

*Phillips County Commissioner*

*Meeting Minutes<sup>1</sup>*

*June 17, 2022*

The board held a work session with Road and Bridge Manager Mike Salyards and Department of Local Affairs Northeast Regional Manager Greg Etl prior to the meeting regarding the possible implementation of a fleet management program.

**Call to order**

Chairman Timm called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 8:00 A.M. on June 17, 2022, at the County Courthouse in the Commissioner meeting room.

**County Attendees**

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, County Administrator Laura Schroetlin, County Assessor Doug Kamery, Department of Human Services Director Lori Lundgren and Assistant Administrator Andrew Nygaard.

**Additional Attendees**

Office of Economic Development representative Morgan Vankat, Janelle Krueger, Martha Olivas, Dania Morales, Jacqueline Olivas, Maggie Olivares, Verence Fuentes and Christina Ortega.

**Additions or Corrections to the Agenda**

None presented.

**Approval of Consent Agenda**

Roberts made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

**Consent Agenda Items:**

- a) Approval of the minutes of the BOCC 06.08.2022 meeting
- b) Approval of A/P invoice list
- c) Acknowledge receipt of Treasurer's monthly reports
- d) Acknowledge receipt of Workers' Comp reports as of 05.31.2022
- e) Acknowledge receipt of revenue/expenditure report as of 05.31.2022
- f) Acknowledge receipt of HUTF summary
- g) Acknowledge receipt of Event Center/BOC Pavilion rentals/surveys

**Public Comments**

None presented.

**Appointments**

The board convened as the Board of Human Services at 8:32 A.M., meeting with Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 8:43 A.M.

The board met with County Administrator Laura Schroetlin and County Assessor Doug Kamery to discuss a new paid time off proposal for county employees.

The board met with the following people for their upcoming events at the Event Center, during which they plan to serve alcohol: Maggie Olivares and Verence Fuentes, June 24-26, 2022; Martha Olivas, July 1-3, 2022; Dania Morales, July 15-17, 2022; and Christina Ortega on behalf of Maria Rojas, Aug. 12-14, 2022. The board approved their requests if they provide the required alcohol deposit and proof of alcohol liability insurance. No special permits are required.

The board met with Office of Economic Development representative Morgan Vankat regarding the Rural Jump-Start program.

<sup>1</sup> Minutes prepared by Andrew Nygaard are a summary of discussions, not a verbatim account.

**Motions/New Business**

Hofmeister made a motion to approve the request from Road and Bridge Manager Mike Salyards to purchase a 2023 Peterbilt 567 Series truck from Rush Truck Centers in Greeley, Colorado, for \$173,768.42. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to convert the county's current sick and vacation leave benefit to a paid time off program as presented to become effective July 1, 2022. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to discontinue the county's current sick leave bank and replace it with a leave share program with details to be outlined in the county's personnel policy. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to freeze the current county employees with 10 years or more of service to the payout amount of sick leave hours they have accumulated as of June 30, 2022. Roberts amended the motion to affect only those employees with 10 years or more of service who were hired after Nov. 1, 2005. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to mandate that county employees take comp time within the year it was accrued, or the accrued comp time will be paid out at the end of said year. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to allow new county employees to begin using their accrued PTO hours after three months of employment. Hofmeister seconded the motion. Motion carried unanimously.

The Commissioners indicated that they will not be participating in the November 2022 general election.

**Adjournment**

Chairman Timm adjourned the meeting at 11:00 A.M.

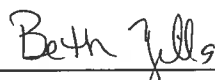
Minutes submitted by Assistant Administrator Andrew Nygaard.

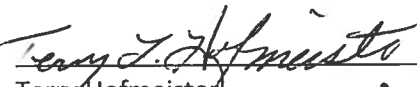
Next meeting is scheduled for Thursday, June 30, 2022.

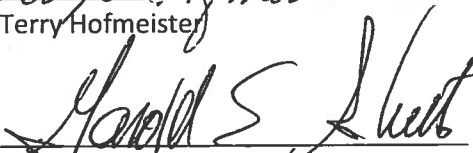
Phillips County Commissioners:

Attest:

  
\_\_\_\_\_  
Tom Timm

  
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Beth Zilla, County Clerk

  
\_\_\_\_\_  
Terry Hofmeister

  
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Garold Roberts