

Phillips County Commissioner

Meeting Minutes¹

February 28, 2022

Call to order

Chairman Timm called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on February 28, 2022, at the County Courthouse in the Commissioner Meeting room.

Attendees

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, County Administrator Laura Schroetlin, Assistant Administrator Nici Akey, and County Clerk Beth Zilla.

Additional Attendees

Andrew Nygaard, Don Lock, Holly Ferguson, Jessie Stewart, Stephanie Starkebaum, Lori Lundgren.

Additions or Corrections to the Agenda

Chairman Timm added item #13, Snowplows, to the agenda.

Administrator Schroetlin added items #14, Digitized Minutes and #15 Road and Bridge mower purchase to the agenda.

Commissioner Hofmeister asked for an Executive Session.

Approval of Consent Agenda

Roberts made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried 3-0.

Consent Agenda Items:

- a). Approval of the minutes of the BOCC 02.15.2022 meeting
- b). Approval of February Payroll
- c). Approval of A/P invoice list
- d). Acknowledge receipt of CTSI new service notice
- e). Acknowledge receipt of HUTF summary
- f). Acknowledge receipt of TV Service Log for January
- g). Acknowledge receipt of Event Center/BOC Pavilion Rental Agreements

Public Comments

None presented.

Appointments

The board met with Andrew Nygaard, reporter for the Holyoke Enterprise, for their monthly briefing.

The board met with Holly Ferguson to discuss the cancellation of her upcoming event on April 8-10, 2022.

The board met with CSU Extension Agent Jessie Stewart and Phillips County Family and Consumer Education Agent Stephanie Starkebaum for their monthly updates.

The board met with Department of Human Services Director Lori Lundgren to discuss some legislation changes and the Cost Allocation Contract.

Old Business

The board discussed the Courthouse sidewalk project update.

The board discussed the hiring date change for Michelle Sibbio in the Communication Center.

Motions/ New Business

Roberts made a motion to approve the revised effective date for new hire Michelle Sibbio to March 14, 2022. Hofmeister seconded the motion. Motion carried 3-0.

Roberts made a motion to approve the designation of Terry Hofmeister as Phillips County's representative to the County Health Pool. Timm seconded the motion. Motion carried 3-0.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Hofmeister made a motion to approve the request from Communication Center Director Kenny Gaskill to use American Recovery Plan Act funds to purchase one air purification unit for the Communication Center from ARYA Group in the amount of \$800.00 plus shipping. Roberts seconded the motion. Motion carried 3-0.

Hofmeister made a motion to approve the request from Holyoke Chamber of Commerce Director Holly Ferguson to refund all fees for the cancellation of their event that was scheduled for April 8-10, 2022. Roberts seconded the motion. Motion carried 3-0.

Roberts made a motion to approve the request from Maintenance Supervisor Dan Waln to hire Anabel Figuero Olivas as a part-time employee for the maintenance department, specifically as a custodian, effective March 1st, 2022. Hofmeister seconded the motion. Motion carried 3-0.

Hofmeister made a motion to approve the request from Road and Bridge Manager Mike Salyards to purchase a 6140 Rhino Ditch Mower from G&M Implement (now Redlund Equipment) for \$23,500.00. Roberts seconded the motion. Motion carried 3-0.

The board discussed the snow pushers for the maintenance department. The current one is being returned for a refund. The Maintenance department will solicit bid for a snow pusher that is the correct model for our skid steer. They will purchase the pullback attachment from our local Case dealership.

Hofmeister made a motion to approve the DHS Cost Allocation Contract with MGT of America Consulting, LLC for a one (1) year agreement beginning February 15, 2022, and expiring on February 15, 2023, at a total cost of \$5,200.00. Roberts seconded the motion. Motion carried 3-0.

Roberts made a motion to appoint Human Services Director Lori Lundgren as proxy to the 2022 Health and Human Services steering committee. Hofmeister seconded the motion. Motion carried 3-0.

The board discussed having all the Board Meetings Minutes digitized. County Clerk Beth is working on a Grant to help fund the project.

Hofmeister made a motion to go into executive session for discussion of a matter required to be kept confidential by the following federal or state law, rule, or regulation: under C.R.S. Section 24-6-402(4)(c). Roberts seconded the motion. Motion carried 3-0. The regular meeting recessed at 11:56 A.M. and reconvened at 12:09 P.M.

Chairman Timm stated that the additional participants in the executive session were: Laura Schroetlin, Terry Hofmeister, Garold Roberts and Nici Akey. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session was in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated.

Roberts made a motion to waive the Buckle-up showmanship rental fee at the Pavilion from June 17th through the 19th. Hofmeister seconded the motion. Motion carried 3-0.

Adjournment

Chairman Timm adjourned the meeting at 12:11 P.M.

Minutes submitted by County Clerk Beth Zilla.

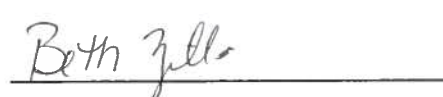
Next meeting is scheduled for March 9, 2022.

Phillips County Commissioners:

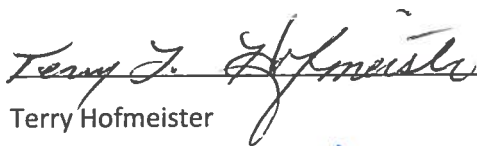
Attest:



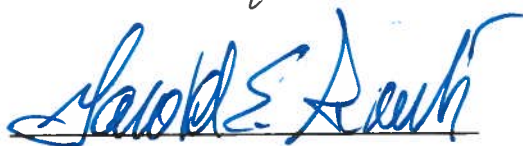
Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts