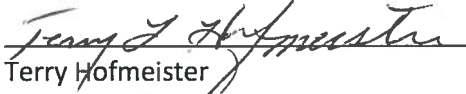
Next meeting is scheduled for March 30, 2023.

Phillips County Commissioners:


Garold Roberts

Attest:


Beth Zilla, County Clerk


Terry Hofmeister


Tom Timm